

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, December 10, 2018. Chairman Jim Dale called the meeting to order at 9:00 a.m. with members Don Meats, Fred Rowley, Kenneth Combes and Bob Saueressig present. County Clerk Angie Kirchner, County Attorney Wade Bowie, II and Administrative Assistant Donna Berland were present. Coffey County Republican Editor Mark Petterson and Coffey County Treasurer Karen Maley was also present. WCNOC Representative Tim East and Commissioner Elect Tom Hugunin was present for a portion of the meeting.
2. Meats moved to approve the minutes of Monday, December 3, 2018, as written, seconded by Combes. Motion carried.
3. **Consent Agenda**
  - A. Move to authorize and direct the Chairman to sign seven (7) tax abatements to the Treasurer's tax roll in the amount of \$3,851.78.
  - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Alliccia Breeze, Sheriff's Office, transfer from Dispatch to Deputy, Classification from: TPA-2 to LEB-1, Wage from: \$17.12 to \$17.84, effective 12/26/18. This fills a vacant position.
- 3a. Saueressig moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.
4. Dale moved to re-appoint Carol Toy as a member of the Coffey County Tourism & Visitor's Board, to a 2-year term beginning January 1, 2019 and ending December 31, 2020, seconded by Combes. Motion carried.
5. Saueressig moved to re-appoint Stella Eccles as an At-Large member of the Coffey County Tourism & Visitor's Board, to a 2-year term beginning January 1, 2019 and ending December 31, 2020, seconded by Meats. Motion carried.
6. Rowley moved to appoint Troy Friend as an At-Large member of the Coffey County Tourism & Visitor's Board, to a 2-year term beginning January 1, 2019 and ending December 31, 2020, seconded by Combes. Motion carried.
7. Combes moved to appoint Kim Tate, Chamber Representative, as a member of the Coffey County Tourism & Visitor's Board to fulfill the unexpired term of Brandon Steiner that ends December 31, 2019, effective immediately, seconded by Rowley. Motion carried.
8. Meats moved, to approve the letters of appreciation by the Board, and Chamber of Commerce gift certificates in the amount of \$20.00 each, as a Christmas gift for County employees, appointed boards, District Court and Extension employees, seconded by Saueressig. Motion carried.
9. Emergency Management Director Russel Stukey met with the Board to present the November 2018 monthly report. Stukey reported on trainings and meetings attended,

address changes and plans and procedures. Stukey will be working on the Woodson County contract renewal and will return later for the Board's approval.

10. Economic Development Director Stacy Haines met with the Board to discuss the ACT Workkeys Curriculum. Haines has made contact with all of the school counselors. USD #244 Superintendent Craig Marshall responded and is interested in this program. Haines said that the County's portion for providing funding for the program for all of the school districts in the County would be \$3,000.
11. WCNOC Representative Tim East met with the Board to discuss training for new Commissioners. East will coordinate with County Clerk Angie Kirchner to get the training scheduled after a commission meeting in January 2019.
12. Combes moved, to enter into Executive Session at 9:18 a.m. for 10 minutes, to include each of the Commissioners, County Clerk Angie Kircher and Payroll/Benefits Coordinator Denise Humlicek, to discuss personnel matters of non-elected personal, regarding employee FMLA leave and leave of absence. To resume in the Commission Chambers at 9:28 a.m., seconded by Saueressig. Motion carried.
13. The Board resumed regular session at 9:28 a.m.
14. County Engineer Wayne Blackbourn presented the Weekly Report for December 10, 2018.
15. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
16. Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
17. Item No. 99-99; Landfill: November Landfill Waste Summary

Solid Waste	442.52 tons
Construction Debris	167.14 tons
Special Waste	2.61 tons
Metal	3.19 tons
Tree Limbs	78.66 tons
Appliances	3 items
Total Tires	42 tires
Car Tires	36 tires
Truck Tires	4 tires
Equipment Tires	2 tires
Out of County Processed Tires	0.00 tons

18. Blackbourn presented the Construction Zone Report for December 10, 2018.
19. Combes moved to enter into Executive Session at 9:46 a.m. for 10 minutes, to include each of the Commissioners, County Engineer and the County Attorney, to discuss

personnel matters of non-elected personnel, regarding an employee actions and violation of the policy and procedure manual. To resume in the Commission Chambers at 9:56 a.m., seconded by Saueressig. Motion carried.

- 20.** The Board resumed regular session at 9:56 a.m.
- 21.** Lobbyist Whitney Damron met with the Board to discuss the 2019 Contract Renewal. Damron discussed the changes coming in the state with newly elected state officials taking office soon. Damron gave an update on issues that will be worked in the 2019 Legislative Session. Those issues highlighted were Medicaid, School Funding, Transportation plan, Electric Rates, Sports Wagering, Tax Lid, changing dates of Elections, Internet Sales Tax, and Valuation of Box Stores and Dart Stores.
- 21a.** Rowley moved, upon approval of the County Attorney as to form, to approve the 2019 Memorandum of Agreement with Whitney Damron for lobbying services and to authorize and direct the Chairman to sign same, seconded by Meats. Motion carried.
- 22.** Trustpoint Insurance Representative Angela Trimble met with the Board to present the additional liability option previously requested. Trimble also informed the Board of an additional reduction in premium over what was presented last Monday. The new premium price of \$257,897 reflects the 5.17% reduction.
- 22a.** Saueressig moved to accept the premium price of \$257,897.00 with the addition of coverage of the 60' tower at the JSB building, seconded by Combes. Motion carried.
- 23.** Combes moved, to enter into Executive Session at 10:48 a.m. for 15 minutes, to include each of the Commissioners, County Attorney Wade Bowie, County Engineer Wayne Blackburn, County Clerk Angie Kircher and Payroll/Benefits Coordinator Denise Humlicek, to discuss personnel matters of non-elected personal, regarding employee FMLA leave and leave of absence. To resume in the Commission Chambers at 11:03 a.m., seconded by Rowley. Motion carried.
- 24.** The Board resumed regular session at 11:03 a.m.
- 25.** The Leadership Wellness Sub-Committee met with the Board to discuss upcoming Leadership Trainings with department heads and supervisors. Committee members in attendance were Don Meats, Clarissa Sents, Heather True, Ryan Durst and Angie Kirchner. Sents said that the Leadership Committee was recommending moving forward with Leadership Training for all department heads and supervisors beginning in January of 2019. Sents said that K-State Instructor David Thompson would provide training at a cost of \$200 per hour plus mileage or \$500 per session with Thompson providing 3 mandatory sessions to department heads.
- 25a.** Combes moved to approve mandatory Leadership trainings for all department heads and supervisors, seconded by Meats. Motion carried.
- 26.** Saueressig moved to enter into Executive Session for 15 minutes at 11:39 a.m., to include each of the Commissioners and the County Attorney, to discuss personnel matters of non-

elected personnel, regarding the County Counselor contract. To resume in the Commission Chambers at 11:54 a.m., seconded by Meats. Motion carried.

27. The Board resumed regular session at 11:54 a.m.
28. Combes moved to authorize the County Engineer to extend a leave of absence for a current employee through December 31, 2018, seconded by Meats. Motion carried.
29. Saueressig moved to approve the employment agreement between Wade H. Bowie, II and Coffey County Commission as Counselor, effective December 10, 2018, and ending January 11, 2021, seconded by Rowley. Motion carried.
30. Meats discussed the SCC Veterans' Honor Flight Program and would like to see the County contribute to the Program
- 30a. Meats moved to contribute \$2,500 to the SCC Veterans' Honor Flight Program this year. To be paid from the General Fund – Community Improvement Line Item, seconded by Combes. Motion carried 4-yes, 1-no, Saueressig. Saueressig said he supports the program but he does not support giving tax dollars to the program.
31. Dale adjourned the meeting at 12:25 p.m.

### **Correspondence**

1. Whitney Damron – Legislative and Political Update – December 3, 2018
2. U. S. Senator Jerry Moran – “Kansas Common Sense” Newsletter – December 3 and 6, 2018
3. The Kiplinger Letter – November 21 and 30, 2018
4. KAC – Organizational Changes – December 4, 2018
5. BG Consultants – Christmas Card – December 3, 2018
6. City of Burlington – Council Meeting Minutes of November 20, 2018
7. KAC – KHI Releases New Reports Studies on the Uninsured in Kansas Counties – December 6, 2018
8. The Kiplinger Tax Letter – November 30, 2018
9. Whitney Damron – Summary Transportation Task Force – December 6, 2018
10. COF – Board Meeting Minutes of October 24, 2018

**Signed:**

**Attest:**

**Chairman**

**County Clerk**