

- 1.** The Coffey County Commission Chambers opened at 8:00 a.m. Monday, June 23, 2008. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Denise Humlicek, Payroll Clerk, and Donna Berland, Administrative Assistant, were also present.
- 2.** Robrahn moved to approve the minutes of Monday, June 16<sup>th</sup>, 2008, as written, seconded by Rowley. Motion carried.
- 3.** Crotts moved to authorize and direct Chairman to sign the Coffey County Payroll Notice for Laura Hawkins, Treasurer's Office, Part-Time Clerk, from Classification C-II-a(-) to C-II-a, completion of IPP, Hourly rate \$10.35, effective 05/01/08, seconded by Sipe. Motion carried.
- 4.** Robrahn moved to authorize and direct Chairman to sign the Coffey County Payroll Notice for Joseph Rolf, Appraiser's Office, Field Appraiser 1, from Classification TP-II-a(-) to TP-II-a, completion of IPP, Hourly rate \$13.09, effective 05/01/08, seconded by Crotts. Motion carried.
- 5.** Emergency Management Coordinator Russel Stuke met with the Board to request to apply for an Emergency Operations Center Grant. Stuke also reported that the U.S. Cellular signal does not reach his house. Stuke requested to purchase Alltel Cellular service because the Alltel signal will reach his house. The Board agreed.
- 6.** Coffey County Sheriff met with the Board to discuss an insurance claim on a sheriff's car that was totaled in a hail storm. The Board will pay the deductible out of the Equipment Reserve Fund.
- 7.** Wayne Blackburn, County Engineer, presented the weekly report dated June 23, 2008.
- 8.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 9.** Item No. 99-13; Zoning Permits/Applications Report: One Zoning Permit was issued during the past week.
- 10.** Item No. 2008-25; Tire Purchase for Loader.
- 10a.** Rowley moved, based upon the recommendation of the County Engineer, to solicit quotations and purchase 2 – Front End Loader Tires to be paid from the Road and Bridge fund, seconded by Saueressig. Motion carried.
- 11.** Item No. 2008-26; KDOT 5-year plan.

- 11a.** Saueressig moved, based upon the recommendation of the County Engineer, to authorize and direct the Chairman to sign the KDOT 5-Year Plan for Bridge Replacement, seconded by Rowley. Motion carried.
- 12.** Crotts moved to approve the County Engineer's request to solicit quotations and purchase 1 – 54" x 60' CMP to be paid from the Road and Bridge fund, seconded by Sipe. Motion carried.
- 13.** Blackburn presented the Construction Zone report for the week of June 23<sup>rd</sup>, 2008.
- 14.** Economic Development Director Jon Hotaling met with the Board to present the bi-weekly report from June 9<sup>th</sup> to June 20<sup>th</sup>, 2008.
- 15.** Item No. 95-29; Hotaling attended the Kansas Leadership Center session on Community Leadership Programs in Kansas held in Wichita. The Kansas Leadership Center (KLC) designed the session around the following outcomes: A) understand the KLC Theory of Civic Leadership; B) exchange ideas about Community Leadership Programs; C) build a strong partnership between the KLC and Community Programs.
- 16.** Item No. 98-8; Hotaling completed agendas for the Tourism & Visitors Board budget meeting held Tuesday, June 17<sup>th</sup>. Hotaling completed a draft budget for 2009 for the Coffey County Tourism and Visitors Board. Hotaling submitted meeting information to be published in the Coffey County Republican on June 10<sup>th</sup>. All three members of the Tourism and Visitors Board voted to approve the 2009 budget for disposition of Transient Guest Tax Revenue to the Coffey County Chamber of Commerce. The budget was submitted to the Coffey County Clerk. Board members are Jon Hotaling, Jennifer Anderson and Carol Knight.
- 17.** Item No. 00-2; Hotaling provided an updated letter of support for the USD 245 21<sup>st</sup> Century Community Learning Center. Hotaling supports the application for grant funds, serves on the Advisory Council and provides minimal funding support.
- 18.** Item No. 05-1; Hotaling attended the Southeast Kansas Economic Development Council meeting in Garnett. Hotaling reviewed the Comprehensive Economic Development Strategy Annual Report questions from the Economic Development Administration. Questions cover activities in attracting and retaining business and industry, workforce recruitment and retention, housing, tourism development and establishment of partnerships between business, education and government.
- 19.** Item No. 05-3; Hotaling represented the Southeast Kansas Prosperity Foundation (SEKPF) Board at the SEK Inc. Legislative wrap up luncheon held in Chanute. President of the SEKPF, Bruce Fairbank, reported on projects receiving funding and how much additional financing was leveraged by the SEKPF's funding and how many jobs were created or retained.

20. Item No. 07-3; Hotaling drafted letter to a past due loan account for Doug Witteman, Coffey County Attorney, to review.
21. Hotaling attended the Burlington/New Strawn Business Appreciation Picnic on June 13<sup>th</sup>. Hotaling provided and helped serve dessert to business representatives.
22. Hotaling met with Teresa Nortillo, Kansas Department of Commerce (KDOC) representative from the KDOC Great Lakes Office in Chicago. Hotaling presented information to her on Coffey County including Burlington industrial park and commercial park, BETO Junction Area, airport, hospital, schools, recreational opportunities, etc. when she visited Burlington.
23. Hotaling completed the Economic Development Department budget request for 2009 with a reduction of 2.2% compared to 2008 budget.
24. Hotaling completed loan report for period May 1<sup>st</sup> to May 31<sup>st</sup>.
25. Saueressig moved, upon the recommendation and approval of the County Attorney, give Countertop Trends, L.L.C. notice of the County's intention to pay in full the 1996 Certificates of Participation effective October 1, 2008, as provided for in Section 4 of the Sublease Agreement, and direct the County Attorney to prepare and send said notice, seconded by Crofts. Motion carried.
26. COF Director Dan Andrews and Area Director Sid Meeker met with the Board to present the 2009 budget request.
27. Housing Authority Director Steve Lightle met with the Board to present the 2009 budget request.
28. Lake Region Solid Waste Authority Regional Coordinator Chris Anton met with the Board to present the 2009 budget request.
29. Crofts moved to authorize and direct the Chairman to sign the proposed 2009 budget for Lake Region Solid Waste Authority, seconded by Rowley. Motion carried.
30. Robrahn moved to approve the County Engineer's request to solicit sealed bids for Calcium Chloride for Lynx Lane between 10<sup>th</sup> and 11<sup>th</sup> Roads, to be paid from the Road and Bridge Fund, seconded by Saueressig. Motion carried.
31. Sipe recessed the meeting at 11:55 a.m., until Thursday, June 26<sup>th</sup>, at 8:30 a.m., to sign warrants and vouchers for the month of June 2008, a budget work session and address any other County business that may arise.

## **Correspondence**

Received:

1. Hawver's Capitol Flash - June 16, 17, 18, 19, 20, 2008
2. The Kiplinger Letter - June 13, 2008
3. The Kiplinger Tax Letter - June 13, 2008
4. League of Kansas Municipalities Publication - League News - June 17, 2008
5. Coffey County Airport - June 9, 2008 Agenda & May 12, 2008 Minutes
6. Center for Rural Affairs Newsletter - June 2008
7. Kansas Preservation - May/June 2008 - June 18, 2008

Minutes, June 23, 2008

Signed:

Attest:

Chairman

County Clerk