

1. The Coffey County Commission Chambers opened at 8:00 a.m. Tuesday, September 5, 2000, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Bill Knapp, Johnnie Sleezer, and Perry Powell present. County Clerk Vernon Birk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer were also present. WCNOC Representative Tom Moreau was present for part of the meeting. Tammi Hanson, Family and Consumer Science Teacher, Burlington High School, brought eight (8) high school students to observe a portion of the Board meeting. The students were; Casey Brickell, Josh Churning, Tammy Fullbrook, Mandy Laws, Stephanie Taylor, Lacy Pressley and Kim Stumbaugh.

2. Knapp moved to approve the minutes of Monday, August 28, 2000 as amended. Seconded by Sleezer. Motion carried. Amendments were; Monday, August 28, 2000, paragraph 3-E, add at end of sentence, “[The letter is for a grant application to KDOC & H].” Paragraph 8, add after ‘refund’ in 4th sentence, “one half of the double assessment of”.

3. Knapp moved to approve the minutes of Tuesday, August 29, 2000, as written. Seconded by Sleezer. Motion carried.

**4. CONSENT AGENDA:**

A. Upon the request of the Coffey County Fire District #1 Board, agree to have a joint meeting with the Board of County Commissioners and the Coffey County Fire District #1 Board, on September 18, 2000, at 7:00 p.m., at the Burlington Fire Station.

B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Angela Tompkins, upon completion of IPP. Her classification remains the same and her hourly rate becomes \$7.75/hour.

C. Move to authorize and direct the Chairman to sign one (1) Order for Refund of Taxes. No. 4390 in the amount of \$104.10, payable to Charles D. Balocca, for the year 1999. Reason: 1984 Liberty mobile home is listed on Leo Tastove, the owner.

**4a.** Powell moved to approve the Consent Agenda as submitted. Seconded by Sleezer. Motion carried.

5. Sleezer moved to authorize and direct the Chairman to sign the Letter of Request from Captain Thomas W. Burke, requesting authority to spend funds by the Burlington National Guard for purposes of morale and welfare, seconded by Sipe. Motion carried. This motion is subject to a written explanation from Captain Thomas W. Burke, of the parameters of morale and welfare funds.

6. Becky Jewett, Emergency Preparedness Coordinator, presented and explained the monthly report for the month of August 2000. Jewett presented a news statement from Wolf Creek notifying the County of an automatic shutdown of the plant at 11:30 a.m., September 4,

2000 . The shutdown was caused from a squirrel getting between two (2) electric wires on an auxiliary transformer located outside plant buildings. Sparks from the short caused a fire in the transformer which was extinguished by an automatic sprinkler system.

7. Jewett will come back next week (9-11-00) to discuss the NOAA Weather Radar Transmitter.

8. Elysa Lovelady, Coffey County Appraiser, met with the Board to discuss the annual maintenance plan for the Appraiser's office.

9. Knapp moved, upon the recommendation of the County Appraiser, to approve the Phase Delineation Chart to be included in the Coffey County Appraisal Maintenance Specifications for the Appraisal of Property for 2001 (for 2002 values). Seconded by Sleezer. Motion carried.

10. Lovelady will be attending an International Association of Assessing Officers (IAAO) Seminar September 9th thru 14th at Edminton, Alberta, Canada.

11. The Board received a request from U.S.D. #244 concerning the placement of a mesh antenna on the county radio tower located on the south side of the Coffey County Courthouse. Brian Joy will review the proposed Letter of Agreement drafted by the County Attorney, for discussion at next Monday's Board meeting.

12. The Strawn Cemetery Board requested an easement on Corps ground for a circle drive in and out of the cemetery to eliminate the dead-end drive. The only way to accomplish this was to install a "u" shape drive north of the cemetery on Corps ground.

12a. Sipe moved to authorize and direct the Chairman to sign Easement No. DACW56-2-00-193 for a public road located adjacent to the Strawn Cemetery on John Redmond Dam and Reservoir, property owned by the United States of America, subject to the approval of the County Attorney. Seconded by Sleezer. Motion carried.

13. Jon Hotaling, Economic Development Director, presented and explained the weekly report for the week of August 28th to September 1st, 2000.

14. Item No. 95-9; Hotaling sent out minutes and agendas for the Coffey County Strategic Planning meeting to be held at the Coffey County Hospital, on September 6, 2000, at 12 noon.

15. Item No. 96-5; Doug Witteman and Hotaling met with an out-of-state prospect about the Coffey County spec building. Hotaling provided information to the prospect on the floor base and electrical hookup at the building. The prospect will be back in Burlington September 14, 2000. Hotaling will possibly have a final report and draft lease agreement for September 11, 2000 meeting.

16. Item No. 97-7; Hotaling attended the Coffey County Chamber of Commerce "Lunch and Learn" program. Donna M. Berry, of Training Choices, Inc., provided the program on

‘Emotional Intelligency and Becoming Emotionally Competent.’

- 17.** Item No. 98-10; Hotaling confirmed John Leverenz’s appearance at the SEK, Inc. quarterly membership meeting on September 15th, at Linn Valley Lakes. Lieutenant Governor Gary Sherrer requested information on the same meeting and Hotaling faxed him the requested information. Hotaling mailed copies of resumes received for SEK, Inc. Executive Director position to the Executive Committee. Hotaling mailed letters to applicants confirming receipt of resumes. Hotaling prepared a news release to go out this week after confirmation of the Lieutenant Governor’s participation in the September 15th meeting. Hotaling confirmed Ward-Kraft, Inc., in Fort Scott, as a tour facility for the November 9th SEK, Inc. Board of Trustees meeting and industrial tour. Hotaling composed thank you letters for new chamber members to SEK, Inc.
- 18.** Hotaling mailed a certified motion to the City of Waverly on approval of matching grant funds for KDOC&H Community Capacity Building Grant application.
- 19.** Hotaling will provide a gift basket of Coffey County items for the Kansas Leadership Forum Conference in Topeka on September 20th.
- 20.** Diana Gunlock, of the Coffey County Employment Program (CCEP), is planning to report to the Board on CCEP’s activities the past six (6) months at the September 11, 2000, Board meeting.
- 21.** The Board asked Hotaling about a letter from Southeastern Kansas Economic Development Group regarding a Membership Invitation. Hotaling will follow up with the Board next Monday (9-11-00).
- 22.** Hub Caspar, Coffey County Engineer, presented and discussed the weekly report dated 9-5-00. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
- 23.** Item No. 93-01; Road Permit Report: One (1) Road Permit was issued during the past week.
- 24.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 25.** Item No. 2000-15; Courthouse Lighting: Will probably advertise 9-12-00 for Bid Opening 10-13-00.
- 26.** Reed reported the second chip seal will be applied to 17th Road today, Monday 9-5-00. When that is completed the road will be open to regular traffic.
- 27.** Commissioner Sleezer complimented Road & Bridge for doing an extra fine job of chip

seal on 22nd Road.

28. Zuern presented the Board with the newly adopted Zoning and Subdivision Regulations.

29. Knapp moved to adjourn the meeting at 11:15 a.m. Seconded by Sleezer. Motion carried.

**CORRESPONDENCE:**

Response Required

1. Eastern Kansas Economic Development Group - Letter regarding Membership Invitation.
2. KDOT - Letter regarding Statewide Five Year Construction Program and Action Check List.

Response Not Required

3. KDHE - Letter regarding Permit Renewal for Permit No. 0297
4. John Steelman - Fourth Judicial District - Employee Travel Expense Reimbursement Handbook
5. State of Kansas - Notice of Seminar
6. KDOC&H - Notice of Seminar
7. U.S. Department of Agriculture - Coffey County FSA - Newsletter
8. Whitney Damron - Letter regarding School Funding Reform

Minutes, September 5, 2000

Signed:

Attest:

Chairman

County Clerk