

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, February 23, 2004, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Fred Rowley, Jr., R. Kraig Kirchner and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, County Attorney and Mary Bloomer, Administrative Coordinator. Present for part of the meeting were Mark Petterson, Coffey County Republican Editor, and Jeannene Ryan, WCNOC Representative.

2. Sipe moved to approve the minutes of Tuesday, February 17th, 2004, as corrected, seconded by Crotts. Motion carried, 4-yes, 0-no, 1-abstained, Kirchner. Corrections were: Monday, February 9, 2004, paragraph 32 add "at 8:30 a.m." after '2004'. Monday, February 23, 2004, paragraph 6 b, change 'Sipe' to "Rowley", change 'Rowley' to "Sipe". Paragraph 16, add at end of paragraph, "a draft of the Position and Wage Classification Grid will be proposed for further discussion." New paragraph 31, "Hoteling presented and discussed the Loan Fund Reports for January, 2004". Paragraph 33 b, delete "carried". Paragraph 34, replace 'to' with "for" after 'notice'. Add new paragraph 35, "The Board and Clerk briefly discussed voter polling places in Burlington. County Clerk/Election Officer Vernon Birk is by statute responsible for assigning polling places."

3. Consent Agenda:

- A. Move to authorize the Chairman to sign 6 abatements to the Treasurer's tax roll in the amount of \$648.17.
- B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for Darla Jones as Acting Department Head for the period of 1/20/04 through 2/19/04, in the amount of \$16.31.
- C. Upon the recommendation of Bill Bauer, Information Systems Administrator, move to approve payment of the invoice from Eagle Software, Inc., for annual maintenance of the courthouse back up system, in the amount of \$3,648.00, with funds to come from the General Fund, Technology Training and Equipment Line.

3 a. Rowley moved to approve the Consent Agenda as submitted, seconded by Merry. Motion carried.

4. Crotts moved, upon the request of SSG Deloss A. Horttor, to approve the request for funding for the year 2004 for the Kansas National Guard, Burlington branch, in the amount of \$1,500.00, with funds to come from the Courthouse General Fund, Contractual Services Line, seconded by Kirchner. Motion carried.

5. Merry moved, upon the recommendation of the Fiber Optic Control Board, to approve placement of a Juniper NAP (Network Access Point) router in the courthouse basement secured area, seconded by Rowley. Motion carried.

6. Elizabeth Maxwell, Director, East Central Kansas Area Agency on Aging, Ottawa, presented the annual report for 2003. Maxwell talked about the services they provide and the

amount of people they serve. She also presented number of people served in Coffey County and the value of service provided. The total value of services provided to Coffey County residents for 2003 was \$406,931.00.

7. Hub Caspar, County Engineer, presented and discussed the weekly report dated February 23, 2004. John Zuern, Administrative Assistant, and James Higgins were also present.

8. Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.

9. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

10. Item No. 99-13; Landfill: C&D Update – Proposed fees, 10-year plan – preliminary discussion.

11. The County Attorney will prepare a Resolution to adopt the proposed fees. Attached to the report were landfill fee comparisons of surrounding counties. Also attached was a publication from Kansas Consulting Engineers on Coffey County winning the Kansas Public Improvement Award for the Subtitle D Lateral Expansion of the Coffey County Sanitary Landfill. Caspar reported old Highway 50 will be closed from Oxen Road to Planter Road for approximately 2 months to replace a bridge. Caspar also presented the Construction Zone Report for the week of February 23, 2004.

12. Item No. 2004-02; Equipment Purchase: Bid Opening – March 10, 2004 at 2:00 p.m.

13. Donald Braun provided a written request to re-open a portion of the right-of-way that had been closed by Resolution 618 af in Country Estates II. James Higgins was present and said he is planning to build a house there and needed the right-of-way reopened. The County Attorney said due to Sub Division Regulations, that were previously overlooked, Country Estates II should be re-platted to accomplish the desired right-of-way changes and Resolution 618 af should be rescinded. John Zuern, Zoning Administrator, said there would need to be a public hearing set and it would be Dr. Braun's responsibility to re-plat as he owns the land in Country Estates II.

14. Rowley moved to recess into Executive Session at 10:08 a.m. for 15 minutes, to include each of the Commissioners and the Emergency Preparedness Coordinator, to discuss personnel matters of non-elected personnel, seconded by Kirchner. Motion carried.

15. The Board resumed regular session at 10:23 a.m.

16. Jeannene Ryan, WCNO, reported Wolf Creek will be having a severe weather drill on March 8, 2004.

17. Jon Hotaling presented a brochure on Artrain USA which will be in LeRoy on June 12th through 15th, 2004.

- 18.** Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of February 18, 2004.
- 19.** Item No. 95-10; Hotaling loaded promotional materials for the Coffey County Lake booth at the Kansas Sports, Boat & Travel Show in Wichita. Hotaling set up the booth on Wednesday and worked the Wednesday and Thursday evening shift and then dismantled the booth and loaded the remaining promotional materials. Hotaling had many inquiries about Coffey County Lake. Hotaling gave out over 100 lake maps in the first two evenings of the show along with lake brochures and other promotional literature on Coffey County.
- 20.** Item No. 03-2; Hotaling sent out a letter and agenda for the Hunter's Hope Celebrity Turkey Hunt 2004 organizational meeting to be held on February 23, at 7 p.m. at the USD 244 Recreation Center.
- 21.** Item No. 04-1; Hotaling finalized flyers for the Artrain event coming to LeRoy, June 12 – 15, 2004. Hotaling distributed the flyers at the Kansas Sports, Boat & Travel Show. Ronda Truelove, Executive Secretary, reconditioned the banners used for the 2002 Artrain visit to LeRoy, which the County will use again for the 2004 event.
- 22.** The Board and Hotaling discussed looking into some type of fishing permit for the three Coffey County lakes whereby a person could purchase permits for all three lakes at one location. They would still have the option of purchasing only one. The County Attorney said the County would probably need an intergovernmental agreement with each city. Hotaling will get more information, but it won't be until next year.
- 23.** Hotaling also reported the Hunter's Hope Turkey Hunt will be held April 24th, 25th, & 26th, 2004. The banquet will be held in the Burlington High School Commons area on April 24, 2004.
- 24.** The County Attorney reported all the legal work to transfer the spec building has been completed. The \$64,000.00 came last Thursday.
- 24 a.** Kirchner moved, upon the approval of the County Attorney as to form, to approve the Warranty Deed transferring ownership of property located at Lot 1, Block 1, Burlington, Industrial Park #2, First Plat, said property being more commonly known as the spec building, as referenced in the Lease Agreement dated October 23, 2000, and to further deliver the Warranty Deed to Oldcastle Precast, Inc. upon receipt of \$64,000.00, seconded by Sipe. Motion carried.
- 24 b.** Funds to be deposited in the Economic Development fund, Special Expenditures Line Item.
- 24 c.** Crotts moved, upon the approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Corrective Ingress and Egress Easement, seconded by Rowley. Motion carried.

24 d. Rowley moved, upon the approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Termination of Lease Agreement, seconded by Sipe. Motion carried.

25. Crotts moved to recess into Executive Session at 11:06 a.m. for 15 minutes, to include each of the Commissioners and the Noxious Weed Director, to discuss personnel matters of non-elected personnel, seconded by Sipe.

26. The Board resumed regular session at 11:21 a.m.

27. Commissioner Rowley reported being contacted by a member of the Fair Board, requesting him to serve as liaison for the Commissioners on the Fair Board Planning Committee. This will be for the Coffey County Fair, to be held in 2005, which is the fair's 125th Anniversary. Rowley volunteered and the Board agreed.

28. Dr. John Randolph, Executive Director, East Central Kansas Mental Health Center, explained the Centers' policy on emergency services. He said they have four full time crisis employees on duty at all times and their policy is if there is an emergency the crisis employee is to cancel their scheduled appointments and handle the emergency. He said all clients with a Medicaid card are screened through the Center before being moved to a private agency and that in the future the Center will be looking at providing an overnight attendance center in Coffey County for crisis clients. Chairman Merry asked about the number of call outs in Coffey County. Randolph said he would get that information to him.

29. Trudy Naylor, Coffey County Outreach Coordinator, for Services Offering Safety (SOS) Inc., apprised the Board of certain outreach programs in Coffey County. Naylor said she is involved with the Coordinated Community Response Team (CCRT) that was implemented in 2003. She also invited the Board to a CCRT meeting on Friday, February 27, 2004, at 11:00 a.m. in the Allen Woods conference room at Coffey County Hospital. She also requested that the Board appoint a member of the governing body to represent Coffey County on the CCR team. Some of the Board will attend.

30. Kay Lingenfelter, Rural Program Outreach Director, SOS, Inc., was also present for the discussion.

31. Sipe moved to adjourn the meeting at 12:06 p.m., seconded by Kirchner. Motion carried.

CORRESPONDENCE:

Response Required

1. Donald Braun – Letter regarding road opening
2. Kansas National Guard – Request for funds

Response Not Required

3. Hawver's Capitol Report – Misc. Dates
4. City of Lebo – Letters regarding City of Lebo 2003 Infrastructure funds and 2003 Park & Recreation funds
5. City of LeRoy – Letters regarding City of LeRoy 2003 City Infrastructure funds & 2003 Culture and Recreation funds
6. City of LeRoy – Minutes of 2-2-04
7. City of Gridley – Minutes of 2-2-04
8. Coffey County Airport Board – Minutes of 2-11-04
9. Midwest Assistance Program – Newsletter

Minutes, February 23, 2004

Signed:

Attest:

Chairman

County Clerk