

1. The Coffey County Commission Chambers opened at 8:00 a.m., Tuesday, May 30, 2023. Chairman Jesse Knight called the meeting to order at 9:00 a.m. with members Tom Hugunin, Don Meats, Steve McCurry and Wayde Thomsen present. Also present were County Clerk Angie Kirchner and County Counselor Wade Bowie. Intern Cael Johnson, Housing Authority Director Ronda Gilbert, Empower House Ministries Executive Director Melissa Landis and Board President Gayle Taylor Ford, Health Department Administrator Amilia Marchant, City of Burlington Mayor Stan Luke, Economic Development Director Bobby Skipper, CFS Engineer Sabin Yanez, Raymond James Greg Vahrenberg, Environmental Health Director Carl Lee, Kutak Rock, LLC Representative Joseph Serrano (by phone), GGA Representatives Garrett Nordstrom and Brett Waggoner, KP&F Representatives Paige Ashley and Josh Hawley, Sheriff Tom Johnson and Under Sheriff Eric Smith, River City Construction Representatives Ryan Bakus, Radu Mariuta and Warren Moody, Killough Construction Representative Brian Killough and Coffey County Republican Editor Mark Petterson were also present.
2. Hugunin moved to approve the minutes of Monday, May 22, 2023, as written, seconded by Meats. Motion carried.
3. Knight moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Blake Hanson, Deputy Sheriff, New Hire, Full-Time, Wage Classification: 40-10; wage: \$24.42, effective 06/05/2023, seconded by Meats. Motion carried.
4. McCurry moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Brandi L Newman, Sergeant - Sheriff's Office, Step Change, Grade Change, Promotion, From Wage Classification: 40-8 to 55-1; From Wage: \$23.72 to \$25.43, effective 05/21/2023, seconded by Thomsen. Motion carried.
5. Hugunin moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Lisa Rine, Corrections Officer II – Coffey County Jail, Step Change, Grade Change, Promotion, From Wage Classification: 30-13 to 35-9; From Wage: \$22.32 to \$22.38, effective 05/21/2023, seconded by McCurry. Motion carried.
6. Thomsen moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Cael Johnson, Summer Legal Intern - Attorney's Office, New Hire, Wage Classification: 5-4; Wage: \$15.12, not to exceed 1,000 hours, effective 05/24/2023, seconded by Meats. Motion carried.
7. Hugunin moved, upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the updated Fee Schedule for the Coffey County Sheriff's office to increase housing an inmate for another facility by \$5.00, from \$45 to \$50 per day total, seconded by Knight. Motion carried.
8. Hugunin moved, upon the recommendation of the IT Director, move to approve the bid from Navrats for 120 Cases of Discovery SNA 12534 — 8.5" X 11" copy paper the total amount of \$ 8862.00, as the best bid and to approve the purchase to be paid from the General Fund Courthouse General Commodities Line Item, seconded by Thomsen. Motion carried.

Quotes:

Reliable Paper
120 cases @ 85.00 per case \$ 10,020.00
Shipping 0.00
Total \$ 10,020.00

Navrats
120 cases @ 73.85 per case \$ 8862.00
Shipping \$ 0.00

Total \$ 8862.00
Office Supply Hut
120 cases @ 3637.34 per pallet \$ 10912.29
Shipping \$ 0.00
Total \$ 10912.29

2022 copy paper cost was 43.90 per case totaling \$ 7182.00 -----

9. Hugunin moved, upon the request of the Coffey County Housing Authority Board, to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by: Carrol L. Otto - East one-half of Lot Seventeen (17), all of Lot Eighteen (18), in Block One Hundred Forty-three (143), in the City of Burlington, Kansas. The volume and page of the mortgage is recorded in is: Book Volume: M 297 Page: 14-15 of the records of the Register of Deeds for Coffey County, Kansas, seconded by Meats. Motion carried.
10. McCurry moved, upon the request of the Coffey County Housing Authority Board, to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by: David W. Smith and Paula Smith - Lot One (1), Two (2) and Three (3) in Block Two (2) of Vince's Addition to the City of Burlington, Coffey County, Kansas. The volume and page of the mortgage is recorded in is: Book Volume: M 297 Page: 389-390 of the records of the Register of Deeds for Coffey County, Kansas, seconded by Thomsen. Motion carried.
11. Hugunin moved, upon the request of the Coffey County Housing Authority Board, to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by: Jason Grames - North Sixty feet (60) of Lots One (1), Two (2), Three (3) in Block Seventy-eight (78), City of Burlington, Kansas. The volume and page of the mortgage is recorded in is: Book Volume: M 298 Page: 333-334 of the records of the Register of Deeds for Coffey County, Kansas, seconded by Thomsen. Motion carried.
12. Meats moved to waive landfill fess for a structure owned by Gladys Yeager located at 629 E. 3rd St., LeRoy, Kansas, seconded by McCurry. Motion carried.
13. Hugunin moved to approve RESOLUTION NO. 901; A RESOLUTION OF COFFEY COUNTY, KANSAS, AUTHORIZING EXECUTION OF COMMUNITY IMPROVEMENT DISTRICT PETITION, seconded by McCurry. Motion carried.
14. Hugunin moved to approve RESOLUTION NO. 902; A RESOLUTION OF COFFEY COUNTY, KANSAS, PROVIDING FOR NOTICE OF A PUBLIC HEARING CONCERNING THE

CREATION OF A COMMUNITY IMPROVEMENT DISTRICT WITHIN THE COUNTY AND DECLARING THE INTENT OF THE COUNTY TO LEVY A COMMUNITY IMPROVEMENT DISTRICT SPECIAL ASSESSMENTS PURSUANT TO K.S.A. 12-6a26 *ET SEQ* (SSM CID), seconded by Meats. Motion carried.

15. McCurry moved to authorize and direct the Chairman to sign the letter with Raymond James dated May 15, 2023 regarding Engagement of and Disclosures by Underwriter/Senior Managing Underwriter or Placement Agent, as the case may be Pursuant to SEC Municipal Advisor Rule and MSRB Rule G-17 General Obligation Bonds (SSM, LLC - Community Improvement District Project), Series 2023, seconded by Thomsen. Motion carried.
16. Knight recessed the meeting at 12:22 p.m. for lunch and will return at 1:00 p.m.
17. Knight called the meeting back to order at 1:00 p.m.
18. Knight moved to enter into executive session for 15 minutes at 1:13 p.m., to include each of the commissioners, County Counselor Wade Bowie, II and Economic Development Director Bobby Skipper, to discuss land acquisition, discussion not to provide a competitive advantage other parties, under the Kansas Open Meetings Act (K.S.A. 75-4519)(b)(6)). To resume in the Commission Chambers at 1:28 p.m., seconded by Hugunin. Motion carried.
19. The Board resumed regular session at 1:28 p.m.
20. Hugunin moved to authorize and direct the Chairman to sign the revised Capital Improvement Plan as amended as of May 30, 2023, seconded by Thomsen. Motion carried.
21. Hugunin moved to authorize payment to GGA-P.C. invoice #1002 in the amount of \$87,761.72. Funds to come from the Jail Construction Project Fund, seconded by McCurry. Motion carried.
22. The Board will question and sign warrants and vouchers for the month of June 2023 on Wednesday, June 28th.
23. Knight adjourned the meeting at 3:55 p.m.

Correspondence

Signed:

Attest:

Chairman

County Clerk