

1. The Commission Chambers opened at 8:00 a.m., Tuesday, January 17, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 9:00 a.m. with members Larry Crofts, Kenneth Combes, Bob Saueressig and Fred Rowley present. County Clerk Angie Kirchner and Administrative Assistant Donna Berland were also present.

2. County Treasurer Brenda Cherry met with the Board to present the Quarterly Report. Cherry also discussed changing the pay and classification for Diane Everhart from a Treasurer Full-Time Clerk to a Treasurer Full-Time Clerk II, wage of \$15.64.

2a. Crofts moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Diane Everhart, with change in classification from C-II-d to C-III-e, wage \$15.64, effective January 3, 2012, seconded by Saueressig. Motion carried.

2b. Saueressig moved, upon the recommendation of the County Treasurer, to authorize and direct the Chairman to sign the revised job description of the Treasurer's Full-Time Clerk II and the Treasurer's office Table of Organization, seconded by Combes. Motion carried.

3. Combes moved to approve the minutes of Monday, January 9, 2012, as written, seconded by Rowley. Motion carried.

4. Consent Agenda

A. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Floyd C. and Sandra S. Bollinger. Lots (23), (25), (27), (29) and (31) in block (21) of Maxson and Beadle's addition to the City of Lebo, Coffey County, Kansas. Book Volume M23B, Page 461 of the records of the Register of Deeds for Coffey County, Kansas.

B. Move to authorize and direct the Chairman to sign ten (10) tax abatements to the Treasurer's tax roll in the amount of \$4,783.29.

4a. Crofts moved to approve the Consent Agenda as submitted, seconded by Combes. Motion carried, 4-yes, 0-no, 1-abstention, Rowley.

5. County Engineer Wayne Blackbourn presented the weekly report for the week of January 17, 2012.

6. Item No. 93-01; Road Permit Report: One Road Permit was issued during the past week.

7. Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

- 8.** Item No. 2011-52; County Shop Office Addition: Request authorization to solicit formal bids for the addition of office space to the County Shop. Bid Date: January 13, 2012.
- 9.** Blackburn presented the Construction Zone report for the week of January 17, 2012.
- 10.** Robrahn discussed the last Fiber Board meeting and internet bandwidth needed for the County. Valnet has a 50 mg pipe and the County is currently dedicated 20 mgs of pipe. The Coffey County Network needs an additional 10 mg more space for internet service. Robrahn said that it would cost an additional \$1,000 divided by 6 entities totaling \$3,795.
- 11.** Blue Cross Blue Shield Representative Donna Pashman met with the Board to present the mid-year review. Pashman said that at this point the County may be receiving a 3 to 5% increase in Health Insurance Premiums as long as there are not any other large claims in the next few months before renewal July 1, 2012.
- 12.** Economic Development Director Jon Hotaling presented the Bi-Weekly Report for January 3, 2012 to January 13, 2012.
- 13.** Item 95-9; Hotaling attended the Coffey County Strategic Planning Committee held at the Coffey County Hospital on Wednesday, January 4th. Officers to serve on the committee were elected. Polly Epting will be Chairperson for 2012 and Jenifer Trimble will be Vice-Chairperson. The next meeting will be held on February 8th.
- 14.** Item 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission (SEKRPC) Executive Committee meeting in Chanute on January 5th. The commission discussed several past due loan accounts and two accounts that recently paid in full. Daniel Crook, Executive Director for SEKRPC, reported that he has visited all the County Commissions in Southeast Kansas.
- 15.** Item 03-1; Hotaling received and processed requests for funding from the 2012 Athletic Event Economic Incentive Grants. Hotaling received funding requests for 5 events from Waverly High, 4 events from Southern Coffey County and 1 event from Burlington Middle School. Hotaling has enough funds to provide 5 more \$200.00 grants.
- 16.** Item 04-3; Hotaling received final payment for a loan made to Charloma in December of 2004. Hotaling sent Charloma a copy of the loan documents marked "Paid in Full" and thanked them for their excellent payment record.
- 17.** Item 05-1; Hotaling attended the SEK, Inc. annual meeting and banquet held in Girard on Thursday, January 12th. SEK, Inc.'s plans for 2012 along with the legislative platform for this session of the legislature were discussed. The keynote speaker for the event was U.S. Representative Lynn Jenkins.
- 18.** Item 05-2; Eric Ferrell, Executive Director of the Alliance for Technology Commercialization (ATC) at PSU, inquired about funding support for ATC in 2012. Ferrell had requested funding in the amount of \$1,500.00 at the Coffey County Commission meeting on July

5, 2011. An amount of \$500.00 from the 2012 Economic Development Special Expenditures Fund was discussed at the July 5th meeting.

19. Item 05-3; Hotaling attended the Southeast Kansas Prosperity Foundation monthly Board of Directors meeting held in Girard, Kansas at 2 p.m. Thursday, January 12th. The board reviewed loan collection efforts, Business Coaching pilot program proposal, purchase of a building in Garnett, 2011 tax credits results, 2012 budget and tax credit legislation.

20. Item 08-1; Hotaling mailed out schedules for the Small Business Development Center (SBDC) for the months of January, February and March to banks and city halls. Hotaling also delivered the schedules to the Chamber of Commerce and Coffey County Library System Administrative office for distribution to all county libraries. Hotaling spoke with the consultant about a recycling business client and upcoming small business workshops.

21. Hotaling attended a meeting with State Representatives and a Senator and a staff person from the US Representatives office for Coffey County on Wednesday, January 5th.

22. Hotaling attended a website committee meeting with Joe and Brenda Rossini of Rossini.com about updating the County website.

23. Housing Authority Director Ronda Gilbert met with the Board to present the 2011 Review and to request funding for demolition. Mike Skillman requested \$50,000 for demolition of properties in the County. Housing Authority Board members John Massoth, Mike Skillman Bill Parker and Bud Redding and Burlington Mayor Gene Merry, Burlington Police Chief Doug Jones and Bob Baldwin were also present.

25a. Crotts moved to approve \$50,000 to the Housing Authority per their request for the demolition program to demolish 18 structures from the Community Improvement Reserve Fund, seconded by Rowley. Motion carried 4-yes, 1-no, Saueressig. Saueressig was not against the Housing Authority, but was against spending \$50,000 of taxpayer money for 18 individuals.

24. The Board discussed creating an additional parking lot on the West side of the courthouse. The Board requested County Clerk Angie Kirchner work with Engineer Wayne Blackburn to proceed with the plans for the additional parking.

25. The Board will question and sign warrants and vouchers for the month of January 2012, on Friday, January 27, 2012, at 9:00 a.m.

26. Robrahn adjourned the meeting at 11:02 a.m.

CORRESPONDENCE

1. Hawver's Capitol Report – January 9, 10, 11, 12, 13, 16, 2012
2. Coffey County Library – January Calendar of Events

3. Coffey County Housing Authority – Board Meeting Minutes of December 13, 2011
4. Whitney Damron – Panel Explores Impact of Tax Changes – January 13, 2012
5. Whitney Damron – Vaccinations; Hearings – January 14, 2011
6. Wolf Creek – News Statement – Wolf Creek Declares Notification of Unusual Event Because of Loss of Off-Site Power – January 12, 2011
7. Wolf Creek – News Statement – Wolf Creek Terminates Notification of Unusual Event – January 12, 2012
8. Coffey County Library – Board Meeting Minutes of December 19, 2011
9. KAC – 2012 Legislative Update No. 1 – January 13, 2012
10. The Kiplinger Letter – January 6, 2012
11. Kiplinger’s Personal Finance Adviser – January 2012
12. The Kiplinger Tax Letter – January 6, 2012

Minutes, January 17, 2012

Signed:

Attest:

Chairman

County Clerk