

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, March 18, 2019. Chairman Don Meats called the meeting to order at 9:00 a.m. with members Tom Hugunin, Fred Rowley, Cody Haddock and Bob Saueressig present. County Clerk Angie Kirchner and County Counselor Wade Bowie, II were present. Coffey County Republican Editor Mark Petterson, Undersheriff Mike Roney, James and Illa Weeks, Richard Mahoney and Coffey County Treasurer Karen Maley were also present.
2. Hugunin moved to approve the minutes of Monday, March 11, 2019, as written, seconded by Haddock. Motion carried.
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Steven L. Link, Sheriff's Office, Transfer from Paid Reserve, Trainee to Part-time Deputy Sheriff, Grade Change, Promotion, Classification from: LEA-1 to LEB-a. Wage: from \$14.43 to \$17.84, effective 3/1/19.
- 3a. Rowley moved to approve the Consent Agenda as submitted, seconded by Hugunin. Motion carried.
4. Saueressig moved, upon the recommendation of the Health Department Administrator and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the grant application form for funding from the State of Kansas, Department of Health and Environment, in the amount of \$141,891.15. Term is July 1, 2019 – June 30, 2020, seconded by Hugunin. Motion carried.
5. Saueressig moved, upon the recommendation of the County Treasurer, to authorize and direct the Chairman to sign the updated Deputy County Treasurer/CMV Supervisor job description, seconded by Rowley. Motion carried.
6. County Health Administrator Lindsay Payer met with the Board to present the monthly report for February 2019. Payer discussed the numbers of flu sites across the state. Payer said the flu has improved over last year at this time. The Health Department has partnered with ECKAN, the Library, Resource Council, and K-State Research and Extension to teach a seminar on Eat Well on \$4.00 per day in Waverly on March 19th & 26th and April 2nd & 9th. Payer said she is still seeing Rocky Mountain and Tick Borne diseases this time of year. Payer reported working on a video project with KDHE; Aquatics Arthritis Exercise class; Brain Break for employees on stress and mindfulness; a Heart Health Presentation to EHU group in LeRoy on February 14, 2019; the Mental Wellness Board meeting; the Mental Health Collaborative Resource Team meeting and Community Baby Shower. Payer recognized Carl Lee for an exercise Lee developed with Susan Belt from the SEK Multi-County Health Dept.
7. County Economic Development Director Stacy Haines met with the Board to present the Monthly Report. Haines discussed Focus on the Future and discussed the Neighborhood Revitalization Program and research; Capture Coffey County Photo Contest and Shop Local Campaign will begin again. Haines gave updates on the Shopko closure in April, Forte Products - formerly Charloma, EMPShield located at the old Decker Construction building in Burlington - previously a part of KanSeal producing military style surge

protectors. Haines attended the SEKRPC Executive Board meeting; the CEDS meeting. Haines discussed the Airport Development Plan and the Coffey County Guide and Video in collaboration with the Chamber of Commerce and Wolf Creek. Haines is creating marketing items in collaboration with the Site Location Project (SLP) contract for their distribution at Trade Shows. Focus on the Future quarterly luncheon will be held on March 20th with guest speaker Heather Morgan from Project 17. Haines will be presenting interview and resume tips to Lebo seniors on March 29th. Haines said that the Economic Impact Study had been on hold with ESU due to the Great Plains merger but that it should be starting up again.

- 8.** Housing Authority Director Ronda Gilbert requested to waive landfill fees for a structure located at 811 St. Lawrence, Burlington, KS for the Harold Ziegler Trust/James Campbell.
- 8a.** Hugunin moved to waive landfill fees for a structure located at 811 St. Lawrence, Burlington, KS for the Harold Ziegler Trust/James Campbell, seconded by Meats. Motion carried.
- 9.** County Engineer Wayne Blackbourn presented the Weekly Report for March 18, 2019.
- 10.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 11.** Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 12.** Item No. 2019-17; Request Bid on 2019 Asphalt Cold Mix Patching Material: Request authorization to solicit sealed bids for Asphalt Cold Mix Patching Material for 2019 Road Maintenance. Review & Award Bid.
- 12a.** Hugunin moved, based upon the recommendation of the County Engineer, to approve the purchase of Asphalt Cold Mix Patching Material as needed for 2019 projects, from APAC – Kansas Inc. Shears Division for the price of \$62.50 per ton. This award is made according to the terms of the bid dated March 13, 2019. To be paid from the Road and Bridge Fund, seconded by Rowley. Motion carried.

COFFEY COUNTY HIGHWAY DEPARTMENT
 BID TABULATION
 Asphalt Cold Mix Patching Material - 2019 Program
 March 13, 2019
 2:30 p.m.

Asphalt Mix is BM-1 Aggregate Structure (Minus ½") using HF MS-1 Oil (6.5% Oil)	1,500 tons approximately
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	BIDDERS				
	APAC - Kansas Inc. Shears Division	Bettis Asphalt	Carter Waters	Killough Construction	Vance Brothers
UNIT PRICE PER TON					
DELIVERY DESTINATION - COUNTY PICK UP AT PLANT	\$62.50	No Bid	No Bid	No Bid	No Bid
DELIVERY DESTINATION - FOB COUNTY SHOP	\$69.00	\$80.45*	No Bid	No Bid	No Bid
TOTAL COST (APPROXIMATELY) - Pick Up	\$93,750.00				
TOTAL COST (APPROXIMATELY) - FOB	\$103,500				
PRICE GUARANTEE					

*Bettis: 750 tons minimum required order

- 13.** Item No. 2019-13; Dust Control – Magnesium Chloride: Request authorization to solicit sealed bids for Magnesium Chloride for the 2019 Dust Control Program. Review & Award Bid.

COFFEY COUNTY HIGHWAY DEPARTMENT
 BID TABULATION
 30% MAGNESIUM CHLORIDE SOLUTION
 March 13, 2019
 2:00 p.m.

30% MAGNESIUM CHLORIDE MgCl ₂	33,000 gals approximately
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	BIDDERS	
	Carter Waters	Scotwood Industries
UNIT PRICE	No Bid	\$1.095
DEMURRAGE AFTER 2 HOURS	No Bid	\$85.00
TOTAL COST (APPROXIMATELY)		\$36,135.00

- 13a.** Rowley moved, based upon the recommendation of the County Engineer, to waive the informality of a late bid submitted by Scotwood Industries, Inc. for good cause due to limited regional suppliers of Magnesium Chloride and to accept the bid received on March 14, 2019 in the amount of \$1.095 per gallon and to approve the best bid for Magnesium Chloride and that award be made according to terms of the bid dated March

- 13, 2019. Funds to be paid from the Road and Bridge Fund, seconded by Hugunin. Motion carried.
14. Blackburn presented the Construction Zone Report for March 18, 2019.
 15. Hugunin moved to enter into Executive Session at 10:06 a.m. for 10 minutes, to include each of the Commissioners, the County Engineer and the County Counselor, to discuss personnel matters of non-elected personnel, discuss the position of a tradesman under the nepotism policy. To resume in the Commission Chambers at 10:16 a.m., seconded by Haddock. Motion carried.
 16. The Board resumed regular session at 10:16 a.m.
 17. Haddock moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to policy, to accept the application of Adam Sowder for the position of tradesman for the County and continue the requirements of employment with the drug and physical testing as per policy for all new employees, seconded by Meats. Motion carried.
 18. County Clerk Angie Kirchner discussed the Facilitation Training date of Friday, April 26 at 9:00 a.m. at the Coffey County Library. Kirchner also advised that the Coffey County Hospital Loan payments are due to resume in May 2019. Kirchner will reach out to the Hospital to find out the status. Kirchner said that the hospital has made 11 out of 96 payments in the amount of \$35,416.67 monthly, totaling \$389,583.37.
 19. Saueressig moved to reappoint Brett Skillman and Pat Reese (District #5) as members of the Coffey County Airport Board to three-year terms, effective June 1, 2019, and ending May 31, 2022, seconded by Hugunin. Motion carried.
 20. Saueressig moved to reappoint Matthew Henderhsot (District #5) as a member of the Coffey County Planning Board to a three-year term, effective May 1, 2019, and ending April 30, 2022, seconded by Hugunin. Motion carried.
 21. Rowley said that he had sent out inquiries to members in his district on the Library Board to see if there is still interest. Rowley has not heard back from anyone yet.
 22. Meats moved to enter into Executive Session at 10:59 a.m. for 15 minutes, to include each of the Commissioners and the County Counselor, to discuss personnel matters of non-elected personnel, regarding the employment contract for the County Engineer. To resume in the Commission Chambers at 11:14 a.m., seconded by Rowley. Motion carried.
 23. The Board resumed regular session at 11:14 a.m.
 24. Hugunin moved to enter into Executive Session at 11:16 a.m. for 15 minutes, to include each of the Commissioners and the County Counselor, to discuss personnel matters of non-elected personnel, regarding the employment contract for the County Engineer. To resume in the Commission Chambers at 11:31 a.m., seconded by Haddock. Motion carried.

25. The Board resumed regular session at 11:31 a.m.
26. Meats moved to execute a contract for Engineer Wayne Blackburn through August 1, 2022, seconded by Rowley. Motion carried 3-yes, Meats, Rowley and Haddock; 2-no, Saueressig and Hugunin.
27. The Board will question and sign warrants and vouchers for the month of March 2019 on Monday, March 25, 2019, following the meeting.
28. Meats adjourned the meeting at 11:40 a.m.

Correspondence

- 1.

Minutes, March 18, 2019

Signed:

Attest:

Chairman

County Clerk