

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, September 10, 2001, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Fred Rowley, Jr., Johnnie Sleezer, Tim Sipe and Larry Crotts present. Also present were County Clerk Vernon Birk, Administrative Coordinator Mary Bloomer and County Attorney Doug Witteman. Coffey County Republican Editor Mark Petterson, WCNOC Representative Jeannene Ryan and Stevens Friend, Burlington, were present for part of the meeting.

2. Sipe moved to approve the minutes of Tuesday, September 4, 2001, as written, seconded by Rowley. Motion carried.

3. **CONSENT AGENDA:**

A. Upon the recommendation of the County Engineer, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Jerry Black, at a change in classification from M-IV-c to TP-III-a, and a change in hourly wage from \$13.97 to \$14.24. This is a promotion from Leadman to Foreman.

B. Upon the recommendation of the County Engineer, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Danny Frye, at a change in classification from M-III-f to M-IV-a, and a change in hourly wage from \$12.52 to \$13.11. This is a promotion from Equipment Operator to Leadman.

C. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Riley Morgan, at a change in classification from LE-II-a(-) to LE-III-a(-), and a change in hourly wage from \$9.09 to \$10.59. This is a promotion from Jailer to Officer.

D. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Scott Presley, as Jailer, at a classification of LE-II-a(-) and an hourly wage of \$8.84.

E. Upon the recommendation of the County Clerk, move to authorize and direct the Chairman to sign the Notice to Township Board – Cereal Malt Beverage License, regarding the application of S&S Oil & Propane Co., Inc., d/b/a S&S Lebo Plaza for a license to sell cereal malt beverages at retail in Lincoln Township, at Hwy 131 and I-35.

3 a. Rowley moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

4. Bids were presented for a security system at the courthouse. Bids presented for a panic button type security system were:

<b><u>Vendor No. 1</u></b> Security Solutions, Junction City, KS	<b><u>Net Price</u></b> \$6,275.75
<b><u>Vendor No. 2</u></b> Advance Detection Security Systems, Inc., Overland Park, KS	\$8,527.00
<b><u>Vendor No. 3</u></b> StopTech, Ltd., Harrison, OH	\$13,115.00

**4 a.** Sleezer moved, upon the recommendation of the Sheriff and the Administrative Coordinator, that the bid submitted by Security Solutions of Junction City, KS be approved as being the best bid for a hard wired courthouse security system and that award be made to Security Solutions and the hard wired courthouse security system be purchased according to the terms of the bid at a cost of \$6,275.75, with the funds to come from the Courthouse General, Capital Outlay Line of the General Fund, seconded by Sipe. Motion carried.

**5.** Susan Mueller, County Health Administrator, presented an update of the happenings in the Health Department. Mueller presented a Prescription Drug Program report showing a savings of \$103,627.00 for the first 6 months of 2001. Mueller reported there will be a slight delay in the flu vaccine this fall. The vaccine for the high stress people will be here around October 15<sup>th</sup>, 2001. Mueller also has available a tobacco survey done by KDHE on the middle schools and high schools in Coffey County except LeRoy Schools. LeRoy chose not to participate.

**6.** Randy Rogers, Coffey County Sheriff, updated the Board on the results of the application process recently completed for a Jailer position in the Sheriff's Department.

**6 a.** Sleezer moved, upon the recommendation of the Sheriff and upon the approval of the County Attorney, to waive the Coffey County Policy and Procedures Manual, Section 3.8, for Troy Friend upon successful completion of pre-employment drug screen and physical, for good cause, said cause being multiple vacancies in the Jailer position and the shortage of qualified applicants within Coffey County, seconded by Sipe. Motion carried.

**7.** Robert Badenoch and Floyd Rumsey, Property Valuation Dept. (P.V.D.), presented and explained a written report on "Valuation and Assessment" changes resulting from the reconfiguration of an electric company in Kansas. The report included a model example of what could happen regarding Valuation of WCNOG if Western Resources Inc. and the Mexico Utility Company merge.

**8.** Jon Hotaling, Economic Development Director, presented a brochure for the 2001 fall and winter activities for the Tri-County area, Franklin, Coffey and Woodson Tri-

County Economic Development and also presented and discussed his weekly report for the week of September 4<sup>th</sup> to September 7<sup>th</sup>, 2001.

**9.** Item No. 95-8; Hotaling continued to collect information from Allen, Coffey & Woodson County Chambers of Commerce for Tri-County Calendar of Events for September through December.

**10.** Item No. 95-9; Hotaling attended Coffey County Strategic Planning Committee meeting. Steve Lightle presented information on the need for additional senior housing in the County. Reports were also given on airport activities, library activities, Leadership Coffey County Youth Program, Chamber of Commerce activities, and retail developments, etc. Jane Hatch, Chairperson, also presented a working draft of a listing of scholarships available to Coffey County students.

**11.** Item No. 95-29; Hotaling completed a draft application form for Leadership Coffey County Youth Program. Hotaling will complete a course outline (schedule) and promotional brochure for the program next week.

**12.** Item No. 97-7; Hotaling completed gathering data for a retail business recruitment brochure. The brochure highlights advantages for locating a retail business in Coffey County. The need for such a promotional piece was discussed at a Chamber of Commerce special meeting on retail business several months ago. Ronda McCullough completed design work and the brochure is now available through the Economic Development office and the Chamber of Commerce office.

**13.** Item No. 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission meeting in Chanute. Hotaling discussed funding for water plants with James Gatewood, City of Parsons. Hotaling also discussed a successful CDBG application for a community center in Hepler, Kansas. The SEKRPC Executive Committee also reviewed a proposal for computer software upgrade.

**14.** Item No. 01-2; Hotaling completed a review of loan documents with Ed Hosford. Hotaling finalized a check for the equipment purchase. The remaining funds are to be used to purchase scales and a small portion for working capital.

**15.** Hotaling completed the loan report for the August 1<sup>st</sup> to August 31<sup>st</sup> period.

**16.** Hotaling distributed brochures to the Board listing the business and quality of life advantages for locating a retail business in Coffey County and also distributed an article from Kansas Wildscape Quarterly regarding the 5<sup>th</sup> Annual Governors Fishing Classic.

**17.** Sipe moved to recess into Executive Session at 11:00 a.m. for 5 minutes to include each of the Commissioners and the County Attorney to discuss matters which would be considered privileged in the attorney/client relationship, seconded by Sleezer. Motion carried.

18. The Board returned to regular session at 11:05 a.m.
19. Sleezer moved to recess into Executive Session at 11:13 a.m. for 5 minutes to include each of the Commissioners, the County Attorney, the County Engineer, and the Road Supervisor to discuss matters which would be considered privileged in the attorney/client relationship, seconded by Rowley. Motion carried.
20. The Board returned to regular session at 11:18 a.m.
21. The pre-disciplinary hearing scheduled for 11:00 a.m. was waived by the employee.
- 21 a. Sleezer moved, upon the request of Steven B. Lingenfelter and the recommendation of the Coffey County Engineer, to accept the resignation tendered by Steven B. Lingenfelter and directed the County Clerk to prepare his final payroll check, to include accrued sick and vacation benefits, seconded by Sipe. Motion carried.
22. Hub Caspar, Coffey County Engineer, presented his weekly report dated September 10, 2001. Robert Reed, Road Supervisor, and Lyle K. Larson, Carrothers Construction, were also present.
23. Item No. 93-01; Road Permit Report: Two Road Permits were issued during the past week.
24. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
25. Item No. 99-13; Landfill: Request authorization to solicit bids for Project No. LL-2102-C, Leachate Piping, Pumps, Electrical and Control for the Landfill Lateral Expansion. Bid Opening: September 5, 2001 at 2:00 p.m. Review bids and make award.
26. Only one bid was received for Project No. LL-2102-C:

Item No.	Bid Item	Bid Qty.	Unit	Eng. Estimate		Carrothers Cont.	
				Unit	Extension	Unit	Extension
1.	Leachate Tank Pumps	2	Each	\$4,000	\$ 8,000	\$33,825	\$67,650
2.	Leachate Sump Pumps	2	Each	\$7,000	\$14,000	\$14,999	\$29,998
3.	Elec. From Meter Pole	Lump Sum	LS	\$2,500	\$ 2,500	\$ 2,130	\$ 2,130
4.	Concrete Containment	Lump Sum	LS	\$5,000	\$ 3,674	\$ 3,674	\$ 3,674
5.	Misc. Piping	Lump Sum	LS	\$7,500	\$ 7,500	\$18,549	\$18,549
	<b>Totals</b>				\$37,000		\$122,001

Start Date: September 15, 2001

**26 a.** Sleezer moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, that the amended bid submitted by Carrothers Construction, Company, L.L.C. for Project No. LL 2102-C: Leachate Piping and Pumps, be approved as being the best bid, that award be made to Carrothers Construction Company, L.L.C. for Project No. LL 2102-C according to the terms of the amended bid at a cost of \$108,001.00, with funds to come from the Capital Improvement Reserve Fund, seconded by Crotts. Motion carried. The amendment to the original bid was changing from a stainless steel pump to a cast iron pump resulting in at \$14,000.00 reduction in price.

**27.** Item No. 2001-06; Asphalt Crew Vacancy: Request authorization to advertise for help on the Asphalt Crew.

**27 a.** The Board approved the request to advertise for one position on the asphalt crew and one position on the truck driver's crew.

**28.** Sipe moved, upon the recommendation of the Emergency Preparedness Coordinator, to authorize and direct the Chairman to sign the State of Kansas Division of Emergency Management 2002 Cooperative Agreement Program Submission Grant Application, seconded by Sleezer. Motion carried.

**29.** The Board will sign warrants and vouchers on Thursday, September 27, 2001, beginning at 8:30 a.m.

**30.** Rowley moved to adjourn the meeting at 11:58 a.m., seconded by Merry. Motion carried.

### **CORRESPONDENCE:**

#### Response Required

1. Glenn Fellers – Request for fence viewing.

#### Response Not Required

2. Coffey County Rural Water District No. 2 – Thank you for continued support.
3. Kansas Silver Haired Legislature – Thank you.
4. U.S. Army Corps of Engineers – Public Notices for month of August.
5. KDOH – Newsletter, September 2001.

Minutes, September 10, 2001

Signed:

Attest:

Chairman

County Clerk