

1. The Coffey County Commissioners met in the Coffey County Commission room for the purpose of attending a Wolf Creek quarterly planning meeting in basement meeting room C. Chairman Gene Merry called the meeting to order at 8:30 a.m. Friday, February 6, 2004 with members Fred Rowley, Jr. and Tim Sipe present. The Board recessed to the basement for the planning meeting.

2. Emergency Preparedness Coordinator Becky Jewett called the meeting to order at 9:10 a.m. with Vernon Birk, Coffey County Public Information Officer; Gene Merry Coffey County Commission Chairman; Tim Sipe, Coffey County Commissioner; Fred Rowley, Jr., Coffey County Commissioner; Teri Hoffay, Emergency Preparedness; Timothy F. East, Wolf Creek Emergency Preparedness; Cathy Autrey, Wolf Creek Emergency Preparedness; Jeanne Dagenette, Wolf Creek Emergency Preparedness; Jackie Miller, Lyon County Emergency Management; Julia Hanson, KDEM; Jay W. Gradinger, MAJ KSNG; Melanie Lawrence, KHP, Emergency Operations; John M. Harmon, KHP, Emergency Operations; Kim Steves, KDHE; Jeff Clark, KDHE; and Amber Pressley, Coffey County Emergency Preparedness.

3. Commissioner Kirchner arrived at the meeting at approximately 9:30 a.m. Sharron McDuffie, FEMA, was participating via telephone conference.

4. The Board discussed several Emergency Preparedness issues with the group including the Annual Letter of Certification. The consensus was to plan another meeting in the future, to decide who is going to do what in the area of Emergency Preparedness training. It was also suggested that the group develop a Memorandum of Understanding so that everyone knows what training they are responsible for.

5. The Board returned to the Commission room at 10:10 a.m.

6. Rowley moved to adjourn the meeting at 10:15 a.m. seconded by Sipe. Motion carried.

Minutes, February 6th, 2004

Signed:

Attest:

Chairman

County Clerk