

1. The Coffey County Commission Chambers opened at 8:00 a.m., Tuesday, September 4, 2018. Chairman Jim Dale called the meeting to order at 9:00 a.m. with members Don Meats, Fred Rowley, Kenneth Combes and Bob Saueressig present. County Clerk Angie Kirchner and Administrative Assistant Donna Berland were present. County Treasurer Karen Maley and Coffey County Republican Editor Mark Petterson were also present for the meeting.
2. Meats moved to approve the minutes of Monday, August 27, 2018 as written, seconded by Rowley. Motion carried.
3. Meats moved to approve the minutes of Wednesday, August 29, 2018, as written, seconded by Saueressig. Motion carried 4-yes, 0-no, 1-abstention, Combes.
4. **Consent Agenda**
  - A. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Carol Ann Knight. Tract I: The West Half (W 1/2) of Lot 5 and all of Lots Six (6) and Seven (7), in Block One Hundred Twenty-six (126), in the City of Burlington, Coffey County, Kansas. Book Volume: M284, Page: 303-304 of the records of the Register of Deeds for Coffey County, Kansas.
- 3a. Dale moved to approve the Consent Agenda as submitted, seconded by Meats. Motion carried.
5. Saueressig moved, upon the recommendation of the Emergency Management Coordinator, and approval of the County Attorney as to form, to authorize and direct the chairman to sign the Emergency Management Performance Grant Document for fiscal year 2019 as presented, seconded by Combes. Motion carried.
6. Meats moved to approve Resolution No. 842; A RESOLUTION AUTHORIZING PARTICIPATION IN STUDENT LOAN REPAYMENT PROGRAM, seconded by Combes. Motion carried.
7. Housing Authority Director Ronda Gilbert met with the Board to request to waive landfill fees for a structure located at 1212 Mohawk, Burlington, KS, owned by Michael Abendroth.
- 7a. Dale moved to waive landfill fees for a structure located at 1212 Mohawk, Burlington, KS, owned by Michael Abendroth, seconded by Rowley. Motion carried.
8. Coffey County Engineer Wayne Blackbourn presented the Weekly Report for September 4, 2018.
9. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

10. Item No. 99-13; Zoning Permit/Applications Report: Two Zoning Permits were issued during the past week.
11. Item No. 2018-51; Assorted Culvert Pipes Purchase: Request authorization to solicit formal bids for various culvert pipes and end sections for the Project at Native Road – Mathias Lake (SH-1801).
- 11a. Meats moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit formal bids and purchase various culvert pipes and end sections for the Project at Native Road - Mathias Lake (SH-1801). Funds to come from the Special Highway Fund, seconded by Combes. Motion carried.
12. Blackburn also presented the Construction Report for September 3, 2018.
13. Zoning Administrator Heidi Harris met with the Board to discuss the Planning Board By-laws.
- 13a. Based upon the recommendation of the County Zoning and Subdivision Administrator and the County Attorney as to form, to approve the Bylaws of the Coffey County Planning Board Bylaws as revised by the Planning Board on August 15, 2018. The motion was tabled until the County Attorney reviews the Bylaws.
14. Sheriff Randy Rogers met with the Board to discuss office space. Treanor Architect Dan Rowe was also present. Rowe discussed the services that Treanor can provide to the County. Rowe said options to consider were: 1) Make sure the need is real 2) Perform a study 3) RFQ (request for qualifications) from other architects. Rogers agreed to put a committee together to study the sheriff's office space needs. Undersheriff Tom Johnson, Patrol Supervisor Mike Roney, Administrative/IT/911 Coordinator Tasha Rogers, Communications Supervisor Monica Mason and Jail Supervisor Ed Taylor were also present.
15. County Treasurer Karen Maley presented a proposal from CIC for a server farm for remote backup/disaster recovery and software reporting services.
16. Saueressig moved to approve the CIC proposal for a server farm for remote backup/disaster recovery and software reporting services, seconded by Rowley. Motion carried.
17. The Board will question and sign warrants and vouchers on Wednesday, September 26, 2018, at 9:00 a.m.
18. Dale adjourned the meeting at 11:07 a.m.

### **Correspondence**

1. U.S. Senator Jerry Moran – “Kansas Common Sense” Newsletter – August 27, 2018
2. COF Training Services – Board Meeting Minutes of July 25, 2018

3. Kayla Scott – Crosswinds – Celebrate Crosswinds Event – August 28, 2018
4. The Kiplinger Letter – August 24, 2018
5. The Kiplinger Tax Letter – August 24, 2018
6. Skillman Family – Thank you note – August 29, 2018
7. Amanda Cunningham – Thank you note – August 31, 2018

**Minutes, September 4, 2018**

**Signed:**

**Attest:**

**Chairman**

**County Clerk**