

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, January 10, 2022. Chairman Hugunin called the meeting to order at 9:00 a.m. with members Don Meats, Jesse Knight, Tim Johnson and Bob Saueressig present. Coffey County Clerk Angie Kirchner, Tax/Levy Clerk Kacy Peres and Administrative Assistant Andrea Berryman were also present. Zoning Administrator Heidi Harris, Citizen Rene Luminais by StarLear, Engineer Wayne Blackbourn, Health Department Administrator Lindsay Payer, Heatland Auction Representative Jeff Sellman, Emergency Management Director Carl Lee, IT Director Brad Scheibmeir and Coffey County Republican Editor Mark Petterson were also present.
2. Johnson moved to approve the minutes dated Monday, January 10th, 2022, seconded by Meats. Motion carried.
3. Saueressig moved to appoint Jesse Knight as Chairman of the Coffey County Board of Commissioners for the year 2022, seconded by Meats. Motion carried.
4. Knight moved to appoint Bob Saueressig as Vice-Chairman of the Coffey County Board of Commissioners for the year 2022, seconded by Meats. Motion carried.
5. Johnson moved to approve the application for tax relief pursuant to K.S.A.79-1613 and sign the Coffey County Commissioners' Disaster Relief Determination for 425 Emmer Lane, Gridley, KS for Timothy Stone, seconded by Saueressig. Motion carried.
6. Hugunin moved to authorize and direct the Chairman to sign one (1) tax abatement in the amount of \$12.00, seconded by Johnson. Motion carried.
7. Saueressig moved, based upon the recommendation of County Clerk and approval of the County Attorney as to form, to waive the purchasing policy as to competitive bidding for good cause, said cause being that the vendor is a single source supplier contract and to approve Annual PeopleWare Agreement and Support 01/01/22 thru 12/31/22 from (CIC) Computer Information Concepts, Inc., Greeley, CO, in the total amount of \$40,875.00. Funding for the purchase will come from the General Fund – Courthouse General Contractual Line Item, seconded by Johnson. Motion carried.
8. Meats moved to approve Resolution No. 625-x, A RESOLUTION PROVIDING THAT THE BOARD OF COUNTY COMMISSIONERS OF COFFEY COUNTY KANSAS, SHALL CAUSE ITS FINANCIAL STATEMENTS AND FINANCIAL REPORTS OF THE SAID MUNICIPALITY TO BE PREPARED ON THE BASIS OF CASH RECEIPTS AND DISBURSEMENTS AS ADJUSTED TO SHOW COMPLIANCE WITH THE CASH BASIS AND BUDGET LAWS OF THIS STATE, seconded by Johnson. Motion carried.
9. Meats moved, based upon the recommendation of the County Clerk, to find that that a Kyocera Model Ecosys M3550 idn printer is no longer required or cannot be prudently used for public purposes of Coffey County and as such should be disposed of by trade-in

to Dick's Business Machines, Emporia, KS and to publish Notice of Intent for such disposal in the Official County Newspaper, seconded by Hugunin. Motion carried.

10. Knight moved to approve Resolution No. 881; A RESOLUTION APPROVING AND ADOPTING BY REFERENCE SUBDIVISION REGULATIONS OF COFFEY, COUNTY, KANSAS, seconded by Saueressig. Motion carried.
11. Johnson moved, based upon the recommendation of the County Engineer, to approve the request for authorization to advertise and hire two (2) full-time Heavy Equipment Operators for Assistance Fleet. No new positions are being added. This request will only fill current vacant positions within the department due to crew transfers, seconded by Meats. Motion carried.
12. Meats moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit formal bids for one (1) Motor Grader with optional trade-in of 2009 John Deere 670D (B-007) VIN#DW670DX623095. Funds to be paid from the 2022 General Fund, Public Works — Equipment Line Item, seconded by Hugunin. Motion carried.
13. Knight moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit formal bids for one (1) 10-Wheel Dump Truck with Dump Body with optional trade in, seconded by Hugunin. Motion carried.
14. Saueressig moved to purchase one Kohler 20 kw generator in the amount of \$7,473.95. Funds to come from the Equipment Reserve Fund for the JSB Building, seconded by Meats. Motion carried.
15. Saueressig moved to end 60/40 COVID benefits effective January 11, 2022, continuing covering those currently sick with COVID or come down with it January 10, 2022. The motion died for a lack of a second.
16. Johnson moved to recess into executive session for 15 minutes at 12:08 p.m., to include each of the Commissioners, County Counselor Wade Bowie, II, to discuss personnel matters of non-elected personnel, regarding job performance, under the Kansas Open Meetings Act (K.S.A. (75-4319) (b)(1)). To resume in the Commission Chambers at 12:23 p.m., seconded by Knight. Motion carried.
17. The Board resumed regular session at 12:23 p.m.
18. Johnson moved to recess into executive session for 15 minutes at 12:28 p.m., to include each of the Commissioners, County Counselor Wade Bowie, II, to discuss personnel matters of non-elected personnel, regarding job performance, under the Kansas Open Meetings Act (K.S.A. (75-4319) (b)(1)). To resume in the Commission Chambers at 12:43 p.m., seconded by Hugunin. Motion carried.
19. The Board resumed regular session at 12:43 p.m.

20. Saueressig moved to approve Resolution No. 847a; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS at zero dollars participation, seconded by Hugunin. Motion carried.
21. Hugunin moved to recess into executive session for 5 minutes at 1:25 p.m., to include each of the Commissioners, County Counselor Wade Bowie, II, to discuss matters deemed privileged under the attorney-client relationship, regarding potential litigation, under the Kansas Open Meetings Act (K.S.A. (75-4319) (b)(2)). To resume in the Commission Chambers at 1:30 p.m., seconded by Meats. Motion carried.
22. The Board resumed regular session at 1:30 p.m.
23. Johnson moved to recess into executive session for 20 minutes at 1:35 p.m., to include each of the Commissioners, County Counselor Wade Bowie, II, to discuss matters deemed privileged under the attorney-client relationship, regarding potential litigation, under the Kansas Open Meetings Act (K.S.A. (75-4319) (b)(2)). To resume in the Commission Chambers at 1:55 p.m., seconded by Hugunin. Motion carried.
24. The Board resumed regular session at 1:55 p.m.
25. The courthouse will be closed on Monday, January 17<sup>th</sup>, 2022, in observance of Martin Luther King's Day.
26. The Board will question and sign warrants and vouchers for the month of January 2022 on Wednesday, January 26<sup>th</sup>, 2022 at 9:00 a.m.
27. The Board will question and sign warrants and vouchers for the month of February 2022 on Thursday, February 24<sup>th</sup>, 2022 at 9:00 a.m.
28. The Board will question and sign warrants and vouchers for the month of March 2022 on Monday, March 28<sup>th</sup>, 2022, following the meeting.
29. The Board will question and sign warrants and vouchers for the month of April 2022 on Wednesday, April 27<sup>th</sup>, 2022.
30. The Board will question and sign warrants and vouchers for the month of May 2022 on Thursday, May 26<sup>th</sup>, 2022.
31. The Board will question and sign warrants and vouchers for the month of June 2022 on Monday, June 27<sup>th</sup>, 2022, following the meeting.
32. The Board will question and sign warrants and vouchers for the month of July 2022 on Wednesday, July 27<sup>th</sup>, 2022.

33. The Board will question and sign warrants and vouchers for the month of August 2022 on Monday, August 29<sup>th</sup>, 2022, following the meeting.
34. The Board will question and sign warrants and vouchers for the month of September 2022 on Wednesday, September 28<sup>th</sup>, 2022.
35. The Board will question and sign warrants and vouchers for the month of October 2022 on Wednesday, October 26<sup>th</sup>, 2022.
36. The Board will question and sign warrants and vouchers for the month of November 2022 on Monday, November 28<sup>th</sup>, 2022, following the meeting.
37. The Board will question and sign warrants and vouchers for the month of December 2022 on Tuesday, December 27<sup>th</sup>, 2022, following the meeting.
38. Knight adjourned the meeting at 2:01 p.m.

#### **Correspondence**

1. The Kiplinger Letter – Forecasts for Executives and Investors – December 17, 22, 23, 2021
2. The Kiplinger Tax Letter – Biweekly to Business Clients – December 23, 2021

#### **Minutes, January 10 2022**

**Signed:**

**Attest:**

**Chairman**

**County Clerk**