

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, April 4, 2022. Chairman Jesse Knight called the meeting to order at 9:00 a.m. with members Don Meats, Tim Johnson and Bob Saueressig present. Coffey County Clerk Angie Kirchner, County Counselor Wade Bowie, II and Administrative Assistant Andrea Berryman were also present. Housing Authority Director Ronda Gilbert, Burlington Mayor Stan Luke, Engineer Wayne Blackburn, Coffey County Economic Development Director Bobby Skipper, Citizen Aubrea Baker and Coffey County Republican Editor Mark Petterson were also present. Tom Hugunin was absent from the meeting.
2. Johnson moved to approve the minutes dated Monday, March 28, 2022, seconded by Saueressig. Motion carried.
3. Saueressig moved to approve the proclamation proclaiming April 2022 as Fair Housing Month, seconded by Meats. Motion carried.
4. Johnson moved to appoint Jane Rolf, District #4, as a member of the Coffey County Library Board to a four-year term, effective May 1, 2022, and ending April 30, 2026, seconded by Meats. Motion carried.
5. Knight moved to approve Resolution No. 772-N; A RESOLUTION ESTABLISHING THE PAY SCALE AND CLASSIFICATION FOR THE EMPLOYEES OF COFFEY COUNTY, KANSAS, seconded by Meats. Motion carried.
6. Meats moved to authorize and direct the Chairman to sign one (1) tax abatement in the total amount of \$108.24, seconded by Johnson. Motion carried.
7. Saueressig moved to waive the landfill fees for a structure owned by Chris Christy located at 941 10<sup>th</sup> Rd, Burlington, Kansas, seconded by Johnson. Motion carried.
8. Johnson moved to review and approve the CP-2 for Larry Johnson, New Hire for Heavy Equipment Operator in the Assistance Crew, Full-Time; subject to regular IPP, Wage Classification of 35-6 with a wage of \$20.22, effective 04/04/22, seconded by Meats. Motion carried.
9. Knight moved to review and approve the CP-2 for Nancy Peters, New Hire for Office Support Associate, Part Time; subject to regular IPP, Wage Classification of 20-1 with a wage of \$15.67, effective 04/04/22, seconded by Saueressig. Motion carried.
10. Meats moved, based upon the recommendation of the County Engineer, to find that the bid for bulk de-icing salt on March 30, 2022 as per specifications of ASTM Grade 1 Road Salt be awarded to Knight Trucking, LLC of Lebo, KS, as the best bid and to purchase same for the sum of \$60.00 per ton for 1,500 tons for the cost of \$90,000. Funds to be paid from the Road and Bridge Fund, seconded by Johnson. Motion carried 3-yes, 0-no, 1-abstention-Knight.

**COFFEY COUNTY HIGHWAY DEPARTMENT  
 BID TABULATION  
 BULK DEICING SALT  
 March 3, 2022  
 2:45 p.m.**

	<b>BIDDERS</b>			
	<b>Central Salt</b>	<b>Knight Trucking LLC</b>	<b>Morton Salt</b>	<b>Tallgrass Commodities</b>
<b>Bulk Deicing Salt incl. F.O.B. to County Shop</b>			<b>NO BID</b>	<b>NO BID</b>
<b>1,500 Tons</b>	<b>\$64.21</b>	<b>\$60.00</b>	<b>NO BID</b>	<b>NO BID</b>
<b>Total</b>	<b>\$96,315.00</b>	<b>\$90,000.00</b>	<b>NO BID</b>	<b>NO BID</b>

11. Saueressig moved, based upon the recommendation of the County Engineer, move to approve the County Engineer's request to approve the Dust Control Program for 2022 at \$1.70 per linear foot as presented by the County Engineer and direct the County Clerk to publish Notice of same, seconded by Johnson. Motion carried.
  
12. Johnson moved, based upon the recommendation of the County Engineer, that the bid submitted by Scotwood Industries, Inc. in the amount of \$1.194 per gallon be approved as the best bid for Magnesium Chloride and that award be made according to the terms of the bid dated March 30, 2022. Funds to be paid from the Road and Bridge Fund, seconded by Meats. Motion carried.

**COFFEY COUNTY HIGHWAY DEPARTMENT  
 BID TABULATION  
 30% Magnesium Chloride Solution  
 March 30, 2022  
 3:00 P.M**

	<b>Scotwood Industries</b>	<b>Carter Waters</b>
<b>MATERIAL COSTS I GALLON</b>		
Unit Price MgC12 per gallon	1.194	NO BID
Demurrage After 2 hours	125.00	NO BID
Total Cost Approximately	39,402.00	NO BID

13. Knight moved, based upon the recommendation of the County Engineer, that bid received March 30, 2022, by Straight-Line Striping in the amount of \$22.90 for both Edge Striping and Centerline Striping for cost of material per gallon and application for Striping Project S2201-C. To be paid from the Road and Bridge Fund, seconded by Meats. Motion carried.

**COFFEY COUNTY HIGHWAY DEPARTMENT  
 BID TABULATION  
 S2201-C  
 March 30, 2022  
 2:15 P.M**

	Straight Line Striping	C-Hawk Construction	Twin Traffic Marking Corp	
<b>MATERIAL COSTS   GALLON</b>				
Glass Beads	54.05	NO BID	NO BID	
White Edge Line Paint	\$13.60	NO BID	NO BID	
Centerline Striping Paint	\$13.60	NO BID	NO BID	
Application Cost / Gallon	\$5.25	NO BID	NO BID	
<b>TOTAL MATERIAL AND APPLICATION COST PER GALLON OF PAINT APPLIED</b>	<b>\$22.90</b>	<b>NO BID</b>	<b>NO BID</b>	

61 miles or 322,080 feet for yellow  
 122 miles or 644,160 feet for white (both sides)

- 14.** Meats moved, based upon the recommendation of the County Engineer, to find that the bids submitted by Dalen Kistner Mowing for Hope Cemetery (1/2 mile south of 22nd Rd & Emmer) in the amount of \$32 per event, New Strawn Monument (16th Rd. & Fauna) in the amount of \$25 per event, Park at Old 50 Highway in the amount of \$45 per event and Rock Creek Cemetery in the amount of \$40 per event with the combined cost of \$142.00 per event to be approved as the best bids for Seasonal Mowing with all bids awarded according to the terms of the bid. Funds to be paid from the Road and Bridge Fund, seconded by Johnson. Motion carried.

**COFFEY COUNTY HIGHWAY DEPARTMENT  
 BID TABULATION  
 Summer Mowing  
 March 30, 2022  
 2:30 p.m.**

	<b>BIDDERS</b>			
	<b>Dalen Kistner Mowing</b>	<b>Carol's Mowing Services</b>	<b>Pankaskie Co LLC</b>	<b>David Lendo Mowing Services</b>
<b>Hope Cemetery</b>	<b>\$32</b>		<b>\$35</b>	<b>\$40</b>
<b>New Strawn Monument</b>	<b>\$25</b>	<b>\$30</b>	<b>\$30</b>	<b>\$30</b>
<b>Park at Old 50 Highway</b>	<b>\$45</b>		<b>\$50</b>	<b>\$70</b>
<b>Rock Creek Cemetery</b>	<b>\$40</b>		<b>\$45</b>	<b>\$60</b>
<b>Total for ALL FOUR (4) Parcels</b>	<b>\$142</b>	<b>\$30</b>	<b>\$160</b>	<b>\$200</b>

COFFEY COUNTY HIGHWAY DEPARTMENT  
 BID TABULATION  
 Summer Mowing  
 March 30, 2022  
 2:30 p.m.

	BIDDERS					Dalen Kistner
	Dalen Kistner Mowing	Carol's Mowing Services	Pankaskie Co LLC	David Lendo Mowing Services		
Hope Cemetery	\$32		\$35	\$40		\$33.60
New Strawn Monument	\$25	\$30	\$30	\$30		\$26.25
Park at Old 50 Highway	\$45		\$50	\$70		\$47.25
Rock Creek Cemetery	\$40		\$45	\$60		\$42.00
Total for ALL FOUR (4) Parcels	\$142	\$30	\$160	\$200		\$149

15. Knight moved to transfer \$500,000 the General Fund – Community Improvement Line Item to the Economic Development Loan Fund, seconded by Johnson. Motion carried.
16. Meats moved to approve the Project Change Order #04042022-1 for cabinetry work that was installed for \$1,600.00 bringing the new contract amount to \$52,200.00, seconded by Johnson. Motion carried.
17. Meats moved to recess into executive session for 20 minutes at 10:45 a.m., to include each of the Commissioners, to discuss matters deemed privileged in the attorney-client relationship, to discuss County policy and specifically County contracts, insurance mitigation and potential litigation, under the Kansas Open Meetings Act (K.S.A. (75-4319)(b)(2)). To resume in the Commission Chambers at 11:05 a.m., seconded by Knight. Motion carried.
18. The Board regular session at 11:05 a.m.
19. The Board will question and sign warrants and vouchers for the month of April 2022 on Wednesday, April 27<sup>th</sup>, 2022.

20. The Board will question and sign warrants and vouchers for the month of May 2022 on Thursday, May 26<sup>th</sup>, 2022.
21. The Board will question and sign warrants and vouchers for the month of June 2022 on Monday, June 27<sup>th</sup>, 2022, following the meeting.
22. The Board will question and sign warrants and vouchers for the month of July 2022 on Wednesday, July 27<sup>th</sup>, 2022.
23. The Board will question and sign warrants and vouchers for the month of August 2022 on Monday, August 29<sup>th</sup>, 2022, following the meeting.
24. The Board will question and sign warrants and vouchers for the month of September 2022 on Wednesday, September 28<sup>th</sup>, 2022.
25. The Board will question and sign warrants and vouchers for the month of October 2022 on Wednesday, October 26<sup>th</sup>, 2022.
26. The Board will question and sign warrants and vouchers for the month of November 2022 on Monday, November 28<sup>th</sup>, 2022, following the meeting.
27. The Board will question and sign warrants and vouchers for the month of December 2022 on Tuesday, December 27<sup>th</sup>, 2022, following the meeting.
28. Knight adjourned the meeting at 12:16 p.m.

### **Correspondence**

**Minutes, April 4, 2022**

**Signed:**

**Attest:**

**Chairman**

**County Clerk**