

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, May 3, 2004, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Larry Crotts, Tim Sipe and Fred Rowley, Jr. present. Also present were County Clerk Vernon Birk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer. Present for part of the meeting were Mark Petterson, Coffey County Republican Editor, and Jeannene Ryan, WCNOC Representative.
2. Elysa Lovelady, Coffey County Appraiser, and Mark Hopkins, Deputy Appraiser, reported on their findings for setting values on properties with rock quarries. Lovelady said Dickinson County has the most recent case on this type of property to be decided in court. Because of lack of guidelines from the state, Lovelady has made a decision to adopt the Dickinson County guidelines as they were upheld in court. The active quarry will be valued at \$1,500.00 per acre; non-active at \$500.00 and will be classified as commercial "CR"; reclaimed quarries will be classed as agricultural "AR".
3. Hub Caspar, County Engineer, presented and discussed the weekly report dated May 3, 2004. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
4. Rowley moved to adopt Resolution No. 618-ao, A RESOLUTION TO VACATE A CERTAIN PORTION OF 22ND ROAD EXTENDED LYING BETWEEN ANGUS ROAD AND BLACKBIRD ROAD, seconded by Crotts. Motion carried.
5. Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.
6. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
7. Item No. 2004-04; KDOT Request For Salt Storage: **The County Attorney is waiting to hear from KDOT about some type of agreement for the salt storage.**
8. Item No. 2004-10; Microsurfacing: Award Contract – Bid tab attached.

**Project A2401-C Microsurfacing
Bid Tabulation**

April 28, 2004 2:00 p.m.

Item No.	Bid Item	Bid Qty.	Unit	Eng. Estimate		Ballou Const.		Beachner Const.		RFB Const.		Vance Bros.	
				Unit	Ext.	Unit	Ext.	Unit	Ext.	Unit	Ext.	Unit	Ext.
1.	Microsurfacing & Rut Filling	132,328	S.Y.	\$2.225	\$294,429.80	\$1.80	\$238,190.40	\$1.895	\$250,761.56	\$1.85	\$244,806.80	\$2.11	\$279,212.08

8 a. Sipe moved, based upon the recommendation of the County Engineer, that the bid submitted by Ballou Construction for Microsurfacing Project No. A-2401-C, be approved as being the best bid, and that award be made to Ballou Construction, according to the terms of the bid, at a cost of \$238,190.40 to be paid as follows: \$230,000.00 from Special Highway

Improvement Fund and the balance from the Road and Bridge Fund, seconded by Crotts. Motion carried.

9. Caspar also presented the Construction Zone Report for the week of May 3, 2004.

10. Todd Bemis, Recycling Coordinator, presented bids for a 5,000 lb. capacity forklift. Bids presented:

BASIC BID:			Kansas Forklift Inc.		Oram Material Handling Sys.	
Bid Item	Bid Quantity	Unit	Bidder #1	Extension	Bidder #2	Extension
Nissan PE50Y	1		\$31,861.00		\$29,172.75	

10 a. Kirchner moved, upon the recommendation of the Recycling Coordinator, to accept the low bid in the amount of \$29,172.75 from Oram Material Handling Systems, Kansas City, Kansas, for a Nissan PE50Y Electric forklift with 5,000 lb. capacity, funds to come from a 75-25 matching grant through KDHE’s Competitive Plan Implementation Grant Round 12, seconded by Rowley. Motion carried.

11. Bemis will be attending the Lebo City Council meeting tonight along with Commissioner Rowley to discuss the curbside pick-up recycling program.

12. Sipe moved to approve the minutes of Monday, April 26, 2004, as corrected, seconded by Merry. Motion carried. Corrections were: Paragraph 2, add “paragraph 22 a, delete ‘from the state’.” Add new paragraph 5, “Elysa Lovelady, County Appraiser, met with the Board to discuss valuation of the AST Building.” Re-numbering old ‘paragraph 5’ as new “paragraph 6”, 1st sentence, after ‘Vehicle’ add “and Hazmat trailer.” Delete ‘lean to’, add “storage shed”. Delete ‘it’, add “Command vehicle”. Delete ‘and he will check’, add “He will discuss it with his Board”, delete ‘and see if something else can be worked out’, add “to see if they could house it there for the next year and one-half. The HazMat trailer will be housed at the Waverly Station by agreement with the Fire District.” Old paragraph 10, new paragraph 11 after ‘opening’, add for B-029. Old paragraph 11, new paragraph 12 after ‘opening’, add “for B-027”. Add new paragraph 12, “Item 2004-10; Microsurfacing”. The Bid Opening will be April 28, 2004 at 2:00 p.m.” Re-number old ‘paragraph 12’ as new “paragraph 14” and renumber the rest of the paragraphs accordingly. New paragraph 14, after ‘discussed’, delete ‘adding a tax to a’, replace with “valuation of”. New paragraph 15, delete ‘down payment from Economic Development’, replace with “budgeted funds”. Last sentence, delete ‘Commissioners were’, replace with “Board was”. New paragraph 16, delete ‘29’, replace with “19”. Old ‘paragraph 24’, new “paragraph 26”, delete entire paragraph. Old ‘paragraph 25’, new “paragraph 26”, before ‘Distributions’, add “County”. Old ‘paragraph 26’, new “paragraph 27”, 5th sentence, make ‘Quarry’ lowercase “quarry”. 6th sentence, delete ‘Mark’, replace with “Hopkins”. Last sentence, delete ‘Commission’, replace with “Board”.

13. Sipe moved to approve the minutes of April 28, 2004 as corrected, seconded by Crotts. Motion carried, 4-yes, 0-no, 1-abstained, Kirchner. Corrections were: April 28, 2004, paragraph 3, delete ‘Andrick has been in need of a pickup for quite some time. The Board approved the

request', replace with "The Board agreed to replace the 1989 Chevy Caprice with a replacement vehicle".

14. Consent Agenda:

- A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for John Zuern as Planning and Zoning Administrator for the month of May 2004.
- B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Matt Drumm, U.T. Temp laborer at the Landfill, at a classification of M-I-b and an hourly wage of \$8.04, effective June 1, 2004.
- C. Move to authorize and direct the Chairman to sign the letter to Elliott Insurance Group regarding Annual Transaction Sheet.
- D. Upon the recommendation of the Treasurer, move to approve the revised job descriptions for the following positions: Deputy County Treasurer, Motor Vehicle Deputy, Full Time Clerk, and Part-time Clerk, and further authorize and direct the Chairman to sign the same.
- E. Move to authorize the Chairman to sign 2 abatements to the Treasurer's tax roll in the amount of \$11.54.

14 a. Rowley moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.

15. Crotts moved, upon the recommendation of the County Clerk and approval of the County Attorney, to find that one 1989 Chevy Caprice, VIN # 1G1BL51E7KR214708, is no longer required or cannot prudently be used for public purposes of the County and should be disposed of by trade-in sale for a replacement vehicle, seconded by Sipe. Motion carried.

16. Merry moved to re-appoint Bill Griffith (District #1) and Herbert Hood (District #5) to the Coffey County Airport Board for a 3-year term, effective May 19, 2004 and ending May 18, 2007, seconded by Crotts. Motion carried.

17. Jon Hotaling, Economic Development Director, introduced Carl Kelly, owner/operator of Kansas Assemblies, who met with the Board to discuss the status of his loan with the County. Kelly said, due to several circumstances beyond his control, he has been unable to make timely payments. It was decided to take an inventory of the machinery that was purchased by the County and to have Kelly report to the Board on a monthly basis for the next 90-120 days.

18. Hotaling submitted his weekly report for the week of April 26, 2004.

19. Item No. 95-9; Hotaling completed and mailed out agendas for the Strategic Planning Committee meeting to be held at the Coffey County Hospital on Wednesday, May 5th.

- 20.** Item No. 95-25; Hotaling collected materials for the Kansas Sampler Festival including brochures from the Chamber of Commerce, tourism tabloids from the newspaper, and display and other promotional literature in the Economic Development office. Hotaling set up the booth on the festival grounds in Newton on Friday, worked the booth on Sunday, and loaded up the booth and remaining literature Sunday evening.
- 21.** Item No. 95-29; Hotaling hosted the Leadership Coffey County graduation class and dinner at the Coffey County Museum Monday afternoon and evening. Phil Coleman of Champion Seminars in Salina was the presenter for the afternoon class and the evening dinner. Hotaling mailed out thank you letters to the presenters and hosts of the April 12th and April 26th sessions.
- 22.** Item No. 97-7; Hotaling attended the Senior Honors Night dinner and program presented by the Coffey County Chamber of Commerce. Ken Hileman, 2004 Kansas Teacher of the Year, presented the program.
- 23.** Item No. 00-2; Hotaling attended the 21st Century Community Learning Center Advisory Council meeting on Tuesday, April 27th. Hotaling wrote and delivered letters of support for the 21st Century Community Learning Center grant application from the Coffey County Manufacturers Association and Coffey County Economic Development.
- 24.** Item No. 00-3; Hotaling reviewed the Flight Training Scholarship applications and mailed letters to the recipients. Hotaling checked on the age of one applicant to be sure she meets age requirements.
- 25.** Item No. 02-2; Hotaling called a LeRoy business owner on Friday, April 23rd, but he had not returned from Florida. Hotaling established contact with him on Monday, April 26th. He will be in to visit with the Commission at 10:30 a.m. on Monday, May 3rd.
- 26.** Item No. 03-2; Hotaling hosted Hunter's Hope benefit banquet on Sunday evening, April 25th. About 130 attended. Jim Kelly introduced all the NFL players and former players and presented information on Hunter's Hope Foundation and KRABBE disease. Hotaling attended a private dinner for the sponsors after Leadership graduation. Hotaling completed the deposits and paid bills out of the Hunter's Hope Foundation account. Over \$4,300.00 was raised.
- 27.** Sipe moved to recess into Executive Session at 11:52 a.m. for 5 minutes, to include each of the Commissioners, the County Attorney and the Economic Development Director, to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Crotts. Motion carried.
- 28.** The Board resumed regular session at 11:57 a.m.
- 29.** Kirchner moved to adjourn the meeting at 12:08 p.m., seconded by Crotts. Motion carried.

CORRESPONDENCE:

Response Not Required

1. City of Waverly – Minutes 3-10-2004
2. Senator Barnett – Letter regarding demand transfers
3. Hawver’s Capitol Report – Misc. dates
4. Whitney Damron – Notice regarding E-911 Seminar
5. KAC – email regarding state health insurance program
6. KDOC – Public relations brochure
7. East Central Kansas Area Agency on Agency – Letter regarding public meetings
8. Corps of Engineers – Public Notice

Response Required

9. Herbert Hood – Application to Airport Board
10. Bill Griffith – Application to Airport Board
11. KDOT – Letter regarding ITS Set Aside Program

Minutes May 3, 2004

Signed:

Attest:

Chairman

County Clerk