

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, February 11, 2019. Chairman Don Meats called the meeting to order at 9:00 a.m. with members Tom Hugunin, Fred Rowley, Cody Haddock and Bob Saueressig present. County Clerk Angie Kirchner, County Counselor Wade Bowie, II and Administrative Assistant Donna Berland were present. Coffey County Republican Editor Mark Petterson and Coffey County Treasurer Karen Maley were also present.
2. Hugunin moved to approve the minutes of Monday, February 4, 2019, as written, seconded by Haddock. Motion carried.
3. **Consent Agenda**
  - A. Move to authorize and direct the Chairman to sign two (2) tax abatements to the Treasurer's tax roll in the amount of \$601.14.
- 3a. Rowley moved to approve the Consent Agenda as submitted, seconded by Hugunin. Motion carried.
4. Saueressig moved, based upon the recommendation of the County Clerk, to approve the Tax Levy Clerk job description and the County Clerk's Revised Table of Organization, seconded by Hugunin. Motion carried.
5. Saueressig moved to approve the Payroll Notice for Teri Seaton, Clerk III, Clerk's Office, from Clerk III to Tax Levy Clerk, from wage: \$17.91/hr to wage: \$19.74/hr, seconded by Hugunin. Motion carried.
6. Saueressig moved to appoint Ben Ernst as Burlington Township Clerk, to fill an unexpired term, effective immediately, seconded by Hugunin. Motion carried.
7. Saueressig moved to appoint Laurie Yotz as Liberty Township Clerk, to fill an unexpired term, effective immediately, seconded by Hugunin. Motion carried.
8. Rowley moved to appoint Toby Baker as Key West Township Clerk, to fill an unexpired term, effective immediately, seconded by Haddock. Motion carried.
9. Emergency Management Director Russel Stukey presented the monthly report for January 2019. Stukey also discussed flood plain mapping and said that all of the cities in the County are involved in the Flood Plain Program. Samuelson explained the process in Flood Plain Mapping and changes that will be taking place on Flood Plain maps. GIS Coordinator Cara Mays displayed the flood plain map website for the Board to view. The state will be working with citizens on correcting the flood plain maps. There would be about 100 citizens outside of the cities that the County would need to notify of a property going onto or out of the Flood Plain Map. Samuelson said that the expected final maps will be completed 2020 and the County will receive updated digital maps. Samuelson also gave an explanation on the National Flood Insurance Program. Kansas Department of Agriculture, Division of Water Resources, National Flood Insurance Program Coordinator Steve Samuelson, Appraiser Connie Lawrence, GIS Coordinator Cara Mays,

Environmental Sanitarian Marilyn Eccles, Zoning Subdivision Administrator Heidi Harris, Burlington City Zoning and Grants Clerk Jimmy Hugunin were also present.

10. Airport Administrator Darren Isch updated the Board on the Runway Project. Isch said that during the construction of the new runway, the FAA has agreed to replace the runway lights. Isch requested the Board approve a 10% match of federal grant funds in the amount of \$47,000 to replace the runway lights at the airport during construction of the new runway if needed.
11. Saueressig moved to approve a 10% match of federal grant funds in the amount of \$47,000 to replace the runway lights at the airport during construction of the new runway if needed. Funds to come from the General Fund - Community Improvement Line Item, seconded by Haddock. Motion carried.
12. County Engineer Wayne Blackbourn presented the Weekly Report for February 11, 2019.
13. Blackbourn discussed R&B scarifying gravel roads to try to scrape some of the ice off and allow for safer travel.
14. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
15. Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
16. Item No. 2019-11; Request Bid on 2019 Liquid Asphalt: Request authorization to solicit sealed bids for Liquid Asphalt for 2019 Chip Seal Program.
- 16a. Rowley moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit bids for Liquid Asphalt for the 2019 Chip Seal Program, seconded by Hugunin. Motion carried.
17. Blackbourn presented the Construction Zone Report for February 11, 2019. Blackbourn also discussed guardrail damage on the plant road.
18. County Attorney Wade Bowie presented a PowerPoint presentation on the Scott Road Closure at 1<sup>st</sup> St., Jacob's Creek and that the statute that the County was operating under would not work in this scenario. Bowie said that the County needed to back up and start over as the as the requested road closure is a street in Jacob's Creek under K.S.A. 58-2613 et Seq.
19. County Clerk Angie Kirchner reported on a prescription rebate check received from MedTrak in the amount of \$8,460.00. Kirchner said that the change in insurance has really helped.
20. Hugunin discussed increasing infrastructure money for the City of Burlington and other cities in the County. The Board discussed a spreadsheet that Meats presented. Hugunin said the Board should rethink Infrastructure money based off of the information received.

Hugunin said that Infrastructure money should be used to replace the 6<sup>th</sup> Street bridge in Burlington as it is not safe for passing. Meats spreadsheet reflected the City of Burlington is holding 3 years of Infrastructure money in reserves, the City of Waverly is holding 7 years of Infrastructure money in reserves. Saueressig said that the cities may be planning for other projects that the Board is unaware of.

21. Health Department Administrator Lindsay Payer discussed training that was canceled to be provided by Trudy Rice on a Values and Visioning Session that was scheduled for Tuesday, March 15<sup>th</sup>. Payer will reschedule the training for supervisors and employees.
22. Correspondence of a letter dated February 11, 2019 from Illa Weeks was received by the Board to review.
23. Sheriff Randy Rogers met with the Board to discuss personnel matters of non-elected personnel.
24. Saueressig moved to enter into Executive Session at 11:28 a.m. for 10 minutes, to include each of the Commissioners, Sheriff Randy Rogers and the County Counselor, to discuss personnel matters of non-elected personnel, regarding an employee's resignation. To resume in the Commission Chambers at 11:38 a.m., seconded by Rowley. Motion carried.
25. The Board resumed regular session at 11:38 a.m.
26. Rowley moved to enter into Executive Session at 11:50 a.m. for 15 minutes, to include each of the Commissioners and the County Counselor, to discuss personnel matters of non-elected personnel, regarding ongoing employee disciplinary action. To resume in the Commission Chambers at 12:05 p.m., seconded by Haddock. Motion carried.
27. The Board resumed regular session at 12:05 p.m.
28. The Board will have Wolf Creek training with Tim East from 1:00 p.m. to 3:00 p.m. following the meeting.
29. The Board will question and sign warrants and vouchers for the month of February 2019 on Tuesday, February 26, 2019, at 9:00 a.m.
30. The Board will question and sign warrants and vouchers for the month of March 2019 on Tuesday, March 26, 2019, at 9:00 a.m.
31. Meats adjourned the meeting at 12:12 p.m.

### **Correspondence**

1. Heidi Harris and Family – Thank you note – February 4, 2019
2. Coffey County Historical Society – Board Meeting Minutes of November 8 and December 13, 2018

3. City of Burlington – Council Meeting Minutes of January 16, 2019
4. U.S. Senator Jerry Moran – “Kansas Common Sense” Newsletter – February 4, 2019
5. KAC – “County Comment” Newsletter – February 2019
6. The Kiplinger Letter – February 1, 2019
7. Kiplinger’s Personal Finance Adviser – February 2019
8. Tara Lanzrath – Follow-up to Flood Risk Review Meeting – February 8, 2019
9. Coffey County Transportation Inc. – 2018 Year-end – February 5, 2019
10. Whitney Damron – Articles of Interest – February 8, 2019
11. Whitney Damron – Legislative Update – February 8, 2019

**Minutes, February 11, 2019**

**Signed:**

**Attest:**

**Chairman**

**County Clerk**