

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, November 1, 2021. Chairman Hugunin called the meeting to order in the Courthouse Basement Meeting Rooms at 9:00 a.m. with members Don Meats, Jesse Knight, Tim Johnson and Bob Saueressig present. County Payroll/ Benefits Coordinator Denise Humlicek, Information Technology Director Brad Scheibmeir and Administrative Assistant Andrea Berryman were present. Coffey County Transportation Director Kara Reynolds and Coffey County Republican Editor Mark Petterson were also present.
2. Knight moved to approve the minutes of Monday, October 25, 2021, as written, seconded by Meats. Motion carried.
3. Johnson moved to approve the minutes of Wednesday, October 27, 2021, as written, seconded by Meats. Motion carried.
4. Saueressig moved to grant Coffey County Transportation's request and will pay the remaining cost share of \$35,782.40 for the Coffey County Transportation building project, seconded by Knight. Motion carried.
5. Johnson moved to waive landfill fees for a property located at 2244 13<sup>th</sup> RD, Westphalia, Kansas, seconded by Knight. Motion carried.
6. Johnson moved to waive landfill fees for a property located at 122 Dobell St, Aliceville, Kansas, seconded by Meats. Motion carried.
7. Hugunin moved to enter into executive session for 20 minutes at 9:49 a.m., to include each of the Commissioners and County Payroll and Benefits Coordinator, to discuss personnel matters of non-elected personnel regarding COVID pay, under the Kansas Open Meetings Act Exception (K.S.A. (75-4319)(b)(2)). To resume in the basement meeting rooms at 10:09 a.m., seconded by Meats. Motion carried.
8. The Board resumed regular session at 10:09 a.m.
9. Johnson moved to enter into executive session for 20 minutes at 10:13 a.m., to include each of the Commissioners, to discuss personnel matters of non-elected personnel regarding job performance, under the Kansas Open Meetings Act Exception (K.S.A. (75-4319)(b)(2)). To resume in the basement meeting rooms at 10:33a.m., seconded by Knight. Motion carried.
10. The Board resumed regular session at 10:33 a.m.
11. Johnson moved to enter into executive session for 20 minutes at 10:40 a.m., to include each of the Commissioners and the County Counselor by phone, to discuss personnel matters of non-elected personnel, regarding Policy and Procedures, under the Kansas Open Meetings Act Exception (K.S.A. (75-4319)(b)(2)). To resume in the basement meeting rooms at 11:00 a.m., seconded by Knight. Motion carried.

12. The Board resumed regular session at 11:00 a.m.
13. Johnson moved to approve the Letter of Understanding between the City of Burlington and Coffey County, regarding the New Coffey County Extension Office at Kelley Park, seconded by Knight. Motion carried.
14. The Board will question and sign warrants and vouchers for the month of November 2021 on Monday, November 29, 2021, following the regular meeting.
15. The Board will question and sign warrants and vouchers for the month of December 2021, on Monday, December 27<sup>th</sup>, 2021, following the regular meeting.
16. Hugunin adjourned the meeting at 11:17 a.m.

### **Correspondence**

**Minutes, November 1, 2021**

**Signed:**

**Attest:**

**Chairman**

**County Clerk**