

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, April 15, 2019. Chairman Don Meats called the meeting to order at 9:00 a.m. with members Tom Hugunin, Fred Rowley, Cody Haddock and Bob Saueressig present. County Clerk Angie Kirchner, County Counselor Wade Bowie, II and Administrative Assistant Donna Berland were present. Coffey County Republican Editor Mark Petterson, Richard Mahoney and Coffey County Treasurer Karen Maley were also present.
2. Hugunin moved to approve the minutes of Monday, April 8, 2019, as written, seconded by Rowley. Motion carried.
3. Saueressig moved to approve the revised Resolution No. 772L; A RESOLUTION ESTABLISHING THE PAY SCALE AND CLASSIFICATION FOR THE EMPLOYEES OF COFFEY COUNTY, KANSAS, seconded by Meats. Motion carried.
4. Housing Authority Director Ronda Gilbert met with the Board to request to waive landfill fees for a structure located at Stonehouse Rentals at 309 W. 6<sup>th</sup> St. in Waverly, KS 66871.
- 4a. Haddock moved to waive landfill fees for a structure located at Stonehouse Rentals at 309 W. 6<sup>th</sup> St. in Waverly, KS 66871, seconded by Hugunin. Motion carried.
5. Health Department Administrator Lindsay Payer met with the Board to present the monthly report for April 2019.
6. Economic Development Director Stacy Haines met with the Board to present the monthly report for April 2019.
7. Civil Engineering Technician Kenny Roney presented the Weekly Report for April 15, 2019.
8. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
9. Item No. 99-13; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.
10. Roney reported that the Planning Board meeting will be on Wednesday, April 17, 2019, at 7:00 p.m.
11. Item No. 2019-21; Hot Mix Pavement: A1901-C: Request authorization to solicit sealed bids for A1901-C, Hot Mix Asphalt (HMA) Project, approximately four AND A HALF (4.5) MILES OF 1.5” Hot Mix (26’ width) overlay on (Plant Road) 17<sup>th</sup> Rd – Hwy 75 (Lynx Ln) to Oxen Ln, Oxen Ln – 16<sup>th</sup> Rd to 17<sup>th</sup> Rd – 15<sup>th</sup> Rd to 16<sup>th</sup> Rd.
- 11a. Rowley moved, based upon the recommendation of the County Engineer, that bid received April 10, 2019, by Bettis Asphalt & Construction, Inc., Topeka, KS, in the amount of \$916,012.00 for Hot Mix Asphalt (HMA) Project A1901-C as the best bid. To be paid from the General Fund – Public Works Asphalt Line Item, seconded by Hugunin. Motion carried.

COFFEY COUNTY HIGHWAY DEPARTMENT  
 BID TABULATION  
 PROJECT A1901-C  
 April 10, 2019  
 2:00 P.M.

Bid Item	Est. Qty	Unit	Unit Price	Killough	Unit Price	APAC	Unit Price	Bettis	Unit Price	Engineer
HMA-Commercial Grade (Class A) (SR-9.5)	4,400	Tons		NO BID	\$103.12	\$456,728.00	\$99.90	\$439,560.00	\$115.00	\$506,000.00
HMA-Commercial Grade (Class A) (SR-12.5)	6,000	Tons			\$83.82	\$502,920.00	\$78.50	\$471,000.00	\$100.00	\$600,000.00
Milling 1" Avg Depth	1,160	Sq Yard			\$5.01	\$5,811.60	\$4.70	\$5,452.00	\$4.20	\$4,872.00
Total Bid =						\$962,459.60		\$916,012.00		\$1,110,872.00

Start Date		June 3, 2019	July 9, 2019	
Calendar days		69	31	

- 12.** Item No. 2019-22; HOT MIX PAVEMENT: A1902-C Request authorization to solicit sealed bids for A1902-C, Hot Mix Asphalt (HMA) Project, approximately half (0.5) mile of 2" Hot Mix (24' width) Overlay with Asphalt Leveling Course in wheel paths on 27th Rd to Emmer Road to City Limits.
- 12a.** Rowley moved based upon the recommendation of the County Engineer, that the bid received April 10, 2019, by Bettis Asphalt & Construction, Inc., Topeka, KS, in the amount of \$125,180.00 for Hot Mix Asphalt (HMA) Project A1902-C as the best bid. To be paid from the General Fund – Public Works Asphalt Line Item, seconded by Haddock. Motion carried.

COFFEY COUNTY HIGHWAY DEPARTMENT  
 BID TABULATION  
 PROJECT A1902-C  
 April 10, 2019  
 2:00 P.M.

Bid Item	Est. Qty	Unit	Unit Price	Bettis	Unit Price	Killough	Unit Price	APAC	Unit Price	Engineer
HMA-Commercial Grade (Class A) (SR-9.5)	550	Tons	\$119.60	\$65,780.00		NO BID	\$139.26	\$76,593.00	\$140.00	\$77,000.00
HMA-Commercial Grade (Class A) (SR-12.5)	660	Tons	\$90.00	\$59,400.00			\$107.35	\$70,851.00	\$120.00	\$79,200.00
Total Bid =				\$125,180.00				\$147,444.00		\$156,200.00

Start Date	August 12, 2019	June 3, 2019
Calendar days	30	104

- 13.** Roney presented the Construction Zone Report for April 15, 2019.
- 14.** Noxious Weed Director Todd Bemis met with the Board to discuss the KDOT Contract, the Annual Report and Summer Employment.

- 14a.** Saueressig moved, based upon the recommendation of the Noxious Weed Director, to approve and sign the Annual Noxious Weed Eradication Progress Report for 2018, seconded by Meats. Motion carried.
- 14b.** Haddock moved, upon the recommendation of the Noxious Weed Director, to authorize and direct the Chairman to sign the Kansas Department of Transportation's County Agreement to Treat Noxious Weeds for 2019, seconded by Saueressig. Motion carried.
- 15.** Bemis also discussed advertising and hiring two summer help employees.
- 15a.** Saueressig moved to authorize and direct the Noxious Weed Director to advertise and hire two summer-time help employees, seconded by Haddock. Motion carried.
- 16.** Communications Supervisor Monica Mason met with the Board to present a bid on an eight Channel Combiner on an existing antenna line to allow radios to bounce off of another tower when one tower is down.
- 16a.** Saueressig moved, based upon the recommendation of the Communications Committee, to waive the purchasing policy as to competitive bidding for good cause, said cause being that the vendor is a single source supplier and to approve the quote from Commenco Inc. to purchase and replace an eight-channel control station combiner for the county radio system for \$11930.10 and to authorize and direct the CCSO Dispatch Supervisor to sign all associated documents. Funds to come from the equipment reserve fund, seconded by Haddock. Motion carried.
- 17.** Haddock moved to enter into Executive Session for 10 minutes at 10:27 a.m., to include each of the Commissioners, the County Counselor, the County Sheriff and Under Sheriff, to discuss the security of a public body or agency, public building or facility, or the information system of a public body or agency, if open discussion would jeopardize security, security measures related to the Coffey County Jail. To resume in the Commission Chambers at 10:38 a.m., seconded by Hugunin. Motion carried.
- 18.** The Board resumed regular session at 10:38 a.m.
- 19.** Haddock moved to enter into Executive Session for 5 minutes at 10:38 a.m., to include each of the Commissioners, the County Counselor, the County Sheriff and Under Sheriff, to discuss the security of a public body or agency, public building or facility, or the information system of a public body or agency, if open discussion would jeopardize security, security measures related to the Coffey County Jail. To resume in the Commission Chambers at 10:43 a.m., seconded by Hugunin. Motion carried.
- 20.** The Board resumed regular session at 10:43 a.m.
- 21.** Health Insurance Committee Members Commissioner Bob Saueressig County, Clerk Angie Kirchner and Payroll/Benefits Coordinator Denise Humlicek met with the Board to discuss the Health Insurance Renewal for July 1, 2019 to June 30, 2020.

- 21a.** Saueressig moved, based upon the recommendation of the Insurance Committee, to approve and sign the Health Insurance Renewal for July 1, 2019 to June 30, 2020 with Benefits Management, seconded by Hugunin. Motion carried.
- 22.** County Clerk/Election Officer Angie Kirchner met with the Board to discuss purchasing new Electronic Voting Equipment. Kirchner said the County has been budgeting for the last 3 or 4 years and putting money in Equipment Reserve for the future purchase. Kirchner said that the state will be distributing \$4 million in HAVA monies to counties again in the future which would cover some of the costs of the voting equipment.
- 22a.** Hugunin moved, upon the recommendation of the County Clerk/Election Officer and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause, said cause being that the vendor is a single source supplier contract and to approve the purchase of thirty-five (35) ExpressVote BMD Terminal and related software from Election Systems and Software (ES&S) and thirty-five (35) Express Vote Barcode Scanners installed, six (6) DS200 Standard 4GB Memory Device in the total amount of \$188,905 and to dispose of 32 iVotronic Terminals, 4-Model M-100 Scanners and 3-Model 100 Ballot Boxes by trade in to ES&S in the amount of \$46,000.00 Funding for the purchase will come from the General Fund – Election Capital Outlay Line Item in the amount of \$170,000 and the Equipment Reserve Fund in the amount of \$18,905, seconded by Saueressig. Motion carried.
- 23.** The Board will question and sign warrants and vouchers for the month of April 2019 on Monday, April 29<sup>th</sup>, 2019, following the meeting.
- 24.** Meats adjourned the meeting at 11:15 a.m.

### **Correspondence**

1. Whitney B. Damron – 2019 Legislative Session First Adjournment Report – April 8, 2019
2. KAC – Seeking Executive Director – April 9, 2019
3. KAC – County Comment – April 2019
4. Coffey County Housing Authority – Board Meeting Minutes of March 12, 2019
5. The Kiplinger Letter – April 5, 2019
6. The Kiplinger Tax Letter – April 5, 2019
7. Coffey County Fire District #1 – District Board Meeting – March 18, 2019
8. Tara Lanzrath – KDA – Coffey County Floodplain Open House on May 16 – April 10, 2019
9. U.S. Senator Jerry Moran – “Kansas Common Sense” Newsletter – April 8, 2019
10. KAC – Legislative Update – April 8, 2019

**Minutes, April 15, 2019**

**Signed:**

**Attest:**

**Chairman**

**County Clerk**