

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, March 1, 2004, to individually review correspondence. Vice Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner and Larry Crotts present. Chairman Gene Merry and Administrator Coordinator Mary Bloomer were attending a National Association of Counties (NACo) meeting in Washington D.C. Also present were Vernon Birk, Coffey County Clerk, and County Attorney Doug Witteman. Present for part of the meeting was Mark Petterson, Coffey County Republican Editor.
2. Crotts moved to approve the minutes of Monday, February 23rd, 2004, as corrected, seconded by Crotts. Motion carried. Corrections were: Monday, February 23, 2004, paragraph 1, add "Doug Witteman, Coffey County Attorney," after 'clerk'. Paragraph 11, delete "for next weeks meeting" in first sentence. Paragraph 13, add "should" after '618af'. Paragraph 24 b, change 'budget' to "fund".
3. Kirchner moved to approve the minutes of Wednesday, February 25, 2004, as written, seconded by Crotts. Motion carried.
4. Elysa Lovelady, Coffey County Appraiser, updated the Board on Certification of Value (CVN) Notices that are being mailed out today.
5. **Consent Agenda:**
 - A. Move to authorize the Vice Chairman to sign 1 abatement to the Treasurer's tax roll in the amount of \$9.97.
 - B. Upon the recommendation of the Noxious Weed Director, move to approve the Annual Noxious Weed Eradication Progress Report 2003.
 - C. Move to authorize and direct the Vice Chairman to sign the Coffey County Payroll Notice for Dusty Handley, upon completion of IPP, at a classification of TP-I-c and an hourly wage of \$8.84.
- 5 a. Sipe moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.
6. Hub Caspar, Coffey County Engineer, presented and discussed the weekly report dated March 1, 2004. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
7. Item No. 93-01; Road Permits Report: One Road Permit was also issued during the past week.
8. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

- 9.** Item No. 99-13; Landfill: C&D Update –Proposed fees. 10 year plan – preliminary discussion.
- 10.** Caspar reported that KDHE has added some new regulations to the C&D landfills as of January 1, 2004. The new regulations will be added to the Coffey County Landfill operations before the C&D permit is issued.
- 11.** Item No. 2004-03; Summer Help: Request authorization to advertise for summer help – 4 Truck Drivers; 3 Asphalt Crew; 3 Mowing Crew; 1 Grading Crew – 11 Total.
 - 11 a.** Rowley moved, upon the recommendation of the County Engineer, to authorize advertising for 11 summer help positions, seconded by Sipe. Motion carried.
- 12.** Caspar also presented a proposed new fence policy due to increased material costs. The last time the fence policy was updated was 2002. The Board will look into it.
- 13.** Caspar also presented the work order inquiry report for the Board’s information.
- 14.** Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of February 23, 2004.
- 15.** Item No. 95-9; Hotaling completed and mailed out agendas for the Coffey County Strategic Planning Committee meeting to be held on Wednesday, March 3rd, at 12 noon, at the Coffey County Hospital.
- 16.** Item No. 95-18; Hotaling received final payment from New Eagle Communications on the Economic Development loan. The loan was made in March of 1993 in the amount of \$200,000.00. With the final payment of \$14,000.00, the company paid off the \$200,000.00 principal. The interest remaining was reduced for full-time equivalency employment and for a payroll total over \$2,500,000.00 during the term of the loan.
- 17.** Item No. 95-25; Hotaling is assembling a Coffey County promotional basket for the state meeting of Ducks Unlimited. Hotaling has received new Coffey County coffee mugs that will be available at the Chamber of Commerce and at the Museum.
- 18.** Item No. 95-29; Hotaling completed and mailed out agendas for the Leadership Coffey County Youth Program class to be held on March 8th at the Coffey County Hospital from 4 p.m. to 8 p.m. This class is titled ‘Community Services & Quality of Life’ and will feature presentations by Sheriff Randy Rogers; Fire District Administrator, Bill Walker; County Health Nurse, Susan Mueller; Coffey Health System Administrator Dennis George; and KSU Extension Service Assistant, Bobbyann Daugherty.
- 19.** Item No. 96-5; Hotaling spoke with a representative of Oldcastle about the spec building. Oldcastle has paid off the lease/purchase agreement with the County and is in the process of selling the building. As of February 27th, Oldcastle has not finalized an agreement to sell the building.

20. Item No. 98-6; Hotaling completed the summary of SEKRPC revolving loan fund sub-committee meeting and e-mailed it to the SEKRPC staff for presentation at the next executive committee meeting to be held Thursday, March 4th, in Chanute.
21. Item No. 00-2; Hotaling attended the 21st Century Learning Center advisory council meeting in Waverly. Hotaling reviewed surveys for the summer program and the advisory council voted to hold the summer program during June. Letters of support were requested for a grant application for the USD 245 program.
22. Item No. 03-2; Hotaling attended the organizational meeting for the Hunters Hope Foundation Celebrity Turkey Hunt to be held April 24th – 26th, in Coffey County. The banquet will be held at the Burlington High School on Saturday, April 24th. Hotaling revised the raffle tickets for the event and took to the printer. The 3,000 raffle tickets should be printed by March 12th.
23. Item No. 04-1; Hotaling took Artrain banners in to have date changed on the banners we used for 2002 visit of the Artrain. Next Artrain committee meeting will be held in LeRoy on March 11th at 3 p.m.
24. Hotaling summarized information on signage regulations for Burlington and the State of Kansas and sent them to Arnold's Greenhouse. Hotaling sent them information on the Burlington to LeRoy waterline project.
25. Sipe moved to recess into Executive Session at 10:50 a.m. for 5 minutes, to include each of the Commissioners present, the County Attorney, and the Economic Development Director, to discuss confidential data relating to financial affairs or trade secrets of a corporation, seconded Crotts. Motion carried.
26. The Board resumed regular session at 10:55 a.m.
27. Sipe moved, upon the recommendation of the County Engineer, to approve the County right-of-way fence replacement reimbursement payment from \$1.00 per foot to \$1.15 per foot, effective for all agreements entered into on or after March 1, 2004, seconded by Kirchner. Motion carried.
28. Kirchner moved to adjourn the meeting at 11:10 a.m., seconded by Rowley. Motion carried.

CORRESPONDENCE:

Response Required

1. Whitney Damron – Letter regarding prison health care

Response Optional

2. League of Kansas Municipalities – e-mail regarding annexation updates
3. Kansas Department of Commerce – Newsletter and Nomination form for 2004 Kansas Business Appreciation Award
4. KDHE – Public Notice KS-AG-04-066

Response Not Required

5. Hawver’s Capitol Report – Misc. dates
6. Kansas Association of Counties – Legislative Updates – 2-20-04; 2-24-04; 2-26-04
7. Center for the Study of Rural America – Newsletter
8. Nex-Tech – Newsletter
9. Infinitec – Newsletter
10. Fourth Judicial District Court – Newsletter
11. Coffey County Fire District No. 1 – Minutes of 1-19-04
12. City of Burlington – Minutes of 2-4-04

Minutes, March 1, 2004

Signed:

Attest:

Chairman

County Clerk