

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, June 9, 2008. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Denise Humlicek, Payroll Clerk was also present.

2. Crotts moved to approve the minutes of Monday, June 2, 2008, as written, seconded by Saueressig. Motion carried. 4-yes, 0-no, 1-abstention Rowley.

3. Consent Agenda

A. Move to sponsor the 'OK Kids' event with \$1,000 to be paid from the General Fund, Courthouse General Contractual Line Item.

B. Move to authorize and direct the Chairman to sign one (1) tax abatement to the Treasurer's tax roll in the amount of \$142.08.

3a. Saueressig moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

4. Health Department Administrator Lindsay Payer met with the Board to present the monthly report for May, 2008. Payer reported that the Health department celebrated Nurse's week. Payer attended Packing and Shipping training to properly send medical samples to laboratories for testing. Payer stated that the Kansas Department of Health and Environment is no longer providing couriers. The Health department performed blood draws for Lyon Coffey Electric. Payer attended a public hearing by KDHE on vaccinations – there will be several more vaccinations required for children to go to school. Payer requested to purchase new hearing and vision screening machines from the equipment reserve fund. The Board agreed.

5. Crotts informed the Board of landowners' concerns in the LeRoy and Neosho Falls area regarding a washed out flood gate and levy. The landowners are looking for funds to assist in the replacement of the flood gate and levy.

6. Wayne Blackburn, County Engineer, presented the weekly report dated June 9, 2008.

7. Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.

8. Item No. 99-13; Zoning Permits/Applications Report: One Zoning Permit was issued during the past week.

9. Item No. 99-99; Landfill: Review revised plan for Office/Scale House. Review Composting Facility Certification.

- 10.** Item No. 2008-24; Cold Mix Purchase for 2008: Request authorization to solicit bids for Asphalt Cold Mix patching material.
- 10a.** Rowley moved, upon the recommendation of the County Engineer, to solicit bids for Cold Mix Patching material for 2008 Road Maintenance, seconded by Saueressig. Motion carried.
- 11.** Blackburn presented the Construction Zone report for the week of June 9th, 2008.
- 12.** Jon Hotaling, Economic Development Director, met with the Board to present the monthly report for May, 2008.
- 13.** Item No. 95-9; Hotaling completed and mailed out agendas for the Strategic Planning Committee meeting held Wednesday, June 4th at the Coffey County Hospital. Hotaling provided information on the proclamation for business appreciation month; the SEK, Inc. legislative reception; the call center company visiting Coffey County; ESU Small Business Development Center flyers for the Burlington outreach office; relocation DVD; and the Kansas Leadership Center meeting on June 11th in Wichita. The Strategic Planning Committee requested invitations be sent to potential participants in Coffey County communities not presently attending the meetings to participate in the monthly Strategic Planning meetings. The committee voted to take their annual summer break and not meet in July or August. Next meeting will be September 3rd.
- 14.** Item No. 95-32; Hotaling completed a draft application for funding from Network Kansas to assist in the purchase of a recycling grinder for Countertop Trends, LLC. Hotaling reviewed the draft with Eileen Coker at Countertop's office. Coker completed information on the company for the application and returned it to Coffey County Economic Development for electronic submittal to Network Kansas. Deadline for applications for this round of funding is June 15th with funding decision around August 1st.
- 15.** Item No. 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission Executive Committee meeting on Thursday, June 5th. The Committee reviewed proposed staff salaries for fiscal year 2009 and reviewed salaries of other grant writing professionals. The committee approved administration contracts for the City of Parsons CDBG sewer project and with Wilson and Montgomery Counties for flood assistance projects. The next meeting will be the Semi-Annual General Commission meeting to be held in Chanute on July 10th.
- 16.** Item No. 98-7; Hotaling worked with the Chamber of Commerce and Museum Directors to address the omission of Coffey County in a Southeast Kansas Tourism Region ad in Southeast Kansas Living Magazine. The omission was a mistake made by the publisher who will provide a statement of regret for the omission in the next issue of the magazine. Hotaling also requested that the magazine publish a feature story on Coffey County or a Coffey County attraction in the future. Hotaling also will be requesting that the Southeast Kansas Tourism Region Executive Committee develop an advertising proofing policy to avoid future omission of any member.

17. Item No.03-3; Huff's Garden made the final payment on their Coffey County loan a month early.

18. Item No. 05-1; Hotaling made arrangements with the Museum Director to host the SEK Inc. Regional Leadership Academy on December 11th. About 20 academy class members and several instructors will be in Burlington for this 6 hour leadership training session.

19. Item No. 05-3; Hotaling attended the Southeast Kansas Prosperity Foundation Board of Directors meeting held Thursday, June 5th in the SEKRPC office. A new power point presentation on the foundation was shown to the Board. Officers were elected for 2009. Bruce Fairbank of Labette County Bank was elected President and Jon Hotaling, Representative on the Foundation Board for the Southeast Kansas Regional Planning Commission, was elected Vice-President. Applications for 2nd round of the Small Town Main Street Building Program were reviewed. The final decision is pending on the additional information requested.

20. Item No. 08-1; ESU Small Business Development Center (SBDC) Representative Tom Byler met with a Coffey County business owner in the Coffey County Courthouse SBDC outreach office.

21. Hotaling provided information on the SBDC office and SBA financing to a Coffey County resident interested in starting a retail business.

22. Hotaling will provide a dessert and assist in serving it for the Burlington/New Strawn business appreciation picnic on Friday, June 13th.

23. Bill Bauer, Information Technology Director, met with the Board to discuss the County web site. Bauer stated that the web site was established in 1999 at a cost of \$12,500.00 by the Rozine Company. Bauer informed the Board that there is a company in Manhattan called Civic Plus that specializes in government web sites. The cost would be approximately \$9,000.00. Bauer also informed the Board that the current e-mail server system is not capable of running programs for the e mail system and requested to purchase a replacement server.

23a. Robrahn moved, based upon the recommendation of Bill Bauer, IT Director and approval of the County Attorney, to approve the purchase, of one (1) new Windows 2003 Server for replacement of current E-mail server, in the total amount of \$1,160.00 plus shipping. Funding for the purchase will come from the 2008 County General Fund – Technology Training and Equipment Line Item, seconded by Sipe. Motion carried.

24. Bauer reported that new phones have been installed in the District Court offices and are connected to the courthouse phone system. Bauer stated that hardware upgrades are in the budget for next year. Bauer also informed the Board that the current system needs a Maintenance Agreement until the new equipment is purchased.

24a. Crotts moved, based upon the recommendation of Bill Bauer, Information Technology Director and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause, said cause being that the vendor is a single source supplier contract and to approve the purchase of HP Hardware and Service Renewal from HP Express-Services, Oakland, Ca., in the total amount of \$1,948.49. Funding for the purchase will come from the 2008 County General Fund – Technology Training and Equipment Line Item, seconded by Rowley. Motion carried.

25. Emergency Management Coordinator Russel Stukey met with the Board to discuss a department vehicle and the 2009 budget. Stukey also informed the Board that the Emergency Management department had received \$50,000.00 from the Emergency Management Performance grant. Stukey also requested the Board sign an application for a Hazardous Materials Emergency Preparedness grant.

25a. Robrahn moved, upon recommendation of Russel Stukey, Emergency Management Coordinator, and approval of the County Attorney as to form, to authorize and direct the chairman to sign the Hazardous Materials Emergency Preparedness Grant, seconded by Rowley. Motion carried.

26. Coffey County Extension Agent Cade Rensink met with the Board to present the 2009 Budget. Also present were Donna Lehmann and Janae McNally.

26a. Rowley moved to approve the 2009 Coffey County Extension Council budget as presented, seconded by Robrahn. Motion carried.

27. Justin Rolf, Coffey County Conservation District presented the 2009 Coffey County Conservation District Operations budget request. Also present were Robert Harkrader, Mary Lou Ponder, Kristi Vogts, and Dan Haines.

27a. Crotts moved to approve the 2009 Coffey County Conservation District Operations budget as presented, seconded by Rowley. Motion carried.

28. Coffey County Sheriff Randy Rogers met with the Board to discuss issues regarding the sheriff's department budget for 2009 with concerns around fuel expenses and 9-1-1 and dispatch maintenance agreements.

29. The Board will sign checks and vouchers on Thursday, June 26th, at 8:30 a.m., and the Board scheduled a budget work session following the signing of checks and vouchers.

30. Sipe adjourned the meeting at 12:45 p.m.

Correspondence

Received:

1. New Strawn Council Meeting Minutes - May 1, 2008
 2. Burlington City Council Regular Session Minutes - May 21, 2008
 3. Coffey County Housing Authority - May 1, 2008 Minutes
 4. Coffey County Housing Authority - May 22, 2008 Special Meeting Minutes
 5. LeRoy City Council Minutes - May 5, 2008
 6. LeRoy City Council Minutes - May 14, 2008
 7. Mayors Raymer & Petterson - Invitation to the 2008 Business 8. Appreciation Picnic - June 4, 2008
 9. Whitney Damron - Clean Coal Utopia far in the future, nuclear at hand - June 4, 2008
 10. Terry & Donna Berland - Thank you note - June 4, 2008
 11. Alan & Janet Birk - Thank you note - June 3, 2008
 12. The Kiplinger Letter - May 30, 2008
 13. The Kiplinger Tax Letter - May 30, 2008
 14. Coffey County Airport - Agenda of May 12, 2008 and Minutes of April 14, 2008
 15. Hawver's Capitol Flash - June 2, 6, 2008
 16. Doug Vander Linden - 2008 Kan-ed Subsidy Program - June 2, 2008
 17. Randall Allen - KAC - Orion Update from the Property Valuation Division - June 2, 2008
- Minutes, June 9, 2008

Signed:

Attest:

Chairman

County Clerk