

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, June 21, 2004, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for part of the meeting was Mark Petterson, Coffey County Republican Editor.

2. Crotts moved to approve the minutes of June 14<sup>th</sup>, 2004 as corrected, seconded by Rowley. Motion carried. Corrections were: Monday, June 14, 2004, add at end of paragraph 2, 'Correspondence, Response Required'. Delete "vacant". Add at end of paragraph 10, "and possible options". At end of paragraph 17, delete 'formally adopt a new fee schedule in the near future', replace with "incorporate this information the next time the Board adopts a new fee schedule". Paragraph 18, replace 'Coordinator' with "Administrator", replace '\$152,000.00' with "\$152,201.58", add "The Board discussed writing a letter to the Homeland Security Partners Board, in conjunction and cooperation with Coffey County LEPC to determine issues factored into the equation for ranking and distribution of grant funds". Paragraph 20, delete "Also", replace with 'Hotaling'. Add paragraph 27a, "The Board resumed regular session at 10:52 a.m."

**3. Consent Agenda:**

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Linda Traylor, U.T. Temp, at a classification of C-IV-a(-) and an hourly rate of \$12.53. This is an extension of the previously approved notice and will expire as of 12/31/2004.

3 a. Sipe moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.

4. Crotts moved, upon the recommendation of the Noxious Weed Director, to authorize and direct the Chairman to sign the Agreement with KDOT to treat noxious weeds on their right-of-ways, seconded by Sipe. Motion carried.

5. Kirchner moved, upon the recommendation of Bill Bauer, Information Systems Administrator, to approve the purchase of ten 40-GB hard drive for desktop case, from Able Computers of St. Louis, MO, at a total cost of \$560.00 plus shipping, with costs to come from the General Fund, Technology Training and Equipment Line, seconded by Crotts. Motion carried.

6. Merry moved to approve the year 2005 budget request of Coffey County Hospital in the amount of \$750,000.00 for operational support and \$300,000.00 for Capital Outlay Funds, seconded by Rowley. Motion carried.

7. The Board advised that the \$300,000.00 in Capital Outlay Funds will be a Line Item in the Coffey County General Fund and withdrawals will be paid on submittal of an invoice from the Coffey County Hospital.

- 8.** Coffey County Clerk Vernon Birk administered an oath of office to Gene Merry as a member of the Kansas Energy Council following appointment by Governor Sebelius.
- 9.** Steve Lightle, Coffey County Housing Director, presented and discussed the 2005 budget request in the amount of \$200,000.00. The Board will consider approval at a budget workshop.
- 10.** Crotts moved, upon the approval of the County Engineer, to waive the landfill fees for the Coffey County Housing Authority for the removal of 10 properties for the “Coffey County clean-up program” provided the debris of the homes is pulverized and the metal frames of the mobile homes are removed and put into the metal pile. The waiver of fees would go through the end of October 2004, seconded by Kirchner. Motion carried.
- 11.** Robert Reed, Road Supervisor, presented and discussed the weekly report dated June 21, 2004. John Zuern, Administrative Assistant, was also present.
- 12.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 13.** Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.
- 14.** Item No. 2004-16; B357 (V – 11.03): Request authorization to solicit bids for Structural Steel.
- 15.** Sipe moved, to approve the County Engineer’s request to solicit bids for the structural steel for B357 (V – 11.03), seconded by Rowley. Motion carried.
- 16.** The Board also discussed County bridges and various other Road and Bridge matters. Reed submitted the Construction Zone report for the week of June 21, 2004.
- 17.** The Board scheduled a budget work session from 1:00 p.m. to 3:00 p.m. on July 12, 2004.
- 18.** The Board will sign warrants and vouchers on Wednesday, July 28, 2004, at 8:30 a.m. and continue with further budget work.
- 19.** The 2005 Coffey County budget is tentatively scheduled to be published on Tuesday, August 3<sup>rd</sup> and the hearing set for Monday, August 16, 2004 at 7:00 p.m. at the Coffey County Courthouse.
- 20.** Ty Wheeler, Managing Attorney, Kansas Legal Services, and Teri Whitson, Secretary, presented and discussed the 2005 budget request for Kansas Legal Services, in the amount of \$5,000.00. Wheeler presented a breakdown of number and type of cases in Coffey County for year 2003. Wheeler went on to explain how they operate and that they do not have a representative from Coffey County on the Advisory Board at this time. The Board offered to

advertise for a Board member from Coffey County and Wheeler agreed. Wheeler also said he has always had great cooperation from Coffey County. The Board will consider the budget at a budget workshop.

**21.** Jon Hotaling, Economic Development Director, requested a 20-minute Executive Session.

**21 a.** Kirchner moved to recess into Executive Session at 10:40 a.m. for 20 minutes, to include each of the Commissioners, the County Attorney, the Economic Development Director, and Dean and David Spears to discuss confidential data relating to financial affairs or trade secrets of a corporation, seconded by Rowley. Motion carried.

**22.** The Board resumed regular session at 11:00 a.m.

**23.** The County Attorney requested a 10-minute Executive Session.

**24.** Crotts moved to recess into Executive Session at 11:06 a.m. for 10 minutes, to include each of the Commissioners, the County Attorney, and the Economic Development Director to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Rowley. Motion carried.

**25.** The Board resumed regular session at 11:16 a.m.

**26.** Hotaling provided his weekly report for the Boards review.

**27.** Randy Rogers, Coffey County Sheriff, updated the Board on a Sheriff's vehicle accident over the weekend, which involved a filling station drive-off concerning nonpayment of approximately \$68.00. Rogers said that no one was injured (including "Niko" the drug dog), but the vehicle is probably totaled. Rogers has been in contact with the insurance company for an estimate. Rogers requested a replacement vehicle, which will be looked into.

**28.** Dan Haines, Chairman, Robert Harkrader, District Conservationist, Nancy Alley, Secretary, Mark Seaman, Carl Rogers, and Dan Davis, members, Coffey County Conservation District, presented the 2005 budget request in the amount of \$46,125.00. The Board unanimously approved the request. Nikita Rogers was also present as a guest.

**29.** Mary Bloomer, Administrative Coordinator, updated the Board on insurance issues, particularly Worker's Compensation and the hailstorm refund check. She also discussed changing some anniversary dates to coincide with our budget year.

**30.** Kirchner moved to adjourn the meeting at 11:50 p.m., seconded by Crotts. Motion carried.

## **CORRESPONDENCE:**

Response Required

1. Lake Region RC&D – Request for 2005 funds

Response Not Required

2. Lake Region RC&D – Annual Report
3. Corps of Engineers – Public Notice
4. KDHE – Letter regarding Permit Renewal for Permit No. 0297
5. City of Burlington – Minutes of 6-2-04
6. Hawver’s Capital Report – Miscellaneous Dates
7. Cities of Burlington and New Strawn – Invitation to Business Appreciation Picnic
8. Kansas Preservation – Newsletter
9. City of Gridley – Minutes of June 7, 2004

Minutes, June 21, 2004

Signed:

Attest:

Chairman

County Clerk