

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, May 24, 2004, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe and Fred Rowley, Jr. present. Also present were County Clerk Vernon Birk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer. Present for part of the meeting was Mark Petterson, Coffey County Republican Editor.

2. Sipe moved to approve the minutes of May 17, 2004 as corrected, seconded by Rowley. Motion carried. Corrections were: Monday, May 17, 2004, paragraph 1, add at end of first sentence, "Chairman Merry presented Flight Training Scholarships to Hillary N. Dees, Aaron Scherffius and Caleb Clark. Commissioners Sipe, Rowley, Crotts & Kirchner were also present." Paragraph 3, delete 'to build', replace with "of a proposed", add "a future" in front of 'fountain', delete 'This was', replace with "The gazebo was". Paragraph 13, delete 'The Engineers Department will follow up', replace with "Merry suggested a brainstorming session at a later date".

3. Consent Agenda:

- A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Aaron Befort, S.T. Temp Laborer, at a classification of M-I-a, and an hourly wage of \$7.76, effective May 17, 2004.
- B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Brett Friend, S.T. Temp Laborer, at a classification of M-I-a(-), and an hourly wage of \$7.51, effective May 17, 2004.
- C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Thelma Jones, S.T. Temp Public Health Nurse III, at a classification of TPIII and an hourly wage of \$16.55, effective May 24, 2004.
- D. Move to authorize the Chairman to sign 2 abatements to the Treasurer's tax roll in the amount of \$0.60.
- E. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release acknowledging satisfaction in full debt secured by Victor E. and Mildred M. McCabe, regarding Lots 14, 15, and 16 in block 22, in the city of LeRoy, Kansas.
- F. Move to authorize and direct the Chairman to sign the memorandum to Department Heads regarding the Pay Plan Adjustment for Calendar Year 2005.
- G. Upon the recommendation of Bill Bauer, Information Systems Administrator, and the Fiber Optic Control Board, move to approve the purchase of hardware and software for the e-mail system from CCD and Inteltek Technologies, at a total cost of \$8,460.00 plus shipping with expenses to be shared among the County, USD #244 and USD #245. The County's portion will be paid from General Fund, Technology Training

and Equipment Line.

3 a. Rowley moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.

4. Mary Lou Ponder, Coffey County Conservation District, updated the Board on the activities at the upcoming Neosho River Water Festival. The Commissioners will be among the presenters at the Festival, which will be held Friday, June 4, 2004, at 1:30 p.m. at the Black Bear Bosin, located south of the Eisenhower Learning Center. Approximately 250 students are registered for the event. Training for the event will be held May 27, 2004 at 6:30 p.m.

5. Becky Jewett, Emergency Preparedness Coordinator, and Vernon Birk, Coffey County Clerk, apprised the Board of an upcoming "Media Day" at the Eisenhower Learning Center to be held June 8, 2004. Two hundred National Guardsman will be training near the Wolf Creek Generation Station the week of June 5th, 2004. The Commissioners are invited to the Media Day activities.

6. Hub Caspar, Coffey County Engineer, presented the weekly report dated May 24, 2004. Robert Reed, Road Supervisor, John Zuern, Administrative Assistant, and Jeff Beyer, Landfill Operator, were also present.

7. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

8. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

9. Item No. 99-13; Landfill: Dead Animal Disposal Request from Kansas Animal Health Department.

9 a. **Caspar included a letter in his report from George Teagarden, Kansas Livestock Commissioner, requesting all approved landfills in Kansas to accept dead animals. The Kansas Animal Health Department and the USDA are conducting a surveillance for Bovine Spongiform Encephalopathy (BSE). Jeff Beyer, Landfill Operator, said there is no Environmental Hazard involved in accepting the cattle. The Board requested more information and a recommendation from the Engineer.**

10. Item No. 2004-12; 2004 Biennial Bridge Inspection: Review Proposals and make selection.

10 a. Kirchner moved, based upon the recommendation of the County Engineer and approval as to form by the County Attorney, to authorize and direct the Chairman to sign the Agreement with Central Kansas Engineering Consultants, LLC (CKEC) for the 2004 Biennial Bridge Inspection, to be paid from the Special Bridge Fund, seconded by Sipe. Motion carried.

10 b. **Coffey County has a total of 259 bridges at \$38.00 per bridge and \$200.00 for additional bridges that were not previously on inventory.**

- 11. Microsurfacing Project will start 5-24-04. This project is on 16th Road from Quail Lane east to the Anderson County line.**
- 12. Caspar also presented Lysimeter calculations from the landfill and the construction report for the week of May 24, 2004.**
13. Merry moved, upon the recommendation of the Fiber Optic Control Board and approval of the County Attorney, and pursuant to paragraph 1.17 of the agreement between Terra World, Inc. and Coffey County, Kansas, with said agreement for providing Internet Service to Coffey County residents and business utilizing the Coffey County Fiber Optic Network, to renew the agreement for an additional one (1) year, effective August 13, 2004, with current subscriber rates remaining the same as when the initial contract was signed, seconded by Sipe. Motion carried.
14. Merry moved, upon the recommendation of Commissioner Merry, the Commission representative of the Fiber Optic Control Board, and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Services Agreement with Douglas VanderLinden, of Integrated Technology Consultants, Inc., for the period of July 1, 2004 through June 30, 2005, seconded by Rowley. Motion carried.
15. Chairman Merry suggested that another Commissioner should start attending the Fiber Board meetings after the first of the year to help bring them up to speed as he will be going off the Board of Commissioners in a couple of years.
16. Rowley moved to authorize and direct the Chairman to sign the letter to all employees regarding health insurance coverage, effective July 1, 2004, seconded by Kirchner. Motion carried.
17. Sipe moved to authorize and direct the Chairman to sign the Blue Cross Blue Shield Policy Benefit Change (GUR Supplement) with the rate adjustment for current benefits for health insurance coverage, effective July 1, 2005, seconded by Kirchner. Motion carried.
18. Kirchner moved, upon the approval of the County Attorney as to form, to adopt Resolution No. 736, a RESOLUTION APPROVING THE ISSUANCE OF POLLUTION CONTROL REFUNDING REVENUE BONDS (KANSAS GAS AND ELECTRIC COMPANY PROJECT) SERIES 2004 OF THE CITY OF BURLINGTON, KANSAS, seconded by Sipe. Motion carried.
19. John Hotaling, Economic Development Director, presented and discussed the weekly report for the week of May 24, 2004.
20. Item No 95-21; Hotaling met with Vernon Birk to discuss Coffey County PIO responsibilities for the upcoming media day proposed for June 8, 2004 at the Eisenhower Learning Center.

- 21.** Item No. 95-25; Hotaling completed the Kansas Sampler Foundation sampler festival evaluation. Hotaling also sent the foundation a copy of the tabulations from all the registration cards that were turned in at the Southeast Kansas Tourism Region tent.
- 22.** Item No. 96-3; Hotaling met with Shane Sutherland to review activities at Mid-American Machine and discuss future plans for the company's continued growth.
- 23.** Item No. 02-2; Hotaling met with Carl Kelly to review inventory of Kansas Hose Assemblies, Inc. and future plans for the company and the manufacturing equipment. All the larger pieces of equipment for the hose assembly operation were still online at the site.
- 24.** Item No. 02-3; Hotaling sent information on taxes, utilities, enterprise zone incentives, loan funds, work force, demographics, etc, to a company he had sent information to six months ago when they looked at the Oldcastle building. They wanted to update the numbers for their continuing negotiations with Oldcastle for the large concrete building south of Burlington. Two other companies also requested information and are also interested in the building.
- 25.** Item No. 03-1; Hotaling completed the voucher and submitted the request for an athletic event economic incentive grant submitted by Burlington High School for a 14-team track meeting held on May 5, 2004.
- 26.** Item No. 04-1; With the assistance of John Andrick, Courthouse Building and Grounds Supervisor, Hotaling installed banners for the Artrain USA exhibition and Governor's Classic at Highway 57 & 75 Jct. and the Coffey County Chamber of Commerce parking area.
- 27.** Hotaling finalized the Business Appreciation Proclamation, proclaiming June as Business Appreciation Month in Coffey County in conjunction with the 10th Annual Business Appreciation celebration in June by the State of Kansas.
- 27 a.** Sipe moved to approve the proclamation proclaiming the month of June 2004 as Kansas Business Appreciation Month, seconded by Kirchner. Motion carried.
- 28.** Dennis George, Coffey County Hospital Administrator, and Kenneth Vaughn, Chairman, Coffey County Hospital Board, presented the 2005 budget request in the amount of \$750,000.00 (\$310,000.00 ambulance, \$440,000.00 hospital). Also in the request for Capital Outlay were .25 mill for ambulance and 1.00 mill for hospital. George also presented the 2003 audit report and the auditor's management letter. The Board has 10 days to make a decision on the request. The budget needs final approval by July 1st 2004.
- 29.** Brad Elder, Elliott Insurance Group, introduced Janet L. Payne and Shawna Gaddis, employees at Elliott Insurance Group who will be working with Coffey County's account. Elder presented and discussed the most recent claims loss report for Coffey County. Elder said the company will be doing an on-sight Worker's Compensation audit in the next few weeks.
- 30.** Commissioner Kirchner left the meeting at 12:00 noon for another appointment.
- 31.** The County Attorney requested an Executive Session.

31 a. Rowley moved to recess into Executive Session at 12:04 p.m. for 5 minutes, to include each of the Commissioners present and the County Attorney, to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Sipe. Motion carried.

32. The Board resumed regular session at 12:09 p.m.

33. The Board will sign checks and vouchers on Thursday, May 27, 2004 beginning at 8:30 a.m.

34. Sipe moved to adjourn the meeting at 12:14 p.m. until 8:30 a.m. Thursday, May 27, 2004, to sign warrants and vouchers and attend to other County business that may arise, seconded by Rowley. Motion carried.

Correspondence:

Response Not Requested

1. KDOT – Letter regarding guidelines for the preparation of plans in the U.S. Customary System.
2. City of Burlington – Minutes of 4-21-04
3. CASA – Newsletter
4. Hawver’s Capitol Report – Misc. dates
5. City of Gridley – Minutes of 4-5-04
6. RWD #2 – Letter regarding 2004 grant
7. Housing Authority – Minutes of 4-8-04
8. Sprint – Letter regarding billing issues
9. KAC – Letter regarding immunization rate in Kansas
10. Airport Board – Minutes of 4-14-04
11. Fire District No. 1 Board – Minutes of 4-19-04
12. Corps of Engineer – Public Notice

Response Optional

13. National Tax Association – Notice of training
14. SE Kansas Regional Planning Commission – Notice of training

Response Required

15. Chapman and Cutler – Letter regarding bond issue resolution

Minutes, May 24, 2004

Signed:

Attest:

Chairman

County Clerk