

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, March 22, 2004, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Larry Crotts, Tim Sipe and Fred Rowley, Jr. present. Also present were Vernon Birk, Coffey County Clerk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer. Present for part of the meeting was Mark Petterson, Coffey County Republican Editor.

2. Crotts moved to approve the minutes of Monday, March 15<sup>th</sup>, 2004, as corrected, seconded by Sipe. Motion carried. Corrections were: Monday, March 15<sup>th</sup>, 2004, paragraph 2, add "Crotts and Sipe" after 'abstension'. Paragraph 14 a, replace 'Kirchner' with "Rowley". New paragraph 19, "The Board discussed a complaint by Norman Yoho and noted that Norman Yoho's drainage water complaint was within LeRoy City limits." Paragraph 21, add "Francis" before 'Xavier'.

**3. Consent Agenda:**

A. Upon the recommendation of the County Engineer, move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for the following S.T. Temps, effective April 1, 2004, as follows:

<u>Employee</u>	<u>Position</u>	<u>Classification</u>	<u>Wage</u>
Clinton Sowder	Equip. Operator	M-III-b	\$11.50/hr.
Walter Synder	Driver	M-III-a	\$11.05/hr.
George Hayes	Driver	M-III-c	\$11.94/hr.
Doug Garrett	Driver	M-III-b	\$11.50/hr.
J.D. Stevenson	Driver	M-III-a(-)	\$10.80/hr.

B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Darla Jones, for CSA Compensation as Acting Department Head, in the amount of \$125.82, for the month of March 2004.

C. Move to authorize the Chairman to sign 1 abatement to the Treasurer's tax roll in the amount of \$132.62.

D. Move to accept the resignation of Tammy Moore Hughes from the Coffey County Library Board upon the expiration of her term, i.e., April 30, 2004.

**3 a.** Kirchner moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

4. Sipe moved, upon the recommendation of the Emergency Preparedness Coordinator, to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Amber Presley upon completion of IPP with a classification of C-III-a and an hourly wage of \$10.25, effective March 22, 2004, seconded by Crotts. Motion carried.

5. Crotts moved, upon the recommendation of the County Clerk and the Building and Grounds Supervisor, to accept the quote of Turf Runners Sales and Service as the best quote, and purchase a 77"x10' utility trailer at a cost of \$765.00, seconded by Rowley. Motion carried.
  
6. Marilyn Eccles, Coffey County Sanitarian, apprised the Board of the upcoming Neosho River Water Festival, to be held the afternoon of Friday, June 4<sup>th</sup>, 2004, in conjunction with the Governor's Fishing Classic. Eccles said the event will include approximately 200 kids ages 5 to 14 who will learn the importance of water and the need for quality water. Eccles introduced Mary Lou Ponder, Coffey County Soil Conservation Service, Buffer Coordinator, who updated the Board on the June 4, 2004 activities for the afternoon. Ponder also invited the Board to participate and they all agreed to do so.
  
7. Hub Caspar, County Engineer, presented and discussed the weekly report dated March 22<sup>nd</sup>, 2004. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
  
8. Item No. 93-01; Road Permits Report: Two Road Permits were issued during the past week.
  
9. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
  
10. Item No. 2004-02; Equipment Purchase: Approve Purchase – Bid tab attached.

**1 – 90 HP Tractor 4x4 with Boom Mower  
Bids Presented:**

	(1)	(2)	(3)	(4)	(5)	(6)		
	<b>Martin Tractor w/Mower</b>	<b>Martin Tractor w/Mower</b>	<b>Caldwell Tractor</b>	<b>Caldwell Mower</b>	<b>Caldwell Tractor w/Mower</b>	<b>Caldwell Tractor</b>	<b>Caldwell Mower</b>	<b>Caldwell Tractor w/Mower</b>
<b>Make</b>	John Deere	John Deere	John Deere	Alamo	John Deere	John Deere	Alamo	John Deere
<b>Model</b>	6420	6420	6420	A-Boom	6420	6420	Machete	6420
<b>Year</b>	2004 Alamo A-Boom	2004 Alamo Machete	2004		2004 Diamond Mower	2004		2004 Tiger Mower
<b>Base Price</b>	\$90,859.00	\$96,198.00	\$62,677.00	\$35,174.00	\$62,677.00	\$62,677.00	\$36,345.00	\$89,332.00
<b>Govt. Discount</b>	- 10,515.00	- 10,515.00	-16,922.79	- 7,594.00	- 16,922.79	- 16,922.79	- 4,110.00	- 16,922.79
<b>Trade-In Allowance</b>	- 18,500.00	- 18,500.00	- 9,500.00	-	- 9,500.00 Plus Mower	- 9,500.00	-	- 9,500.00
<b>Delivered Price</b>	<u>\$61,844.00</u>	\$67,183.00	\$36,254.21	\$27,580.00	\$64,689.21	\$36,254.21	\$32,235.00	\$62,909.21
<b>Delivery Date</b>	90-120 Days	90-120 Days	150 Days	90-150 Days	150 Days	150 Days	90-150 Days	150 Days
			\$63,834.21 - 560.86 (Credit for Fenders, Tires)			\$68,489.21		Does Not Meet Specs.*
			\$63,273.35					

\*Caldwell Price does NOT exceed Martin price by 5%.

**10 a.** Crotts moved, upon the recommendation of the County Engineer and approval of the County Attorney as to form, to find that one 1996 Ford tractor with boom mower is no longer required and cannot prudently be used for public purposes of the County and should be disposed of by trade-in sale to Caldwell Implement for \$9,500.00. Notice of trade-in disposal was published in the official County newspaper on February 20<sup>th</sup> and February 27<sup>th</sup>, seconded by Rowley. Motion carried.

**10 b.** Sipe moved to approve the County Engineer's recommendation and purchase one (1) John Deere 6420 Tractor with Alamo A-Boom Mower from Caldwell Implement Company for the bid price of \$63,273.35, which includes a \$9,500.00 trade-in allowance for one (1) 1996 Ford tractor with boom mower, to be paid from the Road and Bridge Fund, seconded by Kirchner. Motion carried.

**11.** Item No. 2004-09; Bridge Steel: Request authorization to solicit sealed bids for B-027 (26-M.8) Structural Steel.

**12 .** Sipe moved to approve the County Engineer's request to solicit bids for Structural Steel for Bridge No. 027 (26-M.8), seconded by Kirchner. Motion carried.

**12a.** Caspar also presented the Construction Zone Report for the week of March 22, 2004.

**13.** Rowley moved, upon the approval of the County Attorney as to form, to approve the Employment Agreement with Hub Caspar, effective June 1, 2004, seconded by Crotts. Motion carried.

**14.** The Board also had a short discussion with the Road Supervisor regarding time clocks.

**15.** Steve Yoho met with the Board about flooding on his property. The County Engineer had surveyed the area in question last week and reviewed the records as to what had been done. The County Engineer recommended constructing an earthen berm by his residence to keep flood water from getting in the basement. Yoho did not think the berm would solve the problem. Instead he suggested another box culvert in the stream along with the two that are there and look at clearing the creek of debris downstream. The Board discussed several options with Caspar and asked that he look at them and then provide the Board with his recommendation.

**16.** The Board held a pre-bid conference for the condenser bids. Vendors present were: Chris Phillips, Bob Crawford, Inc., Emporia; James Stever, Stever Heating and Cooling L.L.C., Hartford; Tim Jones, Thermal Craft, Inc., Olathe; and Ray Carroll, Chaney, Inc., Lawrence. Also present were all Commissioners, the County Clerk, the County Attorney, the Administrative Coordinator, and the County Engineer. Everyone was welcomed, introduced and informed about the bid being taken. There were several questions answered from the vendors, including timeline (bid opening Wednesday, April 7, 2004, at 2:00 p.m.). The County will remove the exiting pad and pour the new concrete pad; successful bidder will remove freon and

disconnect old condensers; set new equipment and dispose of old condensers; electrical boxes will be bid as an alternate. The Clerk thanked everyone for their attendance and interest in this project.

- 17.** Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of March 15, 2004.
- 18.** Item No. 95-29; Hotaling completed and mailed Leadership Coffey County Youth Program agendas for the next class to be held on Monday, March 29<sup>th</sup>, from 4:00 p.m. to 8:00 p.m. in the courthouse basement. Presenters will include: Emergency Preparedness Coordinator, Becky Jewett; Commission Chairman, Gene L. Merry; County Clerk, Vernon Birk; Senator Derek Schmidt; and Jon Hotaling, Coffey County Economic Development.
- 19.** Item No. 97-7; Hotaling attended the Coffey County Chamber of Commerce After 5 program at the Coffey County Library Branch in Burlington. Several home based business owners presented information on the products and services they provide.
- 20.** Item No. 98-6; Hotaling attended an emergency meeting of the SEKRPC to meet with the principal of a company that has ceased operation in Bourbon County. SEKRPC made a loan to the company about a year ago and now will work out a payment schedule with the principal since the business is no longer in operation.
- 21.** Item No. 98-7; Hotaling attended the Southeast Kansas Tourism Region meeting in Mound City with Coffey County Chamber of Commerce Director, Sid Meeker. Hotaling discussed upcoming events coming to Coffey County including Artrain, Museum Mask Exhibition, Yahola Dedication and the Governor's Classic. The group discussed the Kansas Sampler Festival plans for May 1<sup>st</sup> and 2<sup>nd</sup> in Newton.
- 22.** Hotaling attended a special meeting with Dr. David Darling, of KSU Extension; Duane Johnson, State Librarian; Dr. Gwen Alexander, WSU; Jane Hatch, Coffey County Library System; Dale Milburn, Coffey County Extension Council; and Roger Carwell, Director of the Southeast Kansas Library System, to discuss how libraries could become better resource centers for economic development and community development.
- 23.** Hotaling completed performance evaluations with Commissioner Crotts and Commissioner Sipe.
- 24.** Merry moved, upon approval of the County Attorney as to form, to approve the Employment Agreement with Jon Hotaling, effective June 1, 2004, seconded by Sipe. Motion carried, 3-yes, 2-no, Crotts, Kirchner.
- 25.** The Board received a telephone call from Cloud County Commissioner Richard Chartier, asking for support for HB 2805 regarding the establishment of a county law enforcement agency. The Sheriff's elected position of any county adopting the provisions of this bill would be abolished and no sheriff would be elected in any such county.

26. Sipe moved to adjourn the meeting at 11:20 a.m., seconded by Kirchner. Motion carried.

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**CORRESPONDENCE:**

Response Not Required

1. Hawver's Capitol Report – Misc. dates
2. KAC – Legislative Bulletins
3. KUTC – Newsletter
4. KDOC – Notice of Training
5. Corps of Engineers – Public Notice
6. Coffey county Airport – Minutes
7. KDOT – Letter regarding Partnership Project Survey
8. Fourth Judicial District Court – Newsletter

Minutes, March 22, 2004

Signed:

Attest:

Chairman

County Clerk