

1. The Coffey County Commission Chambers opened at 8:00 a.m., Tuesday, February 21, 2023. Chairman Jesse Knight called the meeting to order at 9:00 a.m. with members Tom Hugunin, Don Meats, Steve McCurry and Wayde Thomsen present. Also present were Coffey County Clerk Angie Kirchner and County Counselor Wade Bowie, II. Sheriff Tom Johnson, Noxious Weed Director Todd Bemis, Assistant Road and Bridge Supervisor and Right of Way Coordinator Ryan Durst, Economic Development Director Bobby Skipper, Health Department Administrator Carl Lee and Coffey County Republican Editor Mark Petterson.
2. Meats moved to approve the minutes of Monday, February 13, 2023, as written, seconded by McCurry. Motion carried.
3. Hugunin moved, based upon the recommendation of the Sheriff, to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Sheldon LaFleur, Deputy Sheriff, New Hire, Full-Time, Classification: 40-1, Wage: \$20.96, effective 02/13/23, seconded by McCurry. Motion carried.
4. McCurry moved, based upon the recommendation of the Sheriff, to authorize and direct the Chairman to sign the revised Coffey County Payroll Notice for Christopher Lawson, Deputy Sheriff, New Hire, Full-Time, Classification: From 25-1 to 40-1; Wage: From \$17.46 to \$20.96, effective 02/15/2023, seconded by Thomsen. Motion carried.
5. Meats moved to authorize and direct the Chairman to sign the revised CP-4U, seconded by McCurry. Motion carried.
6. Knight moved to authorize and direct the Chairman to sign the advisory memorandum to Department Heads and Elected Officials regarding employee step increases, wage classification chart and forms CP-4U and CP-5, seconded by Hugunin. Motion carried.
7. McCurry moved, based upon the recommendation of the Interim Road and Bridge Supervisor, to designate April 10-15, 2023, as Spring Clean-Up Week and request the County Clerk to publish notice of same, seconded by Hugunin. Motion carried.
8. Thomsen moved, based upon the recommendation of the Interim Road and Bridge Supervisor, to approve the request to approve the Dust Control Program for 2023 as presented by the County Engineer and direct the County Clerk to publish Notice of same, seconded by Meats. Motion carried.
9. Knight moved, based upon the recommendation of the Interim Road and Bridge Supervisor, to approve the request to solicit sealed bids for Magnesium Chloride for the 2023 Dust Control Program, seconded by Hugunin. Motion carried.
10. McCurry moved, based upon the recommendation of the Interim Road and Bridge Supervisor, to approve the request to solicit sealed bids for seasonal mowing at: Old 50 Park, Rock Creek Cemetery, Hope Cemetery and Strawn Monument (16th & Fauna), seconded by Thomsen. Motion carried.
11. Hugunin moved, based upon the recommendation of the Interim Road and Bridge Supervisor as to form, to waive the purchasing policy as to competitive bidding for good cause, said cause being Municipal Program Pricing with Sourcewell (formerly National Joint Powers (NJPA)), Government Purchasing Alliance with Coffey County #118463 and to approve the purchase of One (1) 2023 Caterpillar 308-

07CRSB Excavator, Chanute, KS. Quote # 199397-03 in the amount of \$146,111.00 and to authorize and direct the Interim Road and Bridge Superintendent to sign all documents related there to. Funding for the purchase will come from the General Fund - Public Works – Equipment Line Item, seconded by McCurry. Motion carried.

12. Hugunin moved, based upon the recommendation of the Interim Road and Bridge Superintendent, to approve the request for authorization to advertise and hire One (1) full-time Section Blade - Heavy Equipment Operator for Blade Crew. No new position is being added. This request will only fill a current vacant position within the department due to voluntary resignation, seconded by Thomsen. Motion carried.
13. Knight moved to enter into executive session for 20 minutes at 10:35 a.m., to include each of the Commissioners, County Counselor Wade Bowie, II and Assistant Road and Bridge Supervisor/Right of Way Coordinator Ryan Durst, to discuss personnel matters of non-elected personnel, regarding CDL Licenses, under the Kansas Open Meetings Act (K.S.A. 75-4319 (b)(1)). To resume in the Commission Chambers at 10:55 a.m., seconded by Hugunin. Motion carried.
14. The Board resumed regular session at 10:55 p.m.
15. Knight moved to enter into Executive Session for 20 minutes at 11:04 a.m., to include each of the Commissioners and County Counselor Wade Bowie, II and Health Department Administrator Carl Lee, to discuss personnel matters of non-elected personnel, regarding evaluation and performance, under the Kansas Open Meetings Act (K.S.A. 75-4319 (b)(1)). To resume in the Commission Chambers at 11:24 a.m., seconded by McCurry. Motion carried.
16. The Board resumed regular session at 11:24 a.m.
17. Knight moved to enter into Executive Session for 20 minutes at 11:30 a.m., to include each of the Commissioners and County Counselor Wade Bowie, II and Health Department Administrator Carl Lee and Katie Rich, to discuss personnel matters of non-elected personnel, regarding evaluation and performance, under the Kansas Open Meetings Act (K.S.A. 75-4319 (b)(1)). To resume in the Commission Chambers at 11:50 a.m., seconded by Meats. Motion carried.
18. The Board resumed regular session at 11:50 a.m.
19. Hugunin moved to enter into Executive Session for 15 minutes at 11:55 a.m., to include each of the Commissioners and County Counselor Wade Bowie, II and Katie Rich, to discuss personnel matters of non-elected personnel, regarding evaluation and performance, under the Kansas Open Meetings Act (K.S.A. 75-4319 (b)(1)). To resume in the Commission Chambers at 12:10 p.m., seconded by McCurry. Motion carried.
20. The Board resumed regular session at 12:10 p.m.
21. Knight moved to enter into Executive Session for 15 minutes at 12:15 p.m., to include each of the Commissioners and County Counselor Wade Bowie, II, to discuss personnel matters of non-elected personnel, regarding evaluation and performance, under the Kansas Open Meetings Act

(K.S.A. 75-4319 (b)(1)). To resume in the Commission Chambers at 12:30 p.m., seconded by McCurry. Motion carried.

22. The Board resumed regular session at 12:30 p.m.
23. Hugunin moved to adopt the Coffey County Health and Environmental Department Table of Organization 2023 creating an Environmental Health Director that would be co-equal to the Health Department Administrator under the direction of the Board of County Commissioners, seconded by Thomsen. Motion carried.
24. Hugunin moved to name Katie Rich as the Interim Health Department Administrator with no change in wage but with a stipend of \$1,000 per month, effective immediately 2-21-23 until the position is filled, seconded by McCurry. Motion carried.
25. Knight moved to allow the County Clerk and Interim Health Department Administrator to advertise for the Health Department Administrator position and for applications to be returned to the County Clerk's office by March 31st, 2023 at 5:00 p.m., seconded by Hugunin. Motion carried.
26. Meats moved to move Carl Lee from the Health Department Administrator into the Environmental Health Director position if that occurs there will not be a pay change, effective immediately 2-21-23, seconded by McCurry. Motion carried.
27. Knight moved to authorize and direct the Chairman to sign the revised CP-4U adding the Environmental Health Director, effective 2-21-23, seconded by Hugunin. Motion carried.
28. McCurry moved to authorize and direct the Chairman to sign the letter in support of the 2023 U.S. Department Transportation Rebuilding America Infrastructure with Sustainability and Equity (RAISE) Grant Application on behalf of Coffey County Kansas for the planning and design of the County/Citywide Trails, seconded by Meats. Motion carried.
29. The Board will question and sign warrants and vouchers for the month of February 2023 on Monday, February 27th, following the meeting.
30. The Board will question and sign warrants and vouchers for the month of March 2023 on Monday, March 27th, following the meeting.
31. The Board will question and sign warrants and vouchers for the month of April 2023 on Wednesday, April 26th.
32. The Board will question and sign warrants and vouchers for the month of May 2023 on Tuesday, May 30th, following the meeting.
33. The Board will question and sign warrants and vouchers for the month of June 2023 on Wednesday, June 28th.
34. Knight adjourned the meeting at 1:55 p.m.

Correspondence

Minutes, February 21, 2023

Signed:

Attest:

Chairman

County Clerk