

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, January 7, 2019. Chairman Jim Dale called the meeting to order at 9:00 a.m. with members Don Meats, Fred Rowley, Kenneth Combes and Bob Saueressig present. County Clerk Angie Kirchner, County Counselor Wade Bowie, II and Administrative Assistant Donna Berland were present. Coffey County Republican Editor Mark Petterson, Commissioner-Elect Tom Hugunin, Commissioner-Elect Cody Haddock, WCNOC Representative Tim East and Coffey County Treasurer Karen Maley were also present.
2. Combes moved to approve the minutes of Monday, December 31, 2019, as written, seconded by Meats. Motion carried.
3. Commissioner Elect Tom Hugunin met with the Board to acknowledge Kenneth Combes and Jim Dale for their years of service as County Commissioners for Coffey County. Hugunin said he wanted to work on Economic Development, Housing Authority issues and that infrastructure for cities was very important.
4. Saueressig moved, upon the recommendation of the IT Director and approval of the County Attorney, as to form, move to approve the bid of Reliable Paper Inc. for 120 Cases of Discovery SNA 12534 – 8.5” X 11” copy paper, in the total amount of \$5,130.00, as the best bid and to approve the purchase to be paid from the 2019 County General Fund – Commodities Line Item seconded by Combes. Motion carried.

Quotes:		
Reliable Paper	120 cases	\$ 5,040.00
Shipping		\$ 90.00
Total		\$ 5,130.00
Navrats	120 cases	\$ 5,278.00
Shipping		\$ 0.00
Total		\$ 5,278.00
Office Supply Hut	120 cases	\$ 5,592.00
Shipping		\$ 75.00
Total		\$ 5,667.00

2018 copy paper cost was \$ 4,538.00

5. Zoning Administrator Heidi Harris met with the Board regarding hearing Case No. SU-2018-05. Justin Weseloh and John Terry were also present.
- 5a. Chairman Dale called Agenda Item #3 which is on Case No. SU-2018-05. An application for the establishment of a 160-foot wireless internet tower as a special use in the A-1 Agricultural District.
- 5b. None of the Commissioners disqualified themselves because of conflicts of interest so there were 5 present for the consideration of the case.
- 5c. The County Clerk said she had not received any protest petitions.

- 5d. The Planning Board did not receive any comments from the public on the case.
- 5e. Chairman Dale asked if all Board members had received copies of the minutes of the Planning Board. All agreed.
- 5f. Those present felt that they did have a fair and impartial hearing.
- 5g. There was no new information presented.
- 5h. There were no other comments from the public.
- 5i. Combes moved to adopt the findings and factors and recommendation of the Planning Board on Case No. (SU-2018-05) and to approve Resolution No. 845; A RESOLUTION APPROVING A SPECIAL USE TO ESTABLISH A 160-FOOT WIRELESS INTERNET TOWER IN THE A-1 AGRICULTURAL DISTRICT ON CERTAIN LANDS LOCATED IN COFFEY COUNTY, KANSAS, UNDER THE AUTHORITY GRANTED BY THE ZONING REGULATIONS OF THE COUNTY AS ORIGINALLY APPROVED BY RESOLUTION NO. 386, seconded by Meats. Motion carried.
- 6. County Engineer Wayne Blackbourn presented the Weekly Report for January 7, 2019.
- 7. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 8. Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 9. Item No. 99-99; December Landfill Waste Summary

Solid Waste		431.39 tons
Construction Debris		137.52 tons
Special Waste		0.63 tons
Metal		0.73 tons
Tree Limbs		53.98 tons
Appliances	2	items
Total Tires	23	tires
Car Tires		23 tires
Truck Tires		0 tires
Equipment Tires		0 tires
Out of County Processed Tires		27.10 tons

2018 Landfill Year End Waste Summary

Solid Waste	6,789.88 tons
Construction Debris	2,625.28 tons
Special Waste	121.71 tons

Metal	67.37 tons
Tree Limbs	168.40 tons
Appliances	63 items
Total Tires	763 tires
Car Tires	735 tires
Truck Tires	25 tires
Equipment Tires	3 tires
Out of County Processed Tires	52.77 tons
Total to cell	6,911.59 tons

- 10** Item No. 2019-01; Table of Organization: Approve revised Highway Department Table of Organization.
- 10a.** Rowley moved, based upon the recommendation of the County Engineer, to approve the revised Highway Department Table of Organization as presented January 7, 2019. This action maintains the current number of 52 employees in the department, seconded by Meats. Motion carried.
- 11.** Item No. 2019-02; Employment – Leadman (Full-Time): Request authorization to advertise and hire one (1) full-time Leadman Asphalt Group.
- 11a.** Saueressig moved, based upon the recommendation of the County Engineer, to approve the request for authorization to advertise and hire one (1) full-time Leadman Asphalt Group. No new position is being added. This request will only fill a current vacant position within the department due to a promotion of position, seconded by Combes. Motion carried.
- 12.** Item No. 2019-03; Employment Foreman (Full-Time): Request authorization to advertise and hire one (1) full-time Foreman.
- 12a.** Meats moved, based upon the recommendation of the County Engineer, to approve the request for authorization to advertise and hire one (1) full-time Foreman (Mowing/Signs & Seeding Crew). No new position is being added. This request will only fill a current vacant position within the department due to a resignation of position, seconded by Rowley. Motion carried.
- 13.** Item No. 2019-04; Employment - Tradesman (Full-Time): Request authorization to advertise and hire one (1) full-time Tradesman.
- 13a.** Combes moved, based upon the recommendation of the County Engineer, to approve the request for authorization to advertise and hire one (1) full-time Tradesman. A new position is being added to the Structures group and one (old) position of Civil Engineering Technician is being removed from the Engineer group, seconded by Meats. Motion carried.
- 14.** Brad Scheibmeir said he and Sheriff Randy Rogers had visited with Brett Vannocker about a courthouse security camera system.

15. Saueressig moved to enter into Executive Session at 9:31 a.m. for 15 minutes, to include each of the Commissioners, the County Engineer and the County Counselor, to discuss personnel matters of non-elected personnel, regarding an employee potential disciplinary actions. To resume in the Commission Chambers at 9:46 a.m., seconded by Rowley. Motion carried.
16. The Board resumed regular session at 9:46 a.m.
17. Saueressig moved to enter into Executive Session at 9:47 a.m. for 15 minutes, to include each of the Commissioners, the County Engineer and the County Counselor, to discuss personnel matters of non-elected personnel, regarding an employee potential disciplinary actions. To resume in the Commission Chambers at 10:02 a.m., seconded by Rowley. Motion carried.
18. The Board resumed regular session at 10:02 a.m.
19. Brad Scheibmeir discussed installing new wireless key locks for R&B and the Sheriff's office locks will be replaced with wireless as the current locks need replaced. Sheriff Randy Rogers was also present. Scheibmeir also discussed possibly going to a wireless key lock system for all offices eventually.
20. Combes moved, based upon the recommendation of the County Engineer and the County Attorney as to form, to waive purchasing policy for informal bids on material and installation on 11 keyless door locks for the Coffey County Highway Department Office and Shop Buildings, from GOKEYLESS Online Store, Miamisburg, OH, in the amount of \$16,207.93 for good cause due to a sole source situation to obtain continuity with current door locks throughout the County. Move to direct the County Engineer to purchase said door locks and installation with funding for said purchase to come from the Equipment Reserve Fund, seconded by Meats. Motion carried.
21. Blackburn presented the Construction Zone Report for January 7, 2019.
22. Dale adjourned the meeting at 10:23 a.m.

Correspondence

1. JoAnne Osburn – Thank you note – January 3, 2018
2. Coffey County Extension – Board Meeting Minutes of November 20, 2018
3. U.S. Senator Jerry Moran – “Kansas Common Sense” Newsletter – December 31, 2018
4. City of LeRoy – Council Meeting Minutes of December 3, 2018
5. Pete Cox Family – Thank you note – January 4, 2018
6. The Kiplinger Letter – December 21, 2018

7. The Kiplinger Tax Letter – December 21, 2018
8. Crosswinds Counseling & Wellness – 2018 Year in Review Report – December 12, 2018
9. Coffey County Extension – Annual Board Meeting Minutes of November 20, 2018
10. Joanna Rohlf – Kansas Department of Ag – Neosho Headwaters Flood Risk Meeting on January 22, 2019

Minutes, January 7, 2019

Signed:

Attest:

Vice Chairman

County Clerk