

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, March 29, 2021. Chairman Tom Hugunin called the meeting to order in the Courthouse Basement Meeting Rooms at 9:00 a.m. with members Don Meats, Jesse Knight, Tim Johnson and Bob Saueressig present. County Clerk Angie Kirchner, Information Technology Director Brad Scheibmeir, County Attorney Wade Bowie, II and Administrative Assistant Donna Berland were present. Engineer Wayne Blackbourn, Treasurer Karen Maley, Health Department Administrator Lindsay Payer, Emergency Management Director Carl Lee and Coffey County Republican Editor Mark Petterson were also present.
2. Knight moved to approve the minutes of Monday, March 22, 2021, as written, seconded by Johnson. Motion carried.
3. Hugunin moved to appoint Theresa Martin (District #1) as a member of the Coffey County Library Board to a four-year term, effective May 1, 2021, and ending April 30, 2025, seconded by Meats. Motion carried.
4. Meats moved to approve the correspondence to Hampden Township Board members inviting them to attend the April 12, 2021 Commission meeting to discuss drainage issues, seconded by Knight. Motion carried.
5. Meats moved to enter into Executive Session for 15 minutes at 9:53 a.m., to include each of the Commissioners and Information Technology Director Brad Scheibmeir, to discuss annual salaries for non-elected personnel, under the Kansas Open Meetings Act (K.S.A. (75-4319) (b)(2)). To resume in the basement meeting rooms at 10:08 a.m., seconded by Hugunin. Motion carried.
6. The Board resumed regular session at 10:08 a.m.
7. Knight moved to increase the Information Technology Director's salary to the market median salary of \$81,598.00, seconded by Johnson. Motion carried.
8. Hugunin moved to enter into Executive Session for 20 minutes at 10:25 a.m., to include each of the Commissioners, County Attorney Wade Bowie and Engineer Wayne Blackbourn, to discuss annual salaries for non-elected personnel, under the Kansas Open Meetings Act (K.S.A. (75-4319) (b)(2)). To resume in the basement meeting rooms at 10:45 a.m., seconded by Johnson. Motion carried.
9. The Board resumed regular session at 10:45 a.m.
10. Hugunin moved to enter into Executive Session for 20 minutes at 11:10 a.m., to include each of the Commissioners, County Attorney Wade Bowie under the attorney client to discuss potential county litigation, regarding matters deemed privileged under the Kansas Open Meetings Act (K.S.A. (75-4319) (b)(1)). To resume in the basement meeting rooms at 11:30 a.m., seconded by Knight. Motion carried.
11. The Board resumed regular session at 11:30 a.m.

12. Meats moved to rescind the motion made February 22, 2021, Paragraph 16 to adopt the wage study as presented effective May 1st, 2021, to revise and modify to better suit the needs of county employees and residents, seconded by Johnson. Motion carried.
13. Knight moved to approve option #2 of Option 2 Salary Chart (2% between steps to Market then 1/5% between steps) placing employees on new schedule April 1, 2021 with all employees receiving one-step increase unless performance doesn't merit the step increase, seconded by Johnson. Motion carried.
14. Hugunin moved to enter into Executive Session for 20 minutes at 11:58 a.m., to include each of the Commissioners and County Attorney Wade Bowie, to discuss candidates for the Administrative Assistant position, under the Kansas Open Meetings Act (K.S.A. (75-4319) (b)(2)). To resume in the basement meeting rooms at 12:18 p.m., seconded by Johnson. Motion carried.
15. The Board resumed regular session at 12:18 p.m.
16. Hugunin moved to enter into Executive Session for 10 minutes at 12:25 a.m., to include each of the Commissioners, to discuss candidates for the Administrative Assistant position, under the Kansas Open Meetings Act (K.S.A. (75-4319) (b)(2)). To resume in the basement meeting rooms at 12:35 p.m., seconded by Johnson. Motion carried.
17. The Board resumed regular session at 12:35 p.m.
18. Hugunin moved to hire Andrea Berryman, to start when she can, and basically at her present salary, seconded by Meats. Motion carried. 3-yes, 2-no-Saueresig, Knight. Saueressig, I'm not against the person I'm against filling the position. Knight, I'm not against any of the applicants, I'm against filling the position.
19. The Board questioned and signed warrants and vouchers for the month of March 2021.
20. Knight moved to suspend all operational policies and procedures outlined in Section 6 - Positions & Wage Classification and Criteria as set forth within the current Coffey County Policy and Procedures Manual (PPM) which reference and relate to the position and wage classification chart, internally referred to as the CP-4 chart, to allow for said policies to be updated to correspond with the 2021 Coffey County Classification and Compensation Plan effective April 1, 2021, and approved March 29, 2021. Until such time as the PPM has been revised, updated and approved by the Board, any and all pay adjustments shall be reviewed by the County Counselor for adherence to the suggested operational policies contained on pages 58-59 in the McGrath Compensation and Classification Study Report (Appendix D - Compensation Policies and Procedures) before being presented to the Board for approval. The Board further adopts the policy that any and all pay changes must go through Board with County Counselor review for compliance with the intent of the salary system, seconded by Johnson. Motion carried.
21. The Board will question and sign warrants and vouchers for the month of April 2021, on Wednesday, April 28th, 2021, at 9:00 a.m.

22. The Board will question and sign warrants and vouchers for the month of May 2021, on Tuesday, May 25th, 2021, following the regular meeting.
23. The Board will question and sign warrants and vouchers for the month of June 2021, on Monday, June 28th, 2021, following the regular meeting.
24. Hugunin adjourned the meeting at 2:15 p.m.

Correspondence

1. Whitney B. Damron – Kansas Legislative Report – March 26, 2021
2. Whitney B. Damron – Legislative Update – March 26, 2021
3. The Kiplinger Letter – March 19, 2021
4. KAC – Governor signs Emergency Response Bill – March 25, 2021
5. Coffey County Fire District #1 – Board Meeting Minutes of January 19, 2021
6. KDOT – District 4 “Monthly Direction” – March 2021

Minutes, March 29, 2021

Signed:

Attest:

Chairman

County Clerk