

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, May 10, 2021. Chairman Tom Hugunin called the meeting to order in the Courthouse Basement Meeting Rooms at 9:00 a.m. with members Don Meats, Jesse Knight, Tim Johnson and Bob Saueressig present. County Clerk Angie Kirchner, County Attorney Wade Bowie, II, Information Technology Director Brad Scheibmeir and Administrative Assistant Andrea Berryman were present. Housing Authority Director Ronda Gilbert, Burlington City Mayor Stan Luke, Engineer Wayne Blackburn and Coffey County Republican Editor Mark Petterson were also present.
2. Meats moved to approve the minutes of Monday, May 3, 2021, as written, seconded by Johnson. Motion carried.
3. Meats moved to authorize and direct the Chairman to sign one (1) tax abatement in the amount of \$67.80, seconded by Knight. Motion carried.
4. Johnson moved to approve the proclamation proclaiming May 2021 as Community Action Month in recognition of the hard work and dedication of Kansas Community Action Agencies, seconded by Knight. Motion carried.
5. Knight moved to approve, upon the recommendation of the Economic Development Director and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Budgetary proposal with Ganicus for subscription renewal of Coffey County's current website contract for four (4) months funding to come from Special Expenditures Website Expense #470, in the amount of \$2,836.19, seconded by Johnson. Motion carried.
6. Hugunin moved to appoint Michael Abendroth (District #1) as a member of the Coffey County Planning Board, to fill the unexpired term of Lyndon Blackwell, effective immediately, with term to expire 4-30-2022, seconded by Johnson. Motion carried.
7. Saueressig moved to appoint Brandon Birk (District #5) as a member of the Coffey County Planning Board, to fill the unexpired term of Bryan Morray, effective immediately and ending April 30, 2024, seconded by Meats. Motion carried.
8. Hugunin moved to waive landfill fees for a structure owned by Nancy Craighead located at 1303 Potomac, Burlington, KS, seconded by Knight. Motion carried.
9. Saueressig moved to waive landfill fees for a structure owned by Kevin Lingenfelter located at 815 Emmer Road, Burlington, KS, seconded by Meats. Motion carried.
10. Upon the recommendation of the County Engineer, to approve the revised Highway Department Table of Organization as presented May 3, 2021. This action allows for 51 full-time employees and 1 part-time employee. Motion was tabled.
11. Knight moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, to approve Resolution No. 498g revising the Landfill Fees for Coffey County, seconded by Johnson. Motion carried.
12. Hugunin moved to enter into Executive Session for 5 minutes at 10:25 a.m. to include each of the Commissioners, County Attorney Wade Bowie, II, Sheriff Tom Johnson and Under Sheriff Eric Smith, to discuss the preliminary acquisition of real property related to the Jail Project, under the

Kansas Open Meetings Act Exception (K.S.A. (75-4319)(b)(6)). To resume in the basement meeting rooms at 10:30 a.m., seconded by Saueressig. Motion carried.

13. The Board resumed regular session at 10:30 a.m.
14. Hugunin moved to enter into Executive Session for 20 minutes at 10:59 a.m. to include each of the Commissioners and County Attorney Wade Bowie, II, to discuss personnel matters of non-elected personnel, potentially the reorganization or reassignment of the County Zoning Administrator, under the Kansas Open Meetings Act Exception (K.S.A. (75-4319)(b)(1)). To resume in the basement meeting rooms at 11:19 a.m., seconded by Meats. Motion carried.
15. The Board resumed regular session at 11:19 a.m.
16. The Board will question and sign warrants and vouchers for the month of May 2021, on Wednesday, May 26th, 2021.
17. The Board will question and sign warrants and vouchers for the month of June 2021, on Monday, June 28th, 2021, following the regular meeting.
18. The Board will question and sign warrants and vouchers for the month of July 2021, on Wednesday, July 28<sup>th</sup>, 2021.
19. The Board will question and sign warrants and vouchers for the month of August 2021, on Monday, August 30<sup>th</sup>, 2021, following the regular meeting.
20. The Board will question and sign warrants and vouchers for the month of September 2021, on Monday, September 27<sup>th</sup>, 2021, following the regular meeting.
21. The Board will question and sign warrants and vouchers for the month of October 2021, on Wednesday, October 27<sup>th</sup>, 2021.
22. Hugunin adjourned the meeting at 11:33 a.m.

### **Correspondence**

1. NACo – Coronavirus Pandemic – May 3, 2021
2. K-State Research and Extension – First Impressions – May 4, 2021
3. KCCA – 45<sup>th</sup> Annual Conference – May 4, 2021
4. Kiplinger Letter – Forecasts for Executives and Investors – April 30, 2021
5. Kiplinger Tax Letter – Business Biweekly Letter – April 30, 2021
6. Kiplinger Retirement Report – Benefits Earnings – May 5, 2021
7. Whitney Damron – Rural Road Safety Improvements – May 6, 2021
8. NACo – 2021 Annual Conference – May 6, 2021
9. Kansas Counties – Weekly COVID-19 Stakeholder Update - May 4, 2021

**Minutes, May 10, 2021**

**Signed:**

**Attest:**

**Chairman**

**County Clerk**