

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, April 8, 2019. Chairman Don Meats called the meeting to order at 9:00 a.m. with members Tom Hugunin, Fred Rowley, Cody Haddock and Bob Saueressig present. County Clerk Angie Kirchner, County Counselor Wade Bowie, II and Administrative Assistant Donna Berland were present. Coffey County Republican Editor Mark Petterson, WCNO Representative Matt Dekat, Illa Weeks and Coffey County Treasurer Karen Maley were also present.
2. Hugunin moved to approve the minutes of Monday, April 1, 2019, as written, seconded by Haddock. Motion carried.
3. **Consent Agenda**
 - A. Upon the request of the Coffey County Housing Authority Board, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Charles R. Hauser and Linda Doggett, 613 E. Nebraska Ave. Lots One (1), Two (2), Three (3), Four (4), Five (5), Six (6), and Seven (7), in Block Forty-one (41), in the City of LeRoy. Coffey County, Kansas. Book Volume: M278, Page: 629-630 of the records of the Register of Deeds for Coffey County, Kansas.
- 3a. Meats moved to approve the Consent Agenda as submitted, seconded by Hugunin. Motion carried.
4. Hugunin moved to authorize and direct the Chairman to sign the letter to Coffey County taxpayers that could possibly be impacted by the updated floodplain maps, seconded by Rowley. Motion carried.
5. Saueressig moved to approve the proclamation proclaiming April 2019 as Fair Housing Month, seconded by Hugunin. Motion carried.
6. Rowley moved, upon the recommendation of Brad Scheibmeir, IT Director to waive the purchasing policy as to competitive bidding for good cause, said cause being that the vendor is a single source supplier contract, and to approve the purchase of LaserFiche document Imaging Maintenance and Support 05/25/2019-05/24/2020 from R&D Computer System, Shawnee Mission, KS, in the total amount of \$11,104.00. Funding for the purchase will come from the General Fund Technology Training and Equipment Line Item, seconded by Haddock. Motion carried.
7. Housing Authority Director Ronda Gilbert met with the Board to request to waive landfill fees for a structure located at Stonehouse Rentals at 309 W. 6th St. in Waverly, KS 66871. County Counselor Wade Bowie said there is a pending suit identifying this property by Plaintiff Mutual Savings Association and Coffey County is named in the suit. The Board said they would put off waiving any landfill fees until more information is found.
8. Emergency Management Director Russel Stukey met with the Board to present the updated job descriptions and table of organization.

- 8a.** Hugunin moved, upon the recommendation of the Emergency Management Coordinator, to direct the Chairman to sign the updated job descriptions for the Planner/Coordinator and Office Assistant/Deputy Planner dated April, 2019 along with the updated departmental organizational chart, seconded by Haddock. Motion carried.
- 9.** Stukey discussed the Contingency Plan for Incidents Involving Commercial Nuclear Power and the revised 2019 Coffey County Contingency Plan Implementing Procedures in the event of a Wolf Creek Emergency.
- 9a.** Saueressig moved to authorize and direct the Chairman to sign the revised March 2019 Coffey County Contingency Plan for Incidents Involving Commercial Nuclear Power, seconded by Hugunin. Motion carried.
- 9b.** Saueressig moved to authorize and direct the Chairman to sign the revised 2019 Coffey County Contingency Plan Implementing Procedures in the event of a Wolf Creek Emergency seconded by Haddock. Motion carried.
- 10.** Stukey also presented the monthly report for March 2019.
- 11.** Farmer/Operator Bill Fry met with the Board to discuss interactions with the Sheriff's office during an incident when his combine was partially in the roadway with a flat tire. Fry asked for compensation for damage he feels was caused to a tire due to direction given by Sheriff's office personnel to remove it from the roadway.
- 12.** County Engineer Wayne Blackbourn presented the Weekly Report for April 8, 2019.
- 13.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 14.** Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 15.** Item No. 99-99; Landfill: March Monthly Waste Summary
- | | |
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| Solid Waste | 496.38 tons |
| Construction Debris | 81.98 tons |
| Special Waste | 17.09 tons |
| Metal | 4.09 tons |
| Tree Limbs | 6.25 tons |
| Appliances | 7 |
| Total Tires | 63 |
| Car Tires | 25 |
| Truck Tires | 35 |
| Equipment Tires | 3 |
| Out of County Processed Tires | 183.26 |
- 16.** Item No. 2019-28; Employment – De-Icing/Salt Material, (FOB to County Shop) Request authorization to solicit formal bids for (for seasonal restocking De-Icing /Salt) material to be delivered (FOB) to the County Shop.

COFFEY COUNTY HIGHWAY DEPARTMENT
 BID TABULATION
 BULK DEICING SALT
 March 6, 2019
 2:00 p.m.

BIDDERS			
	Knight Trucking LLC Lebo, KS	Tallgrass Commodities Wamego, KS	
Bulk Deicing Salt incl. F.O.B. to County Shop	\$51.00	No Bid	
1,500 Tons			
Total	\$76,500.00	No Bid	

- 16a. Rowley, moved based upon the recommendation of the County Engineer, to find that the bid for bulk de-icing salt on March 6, 2019 as per specifications of ASTM Grade 1 Road Salt be awarded to Knight Trucking, LLC of Lebo, KS, as the best bid and to purchase same for the sum of \$51.00 per ton for 1,500 tons for the cost of \$76,500.00. This is to be paid from the Road and Bridge Fund, seconded by Hugunin. Motion carried.
17. Blackburn presented the Construction Zone Report for April 8, 2019.
18. District Court Clerk Debbie Poire met with the Board to discuss disposing the old Judge's bench. Poire said a lot of the veneer is being held by scotch tape. The Board felt it may be of interest to the museum and if not to dispose of it.
19. Coffey County Treasurer Karen Maley met with the Board to discuss personnel matters of non-elected personnel.
20. Hugunin moved to enter into Executive Session for 10 minutes at 10:16 a.m., to include each of the Commissioners, the County Counselor and the County Treasurer, to discuss personnel matters of non-elected personnel, regarding job duties and compensation, seconded by Rowley. County Counselor Wade Bowie discussed the legal aspects of going into Executive Session with the Board and County Treasurer Karen Maley. Bowie said that with the reason given it sounds as though the Board would be going into Executive Session illegally. Hugunin withdrew the motion and Rowley agreed.
21. Sheriff Randy Rogers met with the Board to discuss transferring ownership of one 2013 Ford F150 4x4 crew cab pickup to the Hospital to use as a transport vehicle and leaving the cage and lights in the vehicle. Rogers said that years ago the Hospital transferred an older Ambulance to the Sheriff's office to for an SRT Vehicle. Rogers said this would help the Hospital and relieve the Sheriff's department of transporting those people with a mental health issue. Counselor Wade Bowie will work with the Sheriff to create an MOU with the Hospital.

22. Rogers also discussed purchasing a 2019 Chevy Silverado LT 4Wd Crew VIN 1GCUYDED2KZ166841 from Crow-Moddie Chevrolet in the amount of \$25,853 after all trades and discounts and trading in a 2006 Dodge Truck with 142,455 miles VIN 1D7HU182X6S631649 for \$2,000, a 2010 Chevy Tahoe with 188,099 miles VIN 1GNMCAE08AR208588 for \$3,000 and a 2011 Chevy truck with 206,240 miles VIN 3GCPKSE36BG289228 for \$6,000. Hugunin said that we purchased some paper out of Georgia because we checked prices and maybe the Sheriff's office should shop around next time in other counties as well.
- 22a. Hugunin moved, based upon the recommendation of the Sheriff, to find that one (1) 2011 Chevy truck with 206,240 miles VIN 3GCPKSE36BG289228 in the amount of \$6,000, (1) 2010 Chevy Tahoe with 188,099 miles VIN 1GNMCAE08AR208588 in the amount \$3,000 and (1) 2006 Dodge Truck with 142,455 miles VIN 1D7HU182X6S631649 in the amount of \$2,000 are no longer required or cannot prudently be used for public purposes of Coffey County and as such should be disposed of by trade-in to Crow-Moddie Chevrolet, Burlington, KS, seconded by Saueressig. Motion carried.
23. Rogers also discussed the proposed changes to the CP-5 forms he presented and proposed job descriptions. The Board said that they would look at changes in the near future but they were only approving the 1.5% cost of living increase and employees eligible for one step change.
24. County Treasurer Karen Maley met with the Board to clarify what she was asking for her employees with grade/step pay changes. Maley also inquired if the Board had received the memorandum regarding her own salary. Meats asked County Counselor Wade Bowie how the Board should address the memorandum. Bowie said that with the County currently under litigation, it is a sensitive subject and cautioned the Board on discussing it at this time. The Board said that they would look at changes in the near future but they were only approving the 1.5% cost of living increase and employees eligible for one step change.
25. Saueressig moved to approve Resolution No. 772L; A RESOLUTION ESTABLISHING THE PAY SCALE AND CLASSIFICATION FOR THE EMPLOYEES OF COFFEY COUNTY, KANSAS, seconded by Hugunin. Motion carried.
26. The Board will question and sign warrants and vouchers for the month of April 2019 on Monday, April 29th, 2019, following the meeting.
27. Meats adjourned the meeting at 2:03 p.m.

Correspondence

1. The Kiplinger Letter – March 29, 2019
2. U.S. Senator Jerry Moran – “Kansas Common Sense” Newsletter – April 1, 2019
3. City of New Strawn – Accounting of 2018 Infrastructure and Park & Rec Funds – April 3, 2019

4. City of Burlington – Council Meeting Minutes of March 20, 2019
5. KAC – Dorrie Sullivan – Nominations for KAC Board NACo Representative – April 3, 2019

Minutes, April 8, 2019

Signed:

Attest:

Chairman

County Clerk