

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, May 10, 2004, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Larry Crotts, Tim Sipe and Fred Rowley, Jr. present. Also present was County Clerk Vernon Birk. Present for part of the meeting was Mark Petterson, Coffey County Republican Editor.
2. Becky Jewett met with the Board at 9:00 a.m. rather than 11:00 a.m. as scheduled, due to attending a funeral. Commissioner Rowley asked about the proposed new street signage in Jacobs Creek. Jewett said the signage is proposed due to confusion with present street signs and emergency vehicles. Jewett said there is no opposition to the change from the residents of Jacobs Creek.
3. Crotts moved to approve the minutes of May 3, 2004 as corrected. Corrections were: May 3, 2004, paragraph 17, delete 'then decide where to go from there', replace with "to have Kelly report to the Board on a monthly basis for the next 90-120 days."
4. Rowley moved to authorize and direct the Chairman to sign three (3) abatements in the amount of \$323.98, seconded by Kirchner. Motion carried.
5. Sipe moved, upon the approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Authorization/Declaration of Representation form for Nationwide Risk Consulting, Inc., seconded by Crotts. Motion carried.
6. Rowley moved, upon the recommendation of Bill Bauer, Information Systems Administrator, and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Maintenance Quote with ESRI, in the amount of \$8,500.00, funds to come from the General Fund, Technology Training and Equipment Line, seconded by Kirchner. Motion carried.
7. Susan Mueller, Coffey County Health Administrator, reported that she and Becky Jewett, Emergency Preparedness Coordinator, attended a Risk Communication workshop in Salina last week, which they said was very informative. Dr. Vincent Covello was the presenter.
8. Sallee Hess, Prescription Drug Program (P.D.P.) Coordinator, reported on a new Medicare discount card being available to seniors or qualified persons. This program was presented last week by the East Central Kansas Area on Aging. It was suggested to possibly have Hess participate in some informational meetings in the area, along with ECKAAA staff.
9. Mueller also reported she and Bill Miles, Sheriff Office Detective, attended a Forensic Epidemiology for Law Enforcement, Public Health, and other First Responders in Wichita on May 4-5, 2004.
10. John Zuern, Administrative Assistant, presented and discussed the weekly report dated May 10, 2004. Caspar and Reed were attending a Kansas County Highway Association Seminar at Garden City, Kansas, May 10th through May 12th, 2004.

11. Item No. 93-01; Road Permits Report: Three Road Permits were issued during the past week.
12. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
13. Item No. 2004-05; City of Wichita – Request For Proposal No. FP400026: Bid awarded to Hamm Quarry for \$12.50/ton. **A letter from the city of Wichita was attached to the report stating that Hamm Quarry was the successful vendor as the Special Waste Disposal Facility.**
14. **Zuern also presented the Construction Zone Report for the week of May 10, 2004.**
15. Rick Porter, Lake Region Resource Conservation and Development (RC&D) Coordinator, updated the Board on the recent RC&D projects. Porter also presented several brochures including the 2003 annual report and the 2004 work plan. Porter displayed a map of Kansas showing the various RC&D's across the state and how they are increasing.
16. Steve Lightle, Coffey County Housing Authority Director, met with the Board, by request, to discuss the bidding process and other procedures concerning the Housing Authority program.
17. Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of May 3rd, 2004.
18. Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting held at the Coffey County Hospital on Wednesday, May 5th. The committee members that worked at the Kansas Sampler Festival discussed the large turnout and the interest in Coffey County events upcoming this summer including the Governor's Classic, June 3rd & 4th; Artrain USA, June 12th – 15th; and "Spirit of the Mask" at the Coffey County Historical Museum from May – September.
19. Item No. 95-25; Hotaling delivered tourism tabloids to Iola, Garnett, and Burlingame to be inserted in their newspapers next week. A total of over 10,000 tourism tabloids featuring events and attractions will be inserted in these newspapers.
20. Item No. 97-6; Hotaling sent out agendas for the Coffey County Manufacturer's Association meeting to be held Tuesday, May 11th, at 12 noon at the Main Street Café in Gridley. After the luncheon meeting, the group will tour the Countertop Trends, L.L.C. facility. Craig VanWey, Southeast Kansas Field Representative for the Kansas Department of Commerce, is planning to attend the meeting and tour.
21. Item No. 98-6; Hotaling attended the SEKRPC Executive Committee meeting in Chanute on Thursday, May 6th. The committee approved an intergovernmental review for the USDA Rural Development Application for a water treatment plant in Fort Scott. Per EDA guidelines, additional elected officials are needed on the general commission. Hotaling reviewed FY 2004-2005 budget and discussed delinquent loan accounts.

22. Item No. 00-3; The Flight Training Scholarship reception is all set for May 17th at 8:30 a.m. The Proclamation Certificates are completed and framed.
23. Item No. 01-5; Hotaling participated in the Kansas Leadership Forum Executive Committee conference call. The meeting featured a discussion on the upcoming annual conference in El Dorado and review of the KLF Leadership Forum Roundtable held at KSU on April 23rd. The summer newsletter will be coming out in August and will feature the annual conference.
24. Item No. 03-2; Hotaling sent out notices for the Hunter's Hope Benefit Banquet Review and Wrap-up Meeting to be held Monday, May 10th at 7:00 p.m. at the Outdoor Connection, 424 Neosho in Burlington.
25. Item No. 04-1; Hotaling attended the Artrain USA Committee Meeting in LeRoy. Things are nearly finalized for the event. The booth spaces for the business expo are filled. Hotaling will have a banner made to point out the business expo, food and parking. The banner at Highway 75 / 57 Junction will be up this week. Volunteers are still needed as tour guides.
26. Hotaling presented and discussed the loan report for April, 2004.
27. The Board questioned Hotaling on why the Governors Classic Golf Tournament was not being held at New Strawn this year. Hotaling explained it was the decision of Wildscape.
28. Coffey County Attorney Doug Witteman joined the meeting at 11:15 a.m.
29. Merry moved to recess into Executive Session at 11:18 a.m. for 5 minutes, to include each of the Commissioners, the County Attorney, and Jon Hotaling, to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Sipe. Motion carried.
30. Rowley moved to adjourn the meeting at 11:33 a.m., seconded by Sipe. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Hawver's Capitol Report – Misc. dates
2. Representative Peggy Mast – Letter regarding demand transfers
3. Senator Derek Schmidt – Letter regarding demand transfers
4. Coffey County Housing Authority – Letter regarding demolition program
5. KDOT – Letter regarding Local Partnership Program

6. Corps of Engineers – Public Notice
7. First National Bank of LeRoy – Letter regarding “Trail of Blood on Ice – Opathleyahola’s Great Escape!”

Response Optional

8. Coffey County Conservation District – Letter regarding public meetings.

Minutes, May 10, 2004

Signed:

Attest:

Chairman

County Clerk