

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, May 8, 2000, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Johnnie Sleezer, Bill Knapp, and Perry Powell present. Budgetary Accounting Specialist Christina Thweatt, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer were also present. County Clerk Vernon Birk was conducting an election school for poll workers. Susan Maycock, WCNOC Representative, was also present for part of the meeting.

2. Knapp moved to approve the minutes of May 1, 2000, as corrected, seconded by Powell. Motion carried. Corrections were: May 1, 2000, paragraph 8 a, change 'V' in Version to lower case "v" and "II" to number "2". Paragraph 13, correct spelling of 'Mayline' to "[Mallein]". Correspondence Item #8 - delete.

**3. CONSENT AGENDA:**

A. Move to reappoint Jerry Murray to the Coffey County Airport Board for a 3-year term effective 5-18-2000 and ending 5-18-2003.

B. Move to reappoint Tammy Moore to the Coffey County Library Board for a 4-year term effective immediately and ending 4-30-2004.

C. Move to approve insertion of the brochure from Blue Cross Blue Shield regarding generic drug facts in the May payroll envelopes.

D. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for CSA compensation for Robert Reed in the amount of \$500.00, as Acting Department Head for the month of May; and for John Zuern in the amount of \$300.00, as Zoning Administrator for the month of May.

E. Move to authorize and direct the Chairman to sign two (2) Orders for Refund of Taxes in the amount of \$98.21.

No. 4368 payable to Levern Love in the amount of \$82.52 for the year 1998.  
Reason: Exempted 1989 flat bed trailer and 1998 Load-GN trailer, Doc #1999-9629-TX.

No. 4369 payable to Robert and Kelly Ledom in the amount of \$15.69 for the year 1999.  
Reason: Exempted 1978 stock trailer - Doc #1999-10461-TX.

**3 a.** Sipe moved to approve the Consent Agenda as submitted, seconded by Merry. Motion carried, 4-yes, 1-No, Powell.

4. Upon the approval of the County Engineer, Sipe moved to authorize and direct the Chairman to sign the Information Sheet to be shown on the plaque for Bridge B216. Funds will come from Highway Department Funds, seconded by Sleezer. Motion carried.

**5.** Several Departments have asked to have a County auction this year. County appointive boards will be offered the opportunity to join in this event.

**5 a.** Sleezer moved to authorize and direct the Chairman to sign the letters to Department Heads and the Subordinate Boards regarding the joint auction, seconded by Powell. Motion carried.

**5 b.** Sleezer moved to authorize and direct the County Clerk to sign the Specs for Auctioneer Services, seconded by Sipe. Motion carried.

**5 c.** Knapp moved to authorize and direct the County Clerk to publish the Notice for Auctioneer Services, seconded by Powell. Motion carried.

**6.** Susan Mueller, County Health Administrator, presented the Board a renewal agreement to be signed for HIV counseling and testing direct Support Services between KDHE and the Coffey County Health Department.

**6 a.** Sleezer moved, upon the recommendation of the County Health Administrator, to authorize and direct the Board to sign the renewal Direct Support Services Agreement between KDHE and the Coffey County Health Department for HIV counseling and testing, seconded by Knapp. Motion carried.

**7.** Commissioner Sipe advised the Board he would be attending a meeting with Lyon/Coffey Rural Electric this afternoon.

**8.** Todd Bemis, Noxious Weed Director, introduced Angela Tompkins, Office Assistant, and Heath Birk, Chemical Applicator, to the Board as new hires to the Noxious Weed Department.

**9.** Bemis opened bids on March 3, 2000 at 2:00 p.m. for the purchase of a chemical injection system. Bids received were as follows:

V.M.S.	\$19,479.00
Westheffer Company, Inc.	\$18,540.84

**9 a.** Sleezer moved, upon the recommendation of the Noxious Weed Director, that the bid submitted by Westheffer Company, Inc., Lawrence, Kansas, for a chemical injection system, be approved as being the best bid, that award be made to Westheffer Company, Inc., and that the chemical injection system be purchased according to the terms of the bid at a cost of \$18,540.84, with funds to come from the Noxious Weed Capital Outlay Reserve Fund, seconded by Powell. Motion carried.

**10.** Jon Hotaling, Economic Development Director, presented and explained his weekly report for the week of May 1st to May 5th, 2000.

**11.** Item No. 95-1; Hotaling received the final employment report from AST. The FTE of 23 surpassed the required 16 FTE for the fifth and final year of their loan agreement with Coffey County. Loan documents will be marked paid-in-full and mailed to AST.

**12.** Item No. 95-4; Hotaling met with the auditor to review AMPRO rent offset totals. The rent offset amount should be transferred monthly from the Repair and Maintenance Fund to the Bond and Interest Fund.

**12.a** Hotaling will follow up to insure a procedure is adopted to effect this transfer regularly.

**13.** Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting 5-3-2000. Randy Whitsitt, Coffey County Housing Authority, presented information on developer incentives, rental development, and lead based paint regulations. Verlin Conkle reported on the upstairs downtown tour to be held in conjunction with May Daze. It was reported that a new bait shop would be opening in Burlington. Jane Hatch provided information on a program on "Telemarketing Fraud, How to Protect Yourself" presented at the Burlington Library on May 4th.

**14.** Item No. 95-10; Hotaling attended the Governor's Classic Committee meeting. A Tracker Marine Pro 165 Boat was delivered to be displayed before the tournament and the drawing will be held at the Governor's Classic Event on June 7, 2000. Tickets are available for the drawing from the Coffey County Economic Development office and the Sheriff's office. After the meeting, Hotaling drove to Kansas City with Harland Priddle to participate in a one-hour radio show about the Classic with Terry Acton of KGGM 1250 AM and Cecil Kingsley, fishing professional.

**15.** Item No. 97-6; Hotaling sent out the Coffey County Manufacturers Association Agendas for the May 10th meeting which will include a tour of the Burlington Water Plant at 11:30 a.m., with a luncheon meeting to follow at the Coffey County Hospital.

**16.** Item No. 98-10; Hotaling attended the final meeting of the Southeast Kansas Housing Roundtable chaired by Gene Merry in Oswego. A motion was passed to have the organization become an Action Council on Housing under the SEK, Inc. organization. Robert Broadway, of 21st Century Homestead of Altamont, will serve as chairman. The main issues to be addressed include legislation to form a housing finance agency and to pursue a regional housing needs assessment grant.

**17.** Hotaling met with an out-of-state business prospect with Ray Barmby of Chapman Securities to discuss financial data pertaining to possible issuance of IRB's. Other financing options will be explored from the KDOC&H and Eastern Kansas Economic Development Group.

**18.** Hotaling met with a business prospect at Citizens State Bank in Gridley to discuss the possibility of a loan for a new building when the company finalizes its expansion plans.

19. The Technical Training School prospect has completed a needs survey for SBA. The results were very positive and plans are to move ahead with the project. Hotaling will meet with the prospect and review the survey next week.
20. Hotaling attended the Burlington City Council meeting and explained the Enterprise Zone Renewal Application and City Resolution. The City Council passed the resolution and the complete renewal has been mailed to KDOC&H.
21. Hotaling presented the Loan Fund reports for April 2000.
22. Robert Reed, Road and Bridge Supervisor, and John Zuern, Administrative Assistant, presented the weekly report dated May 8, 2000.
23. Item No. 93-01; Road Permit Report: Three Road Permits were issued during the past week.
24. Item No. 99-99; Zoning Permit/Applications Report: Two Zoning Permits were issued during the past week.
25. Item No. 99-13; Landfill: Terracon has the Lateral Expansion designed and laid out and will do exploratory drilling this week (May 9) to make the final adjustment to the bottom. They will also review work to date with County personnel. Nelson Quarries has finished crushing as of May 3.
- 25 a. The Board directed Bloomer to check into royalties paid by Nelson Quarries.
26. Item No. 2000-20; Cold Recycled Bituminous Construction: Received bids on May 5. Bids will be evaluated prior to making a recommendation on May 15.
27. Item No. 2000-25; Vacancy on Mowing Crew: Request authorization to advertise and fill a position on the Mowing Crew created by a resignation.
28. Sipe moved to authorize the Highway Department to advertise one vacant position on the Mowing Crew created by resignation of an employee, seconded by Sleezer. Motion carried.
29. Item No. 2000-26; Bridge 149 (16C-3632-01) and Bridge 216 (16C-3225-01): Approve authority to Award Contract and Commitment of County Funds for these Bridges. Approve Contract between County and KDOT for Construction Engineering on these Bridges.
30. Based upon the recommendation of the County Engineer and approval of the County Attorney, as to form, Sipe moved to approve and sign the resolutions for "Authority to Award Contract - Commitment of County Funds" for Bridge Numbers B-149 (16C-3632-01) and B216 (16C-3225-01), seconded by Powell. Motion carried.
31. Based upon the recommendation of the County Engineer and approval of the County

Attorney, as to form, Knapp moved to approve and sign the contracts between Coffey County and KDOT for Construction Engineering on Bridge Numbers B-149 (16C-3632-01) and B216 (16C-3225-01), seconded by Powell. Motion carried.

**32.** The Coffey County Extension Council met with the Board to discuss the 2001 Extension budget. Those members in attendance were Roy Rodgers, Warren Bell, Jane Douglass, Benny Robbins, Cynthia Rogers, Rita Dawson, Brian Morray, and Dawn Freeman. The Board suggested the Council look at carry-over and Capital Outlay lines in the Budget and resubmit the 2001 Budget in June 2000, with the County portion to more closely match the % change provided in the K-State portion. The Extension Council thanked the Board for their time and suggestions to the budget and bidding procedures.

**33.** Sipe moved to adjourn the meeting at 12:25 p.m. until Friday, May 12, 2000, at 9:35 a.m. to canvass the Special Bond Election for U.S.D. #243 results and to attend to any other County business that may arise, seconded by Sleezer. Motion carried.

#### **CORRESPONDENCE:**

##### Response Mandatory

1. KDOT - Letter regarding Project No. 16C-3225-01
2. KDOT - Letter regarding Project No. 16C-3632-01

##### Response Optional

3. Kansas Emergency Management Association - Notice of Annual Conference
4. ESRI - Letter regarding Route Map IMS

##### Response Not Necessary

5. City of LeRoy - Accounting of 1999 Infrastructure Funds
6. City of LeRoy - Accounting of 1999 Park and Recreation Funds
7. City of Gridley - City Council Minutes of 5-1-2000
8. KDOT - Letter regarding Underwater Bridge Inspection on project 106-C-3280-03
9. Burlington High School After Prom participants - Thank you
10. Family of Wilma Huber - Thank you
11. Gridley High School After Prom participants - Thank you
12. Whitney Damon - Legislative Post Audit Study on High Capacity Telecommunications Services
13. Coffey County Airport Board - Minutes of April 5 and May 3, 2000
14. Robin and Steve Laird - Thank you

Minutes, May 8, 2000

Signed:

Attest:

Chairman

County Clerk

**draft**