

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, February 4, 2019. Chairman Don Meats called the meeting to order at 9:00 a.m. with members Tom Hugunin, Fred Rowley, Cody Haddock and Bob Saueressig present. County Clerk Angie Kirchner, County Counselor Wade Bowie, II and Administrative Assistant Donna Berland were present. Coffey County Republican Editor Mark Petterson and Coffey County Treasurer Karen Maley were also present.
2. Meats moved to approve the minutes of Monday, January 28, 2019, as written, seconded by Hugunin. Motion carried.
3. **Consent Agenda**
  - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Janet Leiser, Road & Bridge, Subject to Reg. IPP, Promotion, Class Change, Transfer from Equipment Operator to Foreman, Classification from: MB-3 to TPB-1, Wage from: \$17.79 to \$21.20, effective 2/4/19. This fills a vacant position.
  - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for David Lehman, Road & Bridge, Subject to Reg. IPP, Promotion, Class Change, Transfer from Section Blade to Leadman, Classification from: MB-5 to MC-5, Wage from: \$19.97 to \$22.29, effective 2/4/19. This fills a vacant position.
  - C. Move to authorize and direct the Chairman to sign nine (9) tax abatements to the Treasurer's tax roll in the amount of \$5,084.48.
  - D. Upon the request of the Coffey County Housing Authority Board, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Carey Marie Schuh, 720 Neosho Street: The East half (E/2) of Lot Eleven (11) and all of Lot Twelve (12), in Block Forty-three (43), in the City of Burlington, Coffey County, Kansas. Book Volume: M269, Page: 493-494 of the records of the Register of Deeds for Coffey County, Kansas.
  - E. Upon the request of the Coffey County Housing Authority Board, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Matthew McCullough, 750 Reaper Road, LeRoy: Beginning at the Northeast corner of the Southeast Quarter (SE/4) of Section Sixteen (16), Township Twenty-two (22) South, Range Sixteen (16) East of the Sixth Principal Meridian, Coffey County, Kansas, thence South along the east line of said southeast Quarter (SE/4) on an assumed hearing of South 00 46'23" East 1323.45 feet to the Southeast corner of the North Half of said Southeast Quarter (N/2 SE/4); thence South 89 59'54" West along the South line of said North Half of the Southeast Quarter (N/2 SE/4) 344.86 feet; thence North 00 49'42" West 1323.45 feet to the North line of said North Half of the Southeast Quarter (N/2 SE/4); thence North 89 59'48" East along said line 346.13 feet to the point of beginning, AND A tract in the Southeast corner of the Northeast Quarter of Section Sixteen (16), Township

Twenty-two (22) South, Range Sixteen (16) East of the Sixth Principal Meridian, Coffey County, Kansas, more fully described as follows: Beginning at the East Quarter Corner of said Section Sixteen (16); thence North along East Section line of the Northeast Quarter on an assumed bearing of North 00 49'09" West a distance of One Hundred (100) feet; thence West parallel to the South line of said Northeast Quarter on a bearing of South 89 59'48" West a distance of Three Hundred Forty-six feet and Thirteen One Hundredths (346.13); thence South parallel to the East line of said Quarter Section on a bearing of South 00 43'09" East a distance of One Hundred (100) feet to the South line of said Quarter Section; thence East along said South line on a bearing of North 89 59'48" East a distance of Three Hundred Forty-six feet and Thirteen One Hundredths (346.13) feet to the Point of Beginning, subject to all easements and restrictions of record. Book Volume: M269, Page: 418419 of the records of the Register of Deeds for Coffey County, Kansas.

- F.** Upon the request of the Coffey County Housing Authority Board, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Kathryn J. McMaster and Lori V. Riddle, 203 Kelley Waverly: A Tract commencing at the Northwest Corner of Lot Eight (8), of Fractional Block Two (2), of the Original Town of Waverly, thence North Sixty-two (62) feet to a point on the West line of Lot Five (5), thence East across Lots Five (5), Six (6) and Seven (7) to the East line of Lot Seven (7), of Fractional Block Two (2), thence South Sixty-two (62) feet to the Northeast Corner of Lot Eight (8), of Fractional Block Two (2), thence West to the place of beginning, all in the City of Waverly, Coffey County, Kansas. Book Volume: M268, Page: 311-312 of the records of the Register of Deeds for Coffey County, Kansas.
  - G.** Upon the request of the Coffey County Housing Authority Board, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Charles Melander, 618 Yuba Street: Lot Ten (10) in Block Seventy-four (74), in the City of Burlington, Coffey County, Kansas. Book Volume: M273, Page: 459-454 of the records of the Register of Deeds for Coffey County, Kansas.
  - H.** Upon the request of the Coffey County Housing Authority Board, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Sarena Stoner and A. Kent Montei and S. Beth Montei, 817 N. B Street, Leroy: Lots Sixteen (16), Seventeen (17), and the South Eight (8) Feet of Lot Eighteen (18), in Block Twenty-nine (29), in the City of LeRoy, Coffey County, Kansas. Book Volume: M273, Page: 459-454 of the records of the Register of Deeds for Coffey County, Kansas.
- 3a.** Rowley moved to approve the Consent Agenda as submitted, seconded by Hugunin. Motion carried.

4. Haddock moved to authorize and direct the Chairman to sign the letters regarding 2019 City Park and Recreation Grant Funds, seconded by Hugunin. Motion carried.
5. Extension Agent Clarissa Sents informed the Board of her resignation last Wednesday, January 30, 2019, effective April 20, 2019. Sents said that her Board would not honor the minimum salary for an Extension Agent in the State of Kansas set by Kansas State. The local Coffey County Extension Board signs a memorandum with K-State to pay the benefits and Coffey County Extension pays the salary. The Extension Board was aware that the new minimum salary was increasing and Sents talked to them in previous meetings requesting at least the minimum salary, a \$1,100 increase in salary. The Extension Board declined her request and Sents resigned.
6. County Engineer Wayne Blackbourn presented the Weekly Report for February 4, 2019.
7. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
8. Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
9. Item No. 2019-08; De-Icing/Salt Material, FOB to County Shop: Request authorization to solicit formal bids for (for seasonal restocking De-Icing /Salt) material to be delivered (FOB) to the County Shop.
- 9a. Rowley moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit formal bids for (for seasonal restocking De-Icing /Salt) material to be delivered (FOB) to the County Shop. The purchase of the De-Icing/Salt shall be paid from the Road and Bridge Fund, seconded by Hugunin. Motion carried.
10. Item No. 2019-09; Employment – Equipment Operator (Full-Time) Request authorization to advertise and hire one (1) full-time Equipment Operator.
- 10a. Haddock moved, based upon the recommendation of the County Engineer, to approve the request for authorization to advertise and hire one (1) full-time Equipment Operator. No new position is being added. This request will only fill a current vacant position within the department due to a promotion of position, seconded by Hugunin. Motion carried.
11. Item No. 2019-10; Employment – Section Blade (Full-Time). Request authorization to advertise and hire one (1) full-time Section Blade.
- 11a. Meats moved, based upon the recommendation of the County Engineer, to approve the request for authorization to advertise and hire one (1) full-time Section Blade. No new position is being added. This request will only fill a current vacant position within the department due to a promotion of position, seconded by Hugunin. Motion carried.
12. Blackbourn presented the Construction Zone Report for February 4, 2019.

13. Emergency Management Director Russel Stukey reported that batteries were stolen out of the message board located at the JSB building over the weekend. Stukey will be adding security cameras to the JSB building based on this incident and vandalism in the past.
14. Bowie discussed his research on the road closure request and the requesting citizens that owe \$11,000 in back taxes. Bowie said that he is researching the proper procedure to either move forward or postpone the road viewing set for Tuesday, February 19, 2019, at 11:00 a.m. and will update the Board later.
15. Rowley moved to enter into Executive Session at 9:48 a.m. for 10 minutes, to include each of the Commissioners and the County Counselor, to discuss matters deemed privileged in the attorney-client relationship, regarding current litigation. To resume in the Commission Chambers at 9:58 a.m., seconded by Hugunin. Motion carried.
16. The Board resumed regular session at 9:58 a.m.
17. Bowie said there would be a tax sale this year and that he was starting the process.
18. Rowley discussed increasing infrastructure funding to the cities, possibly at budget time. Meats said it is something to think about and maybe the Board should just look at raising the funding a minimum amount. Saueressig said that he had no problem doubling the infrastructure monies to the cities right now and that if we didn't have the money later we wouldn't be able to give any money in the future. No action was taken.
19. Tom Hugunin mentioned possibly live streaming the Commission meetings. Saueressig said the Board had discussed live streaming Commission meetings last year and that the Board had decided that it could stifle good discussions. Extension Agent Clarissa Sents spoke up and said that Facilitator David Thompsen said that it gives the public perception of openness and transparency. Rowley said that Coffey County Republican Editor Mark Petterson is always fair and accurate on reporting on the Commission meetings and didn't see a need.
20. Meats reported that Department Heads and Elected Officials attended the Leadership meeting last week held at the Library.
21. Meats wanted to know where the results of the employee questionnaires go after the Board received them. The Board received 37 employee questionnaires. Saueressig said that he went through the questionnaires a few years ago and felt that even though there were some complaints we have some really good employees with positive feedback.
22. Meats said that this is the third meeting since the Sheriff terminated the Undersheriff and the Board has not heard anything from Sheriff Randy Rogers. Meats said he tried to call 10 days ago and never received a call back and that he would like communication from the Sheriff. Saueressig said he would like communication as well but it is the Sheriff's office and Rogers is running his department and there is nothing the Board can do about it. The Board asked Bowie how things were going within the Sheriff's department. Bowie said he had not noticed anything of concern.

23. Hugunin and Haddock will meet with Hospital Administrator Leonard Hernandez at 1:00 p.m. today.
24. The Board will attend Wolf Creek Training with Tim East in the EOC from 1:00 p.m. to 3:00 p.m. on Monday, February 11, 2019.
25. Hugunin will participate in the Mental Health Coalition meeting on Thursday, February 21<sup>st</sup>, 2019, from 2:00 p.m. to 3:00 p.m. in the courthouse basement meeting room.
26. The Board will question and sign warrants and vouchers for the month of February 2019 on Tuesday, February 26, 2019, at 9:00 a.m.
27. The Board will question and sign warrants and vouchers for the month of March 2019 on Tuesday, March 26, 2019, at 9:00 a.m.
28. Meats adjourned the meeting at 11:07 a.m.

### **Correspondence**

1. KDOT – District 4 Monthly Direction – January 2019
2. Coffey County Hospital – Board Meeting Minutes of December 17, 2018
3. U.S. Senator Jerry Moran – “Kansas Common Sense” Newsletter – January 28, 2019
4. Coffey County Conservation District – Invitation to 78<sup>th</sup> Annual Meeting on February 6, 2019
5. KAC – Rural Designee to Governing Board – January 25, 2019
6. The Kiplinger Letter – January 25, 2019
7. The Kiplinger Tax Letter – January 25, 2019
8. Coffey County Airport – Board Meeting Minutes of December 14, 2018
9. Whitney Damron – Transportation Task Force Report – February 1, 2019
10. Whitney Damron – Legislative Update – February 1, 2019
11. KAC – Legislative Update – February 1, 2019

### **Minutes, February 4, 2019**

**Signed:**

**Attest:**

**Chairman**

**County Clerk**