

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, March 22, 2021. Chairman Tom Hugunin called the meeting to order in the Courthouse Basement Meeting Rooms at 9:00 a.m. with members Don Meats, Jesse Knight, Tim Johnson and Bob Saueressig present. County Clerk Angie Kirchner, Information Technology Director Brad Scheibmeir, County Attorney Wade Bowie, II and Administrative Assistant Donna Berland were present. Housing Authority Director Ronda Gilbert, Engineer Wayne Blackburn, Vance Brothers Representative Adam Hahs, McGrath Representative Lisa Eickholt, Treasurer Karen Maley and Coffey County Republican Editor Mark Petterson were also present.
2. Johnson moved to approve the minutes of Monday, March 15, 2021, as written, seconded by Meats. Motion carried.
3. Meats moved, upon the recommendation of Brad Scheibmeir the IT Director, to waive the purchasing policy as to competitive bidding for good cause, said cause being. State of Kansas contract # KS-AR227 47258 and to approve the purchase of Annual CISCO SmartNet maintenance and support renewal from Converge One. In the total amount of \$23,999.99 and to authorize and direct the IT Director to sign all documents related thereto. Funding for the purchase will come from the 2021 General Fund Technology Training and Equipment Line Item, seconded by Knight. Motion carried.
4. Knight moved, upon the recommendation of Brad Scheibmeir, IT Director to waive the purchasing policy as to competitive bidding for good cause, said cause being. That the vendor is a single source supplier contract, and to approve the purchase of LaserFiche document Imaging Maintenance and Support 05/25/2021 - 05/24/2022 from R&D Computer System Shawnee Mission, KS, in the total amount of \$11,104.00. Funding for the purchase will come from the 2021 General Fund Technology Training and Equipment Line Item, seconded by Meats. Motion carried.
5. Hugunin moved, upon the recommendation of the Economic Development and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the contract with CivicPlus for creating Coffey County's new website funding from the Special Expenditures Line Item, first year payment not to exceed more than \$16,000, seconded by Knight. Motion carried.
6. Hugunin moved to waive landfill fees for a structure owned by William Dewitt located at 1009 Penobscot, Burlington, KS, seconded by Meats. Motion carried.
7. Saueressig moved, based upon the recommendation of the County Engineer, that the bid submitted by Vance Brothers, Inc., as being the best bid for 2021 Liquid Asphalt as shown in the Bid Tabulation and to purchase same according to their bid dated March 17, 2021. Funds to be paid from the Road & Bridge Fund.

COFFEY COUNTY HIGHWAY DEPARTMENT
 BID TABULATION
 LIQUID ASPHALT
 March 17, 2021
 2:00 p.m.

	Asphalt & Fuel Supply	Coastal - FMC	Ergon Asphalt & Emulsions	Vance Brothers Inc.
RS-1M (Anionic) per Gallon (382,500 gals approx.)	NO BID	\$2.12	\$1.93	\$1.90
RS-1H (Anionic) per Gallon (6,000 gals approx.)	NO BID	\$2.07	\$1.90	\$1.82
CQS-1F (80,000 gals approx.)	NO BID	\$1.96	\$1.85	\$1.71
A. E. P. (1,000 gals approx.)	NO BID	\$2.39	\$2.35	\$2.10
Demurrage After Three Hours Per Hour	NO BID	\$75.00	\$88.00	\$70.00
Return Freight Charge	NO BID	\$900.00	\$352.00	\$400.00

8. Meats moved, upon the recommendation of the County Engineer, to approve the purchase of Asphalt Cold Mix Patching Material as needed for 2021 projects, from Killough Construction, Inc. for the price of \$67.25 per ton to be picked up and/or \$77.25 per ton FOB County Shop. This award is made according to the terms of the bid dated March 17, 2021. Funds to be paid from the General Fund, Public Works, Asphalt line Item, seconded by Johnson. Motion carried.

COFFEY COUNTY HIGHWAY DEPARTMENT
 BID TABULATION
 Asphalt Cold Mix Patching Material - 2021 Program
 March 17, 2021
 2:15 p.m.

Asphalt Mix is BM-1 Aggregate Structure (Minus ½") using HF MS-1 Oil (6.5% Oil)	1,500 tons approximately
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	BIDDERS					
	APAC - Kansas Inc. Shears Division	Asphalt & Fuel Supply	Bettis Asphalt	Carter Waters	Killough Construction	Vance Brothers
UNIT PRICE PER TON						
DELIVERY DESTINATION - COUNTY PICK UP AT PLANT	NO BID	NO BID	NO BID	\$77.00	\$67.25	NO BID
DELIVERY DESTINATION - FOB COUNTY SHOP	NO BID	NO BID	NO BID	\$94.30	\$77.25	NO BID
TOTAL COST (APPROXIMATELY) - Pick Up	NO BID	NO BID	NO BID	\$115,500.00	\$100,875.00	NO BID
TOTAL COST (APPROXIMATELY) - FOB	NO BID	NO BID	NO BID	\$141,450.00	\$115,875.00	NO BID
PRICE GUARANTEE						

9. Knight moved, based upon the recommendation of the County Engineer, move that the bid submitted by Scotwood Industries, Inc. in the amount of \$1.16 per gallon be approved as the best bid for Magnesium Chloride and that award be made according to the terms of the bid dated March 17, 2021. Funds to be paid from the Road and Bridge fund, seconded by Johnson. Motion carried.

COFFEY COUNTY HIGHWAY DEPARTMENT
 BID TABULATION
 30% MAGNESIUM CHLORIDE SOLUTION
 March 17, 2021
 2:30 p.m.

30% MAGNESIUM CHLORIDE MgCl ₂	33,000 gals approximately
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	BIDDERS	
	EnviroTech Services	Scotwood Industries
UNIT PRICE	\$1.50	\$1.16
DEMURRAGE AFTER 2 HOURS	\$100.00	\$85.00
TOTAL COST (APPROXIMATELY)	\$49,500.00	\$38,280.00

10. Saueressig moved, based upon the recommendation of the County Engineer, to find that the bid for bulk de-icing salt on March 17, 2021 as per specifications of ASTM Grade 1 Road Salt be awarded to Knight Trucking, LLC of Lebo, KS, as the best bid and to purchase same for the sum of \$55.00 per ton for 1,500 tons for the cost of \$82,500.00. Funds to be paid from the Road and Bridge Fund, seconded by Johnson. Motion carried 4-yes, 0-no, 1-abstention-Knight.

COFFEY COUNTY HIGHWAY DEPARTMENT
 BID TABULATION
 BULK DEICING SALT
 March 17, 2021
 2:45 p.m.

	BIDDERS			
	Central Salt	Knight Trucking LLC Lebo, KS	Morton Salt	Tallgrass Commodities
Bulk Deicing Salt incl. F.O.B. to County Shop	\$56.94	\$55.00	NO BID	NO BID
1,500 Tons				
Total	\$85,410.00	\$82,500.00	NO BID	NO BID

11. The Board recessed at 1:03 p.m. for lunch, and will return at 1:50 p.m. for candidate interviews for the Administrative Assistant position.
12. Hugunin called the meeting back to order at 1:50 p.m.
13. Meats moved to enter into Executive Session for 30 minutes at 2:00 p.m., to include each of the Commissioners and County Attorney Wade Bowie, to interview Candidate #1 for the Administrative Assistant position, under the Kansas Open Meetings Act (K.S.A. (75-4319) (b)(2)). To resume in the basement meeting rooms at 2:30 p.m., seconded by Hugunin. Motion carried.
14. The Board resumed regular session at 2:30 p.m.

15. Knight moved to enter into Executive Session for 10 minutes at 2:33 p.m., to include each of the Commissioners and County Attorney Wade Bowie, to interview Candidate #1 for the Administrative Assistant position, under the Kansas Open Meetings Act (K.S.A. (75-4319) (b)(2)). To resume in the basement meeting rooms at 2:43 p.m., seconded by Saueressig. Motion carried.
16. The Board resumed regular session at 2:43 p.m.
17. Johnson moved to enter into Executive Session for 30 minutes at 2:45 p.m. to interview Candidate #2 for the Administrative Assistant position, under the Kansas Open Meetings Act (K.S.A. (75-4319) (b)(2)). To resume in the basement meeting rooms at 3:15 p.m., seconded by Knight. Motion carried.
18. The Board resumed regular session at 3:15 p.m.
19. Knight moved to enter into Executive Session for 30 minutes at 3:20 p.m. to interview Candidate #3 for the Administrative Assistant position, under the Kansas Open Meetings Act (K.S.A. (75-4319) (b)(2)). To resume in the basement meeting rooms at 3:50 p.m., seconded by Johnson. Motion carried.
20. The Board resumed regular session at 3:50 p.m.
21. Johnson moved to enter into Executive Session for 10 minutes at 3:53 p.m. to interview Candidate #3 for the Administrative Assistant position, under the Kansas Open Meetings Act (K.S.A. (75-4319) (b)(2)). To resume in the basement meeting rooms at 4:03 p.m., seconded by Meats. Motion carried.
22. The Board resumed regular session at 4:03 p.m.
23. Knight moved to enter into Executive Session for 20 minutes at 4:08 p.m. to discuss candidates for the Administrative Assistant position, under the Kansas Open Meetings Act (K.S.A. (75-4319) (b)(2)). To resume in the basement meeting rooms at 4:28 p.m., seconded by Hugunin. Motion carried.
24. The Board resumed regular session at 4:28 p.m.
25. The Board will question and sign warrants and vouchers for the month of March 2021, on Monday, March 29th, 2021, following the regular meeting.
26. The Board will question and sign warrants and vouchers for the month of April 2021, on Wednesday, April 28th, 2021, at 9:00 a.m.
27. The Board will question and sign warrants and vouchers for the month of May 2021, on Tuesday, May 25th, 2021, following the regular meeting.
28. The Board will question and sign warrants and vouchers for the month of June 2021, on Monday, June 28th, 2021, following the regular meeting.
29. Hugunin adjourned the meeting at 4:30 p.m.

Correspondence

1. KAC – KS Dept of Ag to Host Livestock Compost Event for KS counties: March 29-April 1
2. KAC – Legislative Update – March 12, 2021
3. The Kiplinger Letter – March 12, 2021
4. KAC – County Public Information Officers & Social Media Managers-KAC Call to Action Items – March 16, 2021
5. City of Gridley – Accounting of 2020 Park and Rec Funds – March 17, 2021
6. City of Gridley – Accounting of 2021 City Infrastructure Funds – March 17, 2021
7. Whitney Damron – SB 13 – Property Tax Bill – March 22, 2021
8. Whitney Damron – Articles of Interest – March 20, 2021
9. City of Burlington – Council Meeting Minutes of March 3, 2021
10. Whitney Damron – Legislative Update – March 19, 2021
11. KAC – Headline News, Webinar Info & More – March 19, 2021
12. Whitney Damron – 2-21 Kansas Legislative Report – March 19, 2021

Minutes, March 22, 2021

Signed:

Attest:

Chairman

County Clerk